



## Academic Senate Minutes

Wednesday, Dec. 1 2021 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/95851003104>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Willy Lazarrago, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Tim Rose (Chair of Chairs), Adan Olmedo (Assessment Committee Chair), Laura Ruberto (TLC Coordinator), Vanessa Phillip (Interpreter), Cora Leighton (DE Coordinator), Christopher Bernard (DE Coordinator), Barbara Des Rochers (Sciences), Lisa Cook (Dean), Melina Bersamin (Guided Pathways Lead), Kuni Hay (VPI)

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B. Seconded by: Linda M Yes votes: 15 No votes: 0 Abstentions: 0
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from Nov. 17 (3 mins)		Moved by: Mary CM Seconded by: Randy Y Amended changes: Add "See AP 4235 for more information" and add a link to the AP in the area of Credit for Prior Learning area of the minutes. Yes votes: 14 No votes: 0 Abstentions: 1
<b>3. Action Items</b>	a. Approval of AS		a. Approval of AS Standing Committee Participatory Governance Manual Updates (8 mins)

	<p>Standing Committee Participatory Governance Manual Updates (8 mins)</p> <p>b. Spring '22 Academic Senate &amp; Standing Committee Meeting Modalities (8 mins)</p> <p>c. Creation of: TLC "Return to Campus" Task Force &amp; AS Advisory Team on BUG Action (8 mins)</p> <p>d. Guided Pathways Spring 2022 Activities (5 mins)</p>		<p>Thank you to all those who have participated in the updates of the Participatory Governance Manual. All standing committees have approved their changes to their charges.</p> <p>Link to Governance Committee Updates:  <a href="https://peralta-my.sharepoint.com/personal/mfreeman_peralta_edu/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmfreeman%5Fperalta%5Fedu%2FDocuments%2FAcademic%20Senate%20Standing%20Committee%20Charges&amp;ct=1638391492907&amp;or=OWA%2DNT&amp;cid=50dd9b5b%2D9791%2D3e24%2">https://peralta-my.sharepoint.com/personal/mfreeman_peralta_edu/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmfreeman%5Fperalta%5Fedu%2FDocuments%2FAcademic%20Senate%20Standing%20Committee%20Charges&amp;ct=1638391492907&amp;or=OWA%2DNT&amp;cid=50dd9b5b%2D9791%2D3e24%2</a></p> <p>Motion to approve Participatory Governance Manual Updates</p> <p>Moved by Linda M  Seconded by Joseph B.  Yes votes: 14  Abstentions: 1</p> <p><b>b. Spring '22 Academic Senate &amp; Standing Committee Meeting Modalities (8 mins)</b></p> <p>Link to Brown Act Updates:  <a href="https://www.berkeleycitycollege.edu/senate/files/2021/12/Brown-Act-Online-Meeting-UPDATE.pdf">https://www.berkeleycitycollege.edu/senate/files/2021/12/Brown-Act-Online-Meeting-UPDATE.pdf</a></p> <p>We are allowed to continue to meet remotely for our Brown Act governance meetings through December 31, 2023. To do so, the law requires that we vote via majority to approve this authority to hold virtual meetings.</p> <p><i>In compliance with AB 361, motion to endorse a continuance (for the calendar years 2021 - 2023) for the Academic Senate and all of its Standing Committees to have the flexibility to hold virtual meetings to provide safe environments for all to participate.</i></p> <p>Moved by: Sam Gillette  Seconded by: Jenny L.  Yes votes: 14  Abstentions: 1</p> <p><b>c. Creation of: TLC "Return to Campus" Task Force &amp; AS Advisory Team on BUG Action (8 mins)</b></p> <p><i>Motion to create a TLC "Return to Campus" Task Force and AS Advisory Team on BUG Action</i></p> <p>Moved by: Linda M  Seconded by: Joseph B  Yes votes: 14  Abstentions: 1</p>
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<p><b>4. Discussion and/or Information</b></p>	<p>a. Assessing &amp; Tracking Academic Senate Actions (10 mins)</p>	<p>Follow up on adopting processes to track actions and attendance at all governance committees.</p>	<p><b>a. Assessing &amp; Tracking Academic Senate Actions (10 mins)</b></p> <p><i>Motion to extend meeting by 10 minutes</i> <i>Moved by Mary CM</i> <i>Seconded by Jenny L</i> Yes votes: 8 Abstentions: 7</p> <p>Adan proposed a process to add quantitative data elements to the bottom of agendas/minutes. It'd be a way to determine participation at meetings, effectiveness by way of number of action items passed, etc.</p> <p>We did an ILO assessment on Information Competency. We had quite a few faculty and students contribute data. Here is a link to the assessment results: <a href="https://peralta4-my.sharepoint.com/:x/g/personal/ncayton_peralta_edu/EUQjxCETZ_9JpJQHhrLp80EBa95re6NIXIDF-B4mLOTr_q?e=hpEP6S">https://peralta4-my.sharepoint.com/:x/g/personal/ncayton_peralta_edu/EUQjxCETZ_9JpJQHhrLp80EBa95re6NIXIDF-B4mLOTr_q?e=hpEP6S</a></p> <p>Recommendation: Share these results with the College Roundtable.</p>

**5. Standing Items**

- a. Assessment  
Committee  
Report
- b. Curriculum  
Committee  
Report
- c. Chairs  
Council  
Report
- d. Professional  
Development  
Committee  
Report
- e. Distance  
Education  
Committee  
Report
- f. CE  
Committee  
Report
- g. Affordable  
Education  
Materials  
Report
- h. Integrated  
Planning  
Committee  
Report

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<ul style="list-style-type: none"> <li>i. IPAR Report</li> <li>j. Facilities Committee Report</li> <li>k. Technology Committee Report</li> <li>l. Teaching and Learning Center Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. Senate Equity Working Group</li> <li>p. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			
<p><b>6. Public Comment/Announcements</b></p>	<p>Spring Meeting Plans – 2 mins</p>	<p>Ask Jenny L to present information from the position paper:</p>	<p><b>Spring Meeting Plans – 2 mins</b></p> <p>BCC has a Tutoring Application. Feedback and review is desired. There is a position paper on ASCCC that was approved this Fall: <a href="#">The Role of Faculty in Tutoring and Learning Centers in the Community College (Fall 2021)</a></p>

		The Role of Faculty in Tutoring and Learning Centers in the Community College (Fall 2021)	Proposal: pass a resolution to adopt the paper locally. Jenny Lowood would like time at a future Senate meeting to present highlight from the paper.
<b>Meeting adjourned</b>	1:30pm		
<b>Next Meeting:</b>	Feb 2, 2021		