



Academic Senate Minutes

Wednesday, Feb. 2, 2022 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/95851003104>

Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anne McCormick, Senator Modern Languages (Proxy) <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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Guests: Alejandro Wolbert (FDIP), Kuni Hay (VPI), Cora Leighton (DE Coordinator), Adan Olmedo (Assessment Chair), Laura Ruberto (TLC), Vanessa Phillip (ASL Interpreter), Melina Bersamin (TLC), Tim Rose (Chair of Chairs), Chris Bernard (DE Coordinator), Christopher Lewis (Dean)

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order			
1. Approval of Agenda	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B Seconded by: Pete DB Yes votes: 13 No Votes: 0 Abstentions: 0
2. Approval of Minutes	a. Motion to Approve Minutes from Dec. 1 (3 mins)		Moved by: Jenny L Seconded by: Sam G Yes votes: 12 No Votes: Abstentions: 1

<p>3. Action Items</p>	<p>a. Endorsement of Full-Time Faculty Prioritization List (8 mins)</p>	<p>a. Endorsement of Full-Time Faculty Prioritization List (8 mins)</p> <p>Department Chairs Council follows the process to build and endorse the faculty prioritization list. It's a two-step process. First there is a rubric that involves data such as productivity rates, fill rates, and ratio of full time to part time faculty. The second part is a narrative perspective from the departments requesting a position. The chairs then vote to rank each position.</p> <p>Here is this cycle's Prioritization List:</p> <ul style="list-style-type: none"> 1- Psychology 2- Education: Child Development 3- Counseling 4- MMART 5- Communications <p>Congratulations! Science, English, and Counseling departments have hired new full time faculty this year!</p> <p>From the above list of prioritized positions, BCC does not yet know how many positions it will get this year. We won't know until later this term (ETA: March or April).</p> <p>Motion to Endorse the Faculty Prioritization List for this year.</p> <p>Moved by: Linda M Seconded by: Jenny L Yes votes: 15 (unanimous) No Votes: 0 Abstentions: 0</p>
<p>4. Discussion and/or Information</p>	<p>a. Week 1 of Spring '22 Return to Campus: What is Working & What needs more support (15 mins)</p>	<p>a. Week 1 of Spring '22 Return to Campus: What is Working & What needs more support (15 mins)</p> <p>TLC helped support our return to campus by offering a two-day "mock" classroom workshop. Those who attended got a review of how to log onto the classroom computers, access the mailroom, address technology questions regarding hi-flex/streaming for quarantined students at home, etc.</p> <p>Joe Bay was extremely helpful in assisting faculty with their technology needs.</p> <p>A number of faculty expressed a need for microphones.</p> <p>What can the TLC do to help facilitate this return to campus? What are the needs?</p>

Faculty comments:

- I definitely felt hoarse after the first week, but not sure how I feel about a mic.
- Microphones definitely help. It is hard to project behind a mask. Be careful what channel you are on, though. MMART lectures could be heard in an English 1A class in another room.
- I've had a hard time connecting to the Internet this week.
- No internet issues in MMART even with the 360 Owl. We are still testing everything though. The 360 camera is not that hi-res so it hasn't had a problem. However, there is a lag in bringing up pages on the computer.
- I am pleased to find that there has been no line to get into campus. Entry to the building is a smooth and quick process.
- The security service has been really good about opening and locking classrooms, a real improvement. PLEASE DO NOT OPEN THE SCIENCE LABS! IT'S A SAFETY ISSUE!
- FYI: Faculty do not need to allow other faculty, staff, or administrators to enter their classrooms unannounced or without a request in advance. It is in our contract. Some faculty had some concerns during the first week.
- There were some issues with the Campus Solutions in regards to cleared/not-cleared status. There were some technical issues for some students entering the building.
- The number of absences is of concern as some students have already reported they have COVID and must quarantine from home. The use of a 360 Owl camera to help quarantining students is an interesting option to pursue.
- What can faculty do to manage students with COVID or who are not-cleared to enter?
- How should we manage students who have multiple absences because of COVID?

Administrative Comments and Responses a few answers to faculty questions:

- The COVID apps and protocol systems are not controlled/managed by the college. BCC takes our tech issues to the District each week. Sean Brooks, our Business Manager updates the college community with a weekly bulletin that includes information from these District meetings.
- Faculty can request students to show their cleared status window.
- Laney has a wristband process for students to wear each week to access campus services and classrooms.
- There is a tech committee report out at Roundtable. It is a standing item on that agenda.
- BCC IT teams reports to the VPI. They are really bombarded with requests at the moment. Please go through the deans to request tech needs.
- We are going to get some clarifications on alternatives to show proof of vaccination if the Campus Shield/Company Nurse does not work.

			<ul style="list-style-type: none"> • We track every student who has COVID. If a student reports to you that they have COVID, please notify your dean. • Student questions are coming to the VPI. • Do we have to report students that say they're positive but didn't attend class? If so, does that count towards the 3 students that necessitate a switch from in-person instruction to online? <ul style="list-style-type: none"> ○ VPI says it is good to know what students have COVID whether they've been on campus or not. Please report them to your dean. • Three in-person COVID students within seven days on campus will prompt a move from in-person to online.
<p>5. Standing Items</p> <ul style="list-style-type: none"> a. Assessment Committee Report b. Curriculum Committee Report c. Chairs Council Report d. Professional Development Committee Report e. Distance Education Committee Report f. CE Committee Report g. Affordable Education Materials Report h. Integrated Planning Committee Report i. IPAR Report j. Facilities Committee Report k. Technology Committee Report l. Teaching and Learning Center Report m. Accreditation Report/Update 	<p>a. Assessment Update (8 mins)</p>		<p>a. Assessment Update (8 mins)</p> <p>Adan presented ILO results for the Global Awareness and Valuing Diversity Institutional Learning Outcomes.</p> <p>Five disciplines participated in the assessment of this ILO.</p> <p>Highest scores came from the area of Analysis of Cultural Perceptions, yet the weakest area came from the Explanation of Culture.</p> <p>There is an Action Plan item that suggests to add a rubric for Political and Economic threads.</p> <p>Adan shared the list of courses that are scheduled to assess their SLOs this semester. The list includes courses that should have assessed SLOs last semester.</p> <p>Supporting Documents:</p> <p>https://peralta4-my.sharepoint.com/:x/g/personal/ncayton_peralta_edu/EY-fHPj4Yt9Ereb8MZW5C1wBJ_sgXUbAd9f2bd2V3iGuhA?e=gM4ymu</p> <p>https://peralta4-my.sharepoint.com/:x/g/personal/ncayton_peralta_edu/EWqWywIXLM9MkZ84CEEVvCoBft-owDyqQqtd3Vug1ZRJUQ?e=FeAffP</p>

<ul style="list-style-type: none"> n. District Academic Senate Report o. Senate Equity Working Group p. Senate BUG Task Force q. OPUS Award: Faculty Honors & Acknowledgement 			
<p>6. Public Comment/Announcements</p>	<p>Spring '22 Senate Election (2 mins)</p>	<p>Add Faculty Roles in Tutoring to a future Senate Agenda and ask J Lowood to present.</p>	<p>Census Rosters are DUE this weekend!</p> <p>This is an election cycle for the Academic Senate. Please work with your departments to identify Senators for next year.</p> <p>VPI sent out a job description for a Guided Pathways faculty position for this term. The application process closes by this Friday.</p> <p>Jenny Lowood put together a presentation to review the State Senate's paper on Faculty Roles in Tutoring.</p>
<p>Meeting adjourned</p>	<p>1:23pm</p>		
<p>Next Meeting:</p>	<p>Feb. 16, 2022</p>		