



Academic Senate Minutes

Wednesday, March 2, 2022 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/98190525485>

Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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Guests: Kuni Hay (VPI), Cora Leighton (DE Coordinator), Tim Rose (Chair of Chairs), Laura Ruberto (TLC Coordinator), Adan Olmedo (Assessment & PD Chair), Bendi, Ari Krupnick, Vero Montoya, Jennifer Shanoski, Angelica Garcia (President), Chris Bernard, Vanessa Philip (ASL), Christine Trowbridge, J Inocencio Williams, Jeejun Bertuso, Barbara DesRochers,

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order			
1. Approval of Agenda	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B. Seconded by: Pete DB Amendment to move PD presentation up on the Agenda. Yes: 13 No: 0 Abstentions:0
2. Approval of Minutes	a. Motion to Approve Minutes from Feb. 16 (3 mins)		Moved by: Sam G. Seconded by: Jenny Y Yes: 12 votes No: Abstentions:
3. Action Items	a. Letter on Minimum Qualifications for Faculty (5 mins) b. ASCCC Position Paper on Role of		a. Letter on Minimum Qualifications for Faculty (5 mins) Best practice should be to include minimum qualifications on our Course Outline of Record. The letter presented to the Senate is a

	<p>Faculty in Tutoring & LRC (5 mins)</p>		<p>letter to VC Droker to request the list of minimum qualifications for each course. We are looking to bring this letter to the DAS to encourage the other Peralta colleges to engage in this work.</p> <p>Motion to approve the Minimum Qualifications letter: Moved by Joseph B. Seconded: Jenny L</p> <p>Yes votes: 12 votes No: 0 Abstentions: 0</p> <p>Curriculum is number one on the list of 10+1!</p> <p>b. ASCCC Position Paper on Role of Faculty in Tutoring & LRC (5 mins)</p> <p>Motion to Endorse: ASCCC Position Paper on the Role of Faculty in Tutoring and Learning Centers in the Community College (Resolution #09.03, adopted Fall 2021)</p> <ul style="list-style-type: none"> • Advocate during the ACCJC 2024 Standards development and vetting process for a separation of tutoring and learning assistance from library services. • Encourage Tutoring and Learning Center faculty to be active in local accreditation processes. • Advocate for grouping academic support, inclusive of library, tutoring, and learning center, supplemental instruction, learning skills, student success/early alert, etc., under one dean in college organizational structures to forge an identity and collaboration, to present a unified support for students, and to leverage resources for learning supports.” (29) • Ensure dedicated, full-time, tenure track faculty members serve in primary leadership, whether as directors or coordinators, instructional and training roles in Tutoring and Learning Centers on California community college campuses • Develop and sustain flexible, contemporary, and inclusive physical and virtual Learning Center spaces that provide effective access to tutoring and learning assistance services, resources, and instruction • Provide regular funding to ensure Tutoring and Learning Center faculty regularly engage with professional
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			<p>development opportunities provided by the organizations setting the standards for tutoring and learning assistance</p> <ul style="list-style-type: none"> • Provide support to faculty to meet the program standards for tutor training, tutoring, and online tutoring established by CRLA, ACTLA, and other professional organizations” (29) <p>Moved by: Kelly P Seconded by: Jenny Y. Yes: 12 No: 0 Abstentions: 0</p>
<p>4. Discussion and/or Information</p>	<p>a. Presentation from PFT President Jennifer Shanoski on Increasing Student Access (FTES & FTEF) (15 mins) b. COA Resolution on Class Size Caps (10 mins)</p>		<p>a. Presentation from PFT President Jennifer Shanoski on Increasing Student Access (FTES & FTEF) (15 mins)</p> <p>The PFT made a presentation at District Flex Day. It is about out spending and allocation for classes. It concerns the long-term viability of our institutions. Presentation can be found at: https://www.berkeleycitycollege.edu/senate/files/2022/03/Student-Access-and-Success-Task-Force.pdf</p> <p>General Funds have remained stable over the last few years because we are in a hold harmless scenario (funds have not been reduced by new funding formula or declining enrollment).</p> <p>Even though we are being funded at the 2017 levels, faculty FTEF is being slashed. District Office Funding has increased. Productivity should not be ruling the day.</p> <p>A cut of 200 FTEF is the equivalent of cutting 1,000 3-unit sections. We are cutting across the board and decreasing access for our students.</p> <p>Our goals are to provide a high-quality education to students so they can achieve their goals. Financially, our goals are to serve as many students as possible, grant as many degrees as possible, and to place students in jobs as much as possible. How does cutting sections while funding increases help achieve our goals?</p> <p>BCC chairs are currently facing a 9% cut for summer and fall schedule. How do the chairs and Office of Instruction respond to the District budget allocations provided to them?</p>

			<p>How do we move towards using data to make informed decisions about building our schedules? We need to urge our administrators to advocate for us at the District level.</p> <p>PFT announcement: Hopefully, folks will come to our class cut organizing meeting next Wednesday, March 9, 2022, 12-1:30.</p> <p>Can we put this as a followup discussion item because this is very important. We need to discuss this issue more at length.</p> <p>Can we encourage department chairs to attend the next Senate meeting?</p> <p>We are still discussing the dileanation of function map between District and Colleges. We can make a difference on allocation of funding from the District. Overlap of functions can be taxing.</p> <p>b. COA Resolution on Class Size Caps (10 mins)</p> <p>District Academic Senate (DAS) voted yesterday to endorse this resolution. The hope is for Peralta to bring this resolution for discussion and adoptioni at the State Plenary session of the ASCCC.</p> <p>This is part of a statewide organizing effort.</p> <p>Local faculty comments: We should collaborate discussions across all the four colleges, particularly to discuss shared courses and their recommended class sizes. Hopefully the district can coordinate district wide department meetings.</p> <p>Class Caps Discussions should include modality of courses offered (hybrid, online, face-to-face, etc.).</p> <p>The idea is that individual faculty would be able to help determine the appropriate class size. It's a pedagogical issue.</p>
<p>5. Standing Items</p> <ul style="list-style-type: none"> a. Assessment Committee Report b. Curriculum Committee Report c. Chairs Council Report 	<p>a. PD Announcement on March 15 Flex (2 mins)</p>		<p>a. PD Announcement on March 15 Flex (2 mins)</p> <p>Two PD announcements: 1) If you're interested in presenting during the March 15 Flex Day, there is space during the lunch time "mini sessions" that run from noon-ish to 1 PM. Let Susan and Adán know if you're interested. If you know others in your area who might be interested, let them know there's space.</p>

<ul style="list-style-type: none"> d. Professional Development Committee Report e. Distance Education Committee Report f. CE Committee Report g. Affordable Education Materials Report h. Integrated Planning Committee Report i. IPAR Report j. Facilities Committee Report k. Technology Committee Report l. Teaching and Learning Center Report m. Accreditation Report/Update n. District Academic Senate Report o. Senate Equity Working Group p. Senate BUG Task Force q. OPUS Award: Faculty Honors & Acknowledgement 			<p>2) Both Susan and Adán are vacating the PD chair position, so if you are interested, please get in touch. Our next PD meeting is on 3/9.</p>
<p>6. Public Comment/Announcements</p>	<p>Spring '22 Election (3 mins)</p>		
<p>Meeting adjourned</p>	<p>1:30pm</p>		
<p>Next Meeting:</p>	<p>March 16, 2022</p>		