



Academic Senate Minutes

Wednesday, Oct. 6, 2021 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/95851003104>

Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with "X", Partial Attendance "P")

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input type="checkbox"/> Willy Lazarrago, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
---	---

Guests: Cora Leighton (DE Coordinator), Kuni Hay (VPI), Vanessa Phillip (ASL Interpreter), Mark Swiencicki (Social Sciences), Adan Olmedo (Assessment Committee Chair), Michael Alvillar, Tim Rose (Chair of Chairs), Laura Ruberto (TLC Coordinator), Aiden Carter (Classified SAS), Barbara Des Rochers (Sciences Chair), Chris Bernard (DE Coordinator), Dana Cabello, Joya Chavarin (Education Coordinator), Marjory Haskell, Thomas Kies, Jeejun Bertuso, Candida Tapia

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order			
1. Approval of Agenda	a. Motion to Approve (2 mins)		Moved by: Joseph B. Seconded by: Randy Y. Yes votes: 9 No votes: 0 Absentions: 2
2. Approval of Minutes	a. Motion to Approve Minutes from Sept 1 (5 mins)		Moved by: Peter DB Seconded by: Mary CM Yes votes: 11 No votes: 0
3. Action Items	a. Official establishment of CE		a. Official establishment of CE Committee (10 mins) Meets first Fridays of the month

	<p>Committee (10 mins)</p> <p>b. 2021/2022 DE Goals (10 mins)</p> <p>c. 2021/2022 Academic Senate Goals (10 mins)</p>	<p>Discussion:</p> <p>There are concerns about CIS/Business only getting one vote on the committee when business and CIS are in the same department. Multimedia Arts, however only has one vote as well even though they consider themselves as four units within the department. Sciences as well has several disciplines within its department yet only has one vote as well.</p> <p>There will always be an opportunity to revise the membership list at later dates as departments split or merge.</p> <p>And committee membership will be updated if CE areas not currently covered are added to the college? Yes, they will.</p> <p>Motion to approve the CE Committee Charge: Mary CM Seconded by: Randy Y Yes votes: 11 No votes: 0</p> <p>b. 2021/2023 DE Plan (10 mins) This is the complete plan for Distance Education. Link to the plan: https://www.berkeleycitycollege.edu/senate/files/2021/10/BCC-DE-Plan-Final-10.6.21.pdf We approved goals for the DE committee during last semester. Motion to endorse this plan made by: Peter DB Seconded by: Linda M Yes votes: 12 No votes: 0</p> <p>c. 2021/2022 Academic Senate Goals (10 mins)</p> <p>1) Improve our Participatory Governance processes and the evaluation of that process.</p> <ul style="list-style-type: none"> • Update to Participatory Governance Manual. • Support Assessment Work. • Advance Curriculum Committee recommendation on CIPD. • Identify Student Reps to participate on Senate Standing Committees. <p>2) Establish short term and long-term plans for our safe return to campus.</p> <ul style="list-style-type: none"> • Engage Admin. directly with specific “asks” to support faculty needs during Fall/Spring “return to campus” transition.
--	---	--

			<ul style="list-style-type: none"> • Hold a “Return to Campus Rally” to help Faculty learn from Admin. & other Faculty currently on campus about new protocols, expectations and contract rights about safety. <p>3) Support Student Success.</p> <ul style="list-style-type: none"> • Support establishment of “Affordable Materials” committee & work. • Support establishment of “Honor Council” work. <p>Objectives could be the other suggested goals such as supporting the ASBCC, Distance Education, and Affordable Materials work.</p> <p>Discussion: We can use the bullet points as action items to take and then use the completion of these as a means to evaluate our goals.</p> <p>Can we add "Support the college's Tutor Training Program" as part of the Student Success goal? Yes, it has been added the list of objectives under the Support Student Success goal.</p> <p>Nancy Cayton and Adan had a meeting with all of Student Services yesterday and they are getting ready to nail all their Service Area Outcomes (SAOs), so we are already working on supporting Assessment work.</p> <p>The Return to Campus Rally is intended to be a fun invent -- panel of instructors who have already returned, contests, prizes, etc. It is not to be confused with the Town Hall on returning to campus that is happening this Thursday.</p> <p>Motion to approve these goals by Linda M. Seconded by Joseph B. Yes votes: 13 No votes: 0 Abstentions: 0</p>
<p>4. Discussion and/or Information</p>	<p>a. Return to Campus Town Hall (10 mins)</p>		<p>a. Return to Campus Town Hall (10 mins) Please attend this Town Hall this Thursday during college hour. Please check your email It will be more specific to BCC's return to campus vs the Town Hall that happened at the Distric level earlier this week.</p> <p>Please submit questions to the Town Hall.</p> <p>Here is a link to the recording of the District Town Hall: https://www.youtube.com/watch?v=9E0IUyOLkvM</p>
<p>5. Standing Items a. Follow Through Task Force</p>			

<ul style="list-style-type: none"> b. Senate Equity Working Group c. Assessment Committee Report d. Curriculum Committee Report e. Department Chairs Report f. Professional Development Committee Report g. Integrated Planning Committee Report h. IPAR Report i. Facilities Committee Report j. Technology Committee Report k. Teaching and Learning Center Report l. Distance Education Report m. Accreditation Report/Update n. District Academic Senate Report o. OPUS Award: Faculty Honors & Acknowledgement 			
<p>6. Public Comment/Announcements</p>	<p>Part-Time Senator Special Election – Nominations & Election – 3 mins</p>		<ul style="list-style-type: none"> • Justin Hoffman (PFT), Sam Gillette (Senate), and Phoumy Sayovong (Researcher/ballot and voting manager) are the members of the elections committee for a part time rep for the Senate. Part timers will nominate and vote in this process. Full time faculty will not participate in this election process but will be notified of the results. • Thank you to Laura Ruberto of the TLC to allow us to use the TLC for an in-person meeting today. • ACCJC has received and accepted our follow up plan and Teach Out plan in time for the October 1st deadline. October 18th and 19th we will have another visit with some members of the original visiting team. BCC was on top of the entire process for this followup report. Other Peralta colleges had trouble getting through this process.

			<ul style="list-style-type: none"> • We have Digital Theater Live available through the Library. There is a lot of great stuff there. Please check it out -- USE IT! However, there could be some DE/Tech issues with using it (audio, for example). The Tech Committee will discuss this at their committee meeting to help address access to this great tool. • Several of you were talking about Campus Nurse just before the meeting started. If you were experiencing frustration with it because you would upload your vaccination stuff and it would still say “unvaccinated,” then check out this response from HR: https://docs.google.com/document/d/1GJ8iPYBor1YY2jk67euGarBkLxCKnf-zhUiuw6qxhl/edit?usp=sharing • Wednesday, October 20, 2021 is Flex Day. Please attend Flex day activities. We will not have a Senate meeting that day. • Next Roundtable meeting will have a presentation on HERFF funds. Come to Flex Day. Come to November 3rd Academic Senate meeting.
Meeting adjourned	1:22pm		
Next Meeting:	Nov. 3, 2021		