



## Academic Senate Minutes

Wednesday, March 16, 2022 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/98458644958>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Cora Leighton (DE Coordinator), Tom Rizza (PIO), Jeremy Bordi (Kitchell - BCC West Bldg), Laura Ruberto (TLC Coordinator), Bob Parks (Kitchell - BCC West Bldg), Dana Cabello, Sean Brooks (Business Manager), Melina Bersamin (Guided Pathways), Tim Rose (Chair of Chairs), Vanessa Phillip (ASL Interpreter), Carolyn Martin, Jenny Braman, Susan Khan (PD Coordinator), John Saenz (LRC Coordinator), Chris Bernard (DE Coordinator), Pieter de Haan,

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		<b>a. Motion to Approve Agenda</b> Moved by: Joseph B. Seconded by: Kelly P. Yes: 12 No: 0 Abstentions: 0
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from March 2nd (3 mins)		<b>a. Motion to Approve Minutes from March 2, 2022</b> Moved by: Mary CM Seconded by: Liinda M Yes: 12 No: 0 Abstentions: 0

<p><b>3. Action Items</b></p>	<p>a. COA Resolution on Class Size Caps (8 mins)</p>		<p><b>a. COA Resolution on Class Size Caps</b></p> <p>Already endorsed by a few of our Peratla colleges. We are moving to get all colleges to adopt this resolution.</p> <p>Motion to endorse the Class Caps Resolution for Berkeley City College:</p> <p>Moved by: Sam G.  Seconded by: Joseph B.  Yes: 10  No: 0  Abstentions: 2</p> <p>Comments:  We have to consider the consequences of having smaller classes. Departments and programs are penalized for lower productivity. In faculty prioritization, we've addressed this via fill rates. English has lower productivity because it has a class cap in the contract of 35 students. We adjust for this by looking at fill rates instead of productivity.</p> <p>We need to have an overall productivity rate of 17.5 to "break even" according to reports from administration.</p> <p>Faculty is striving to remove the productivity data point when building schedules and investing in programs and service to students.</p> <p>Some community colleges determine a faculty's load not by the courses they teach but by the number of students they teach. A 5-course load of 40 students = 200 students. We should consider exploring this model as it is beneficial to the college and the faculty.</p> <p>For coped there is a formula for ftef for the instructor</p> <p>Some labs and classes are already capped by either contract or safety requirements. Mega sections are not possible in some disciplines. The wording of discipline leads makes sense.</p> <p>200 student sociology courses have graders... But if you teach ONE section 3 hours per week with 200 students, you have 12 extra hours of time to assess those students...</p> <p>That might work in some classes, but likely not in classes that involve student essays.</p>
<p><b>4. Discussion and/or Information</b></p>	<p>a. Presentation on "BCC West" (Milvia Street Building (15 mins)</p>		<p><b>a. Presentation on "BCC West" (Milvia Street Building (15 mins)</b></p> <p>BCC is in the Construction Document Phase right now. We are establishing the building elements at the moment -- the details. Whay wall coverings, flooring, etc. We are on targe tto submitting to DSA in May. Once we go to</p>

		<p>DSA, it will take about 7 - 9 months to issue a permit for construction. At this same time, we'll be doing a bidding processing for construction which will go to the BOT for approval. Hopefully we will start construction January 2023. Building completion, December 2024.</p> <p>Project Vision Statement:  <b>To</b> create an inclusive and welcoming center of teaching and learning <b>for</b> vibrant engagement across the diversity of our community <b>that</b> is a new dynamic hub which expands the campus presence in the heart of downtown Berkeley <b>by</b> acknowledging our past while reimagining our future.</p> <p>Please see the presentation for the visual plans:  <a href="https://www.berkeleycitycollege.edu/senate/files/2022/03/BCC-West-Senate-Committee-Meeting-03.16.2022.pdf">https://www.berkeleycitycollege.edu/senate/files/2022/03/BCC-West-Senate-Committee-Meeting-03.16.2022.pdf</a></p> <p>Furniture has not been finalized. The furniture in the plans are put into to emphasize the size/functionality of the space.</p> <p>We are contemplating writing walls but faculty and admin are concerned about dirt buildup over time. It may be better to continue with traditional whiteboards to contain the marker dust.</p> <p>We will have gender neutral bathrooms throughout the building. A few single use bathrooms will be available. Private stalls will be available in the general gender neutral bathrooms.</p> <p>Comments/Questions:</p> <p>For the classrooms will there be in-floor electrical sockets for laptops?  Kitchell: We are currently evaluating in-floor outlets. Thanks so much!</p> <p>We appreciate the responsiveness to the Design Team.</p> <p>The BCC Senate would very much like the opportunity to endorse the plans before taking it to the BOT for approval.</p>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> <li>d. Professional Development Committee Report</li> </ul>	<p>a. Chair's Council Report on FA22 Schedule (10 mins)</p>	<p><b>a. Chair's Council Report on FA22 Schedule (10 mins)</b></p> <p>Tabled for this meeting (out of time).</p> <p>March 21st at 2pm, there will be a discussion from the PFT about strategies for fall scheduling.</p> <p>Please communicate with your Department Chairs to learn what strategies are in the works within your areas.</p>

<ul style="list-style-type: none"> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> <li>g. Affordable Education Materials Report</li> <li>h. Integrated Planning Committee Report</li> <li>i. IPAR Report</li> <li>j. Facilities Committee Report</li> <li>k. Technology Committee Report</li> <li>l. Teaching and Learning Center Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. Senate Equity Working Group</li> <li>p. Senate BUG Task Force</li> <li>q. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			
<p><b>6. Public Comment/Announcements</b></p>	<p>Spring '22 Election (5 mins)</p>		<p><b>Spring '22 Election (5 mins)</b></p> <p>Please be on the lookout for the beginning of the elections process.</p> <p>Sam Gillette and Justin Hoffman will serve on the Elections Committee.</p>
<p><b>Meeting adjourned</b></p>	<p>1.25pm</p>		
<p><b>Next Meeting:</b></p>	<p>April 6, 2022</p>		