



## Academic Senate Minutes

Wednesday, April 7, 2021 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/98722306495>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education (Chris Lebo-Planas proxy) <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Fabian Banga, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Vanessa Phillips (Interpreter), Kuni Hay (VPI), Justin Hoffman (PFT) Cora Leighton (DE Coordinator), Tim Rose (Chair of Chairs), Martin de Mucha Flores (Dean of Ed Success), Chris Bernard (DE Coordinator), Lana Greenberg (MMART faculty), Susan Khan (PD Chair), Barbara Des Rochers (Biology faculty), Alejandro Wolbert (Equity Lead), Dustin Mabry, Stacey Shears (VPSS),

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:31pm		
<b>1. Approval of Agenda</b>	a. Motion to Approve (2 mins)		Moved by: Joseph B. Seconded by: Fabian B. Approved: 13 votes approved
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from March 17 (5 mins)		Moved by: Sam G. Seconded by: Kelly P Approved: 12 votes yes, one abstention
<b>3. Action Items</b>			
<b>4. Discussion and/or Information</b>	a. Update on HEERF Funds (10 mins) b. BCC Marketing & Social Media (8 mins)	b. Next meeting present Draft Charge for Academic Senate Subcommittee for	<b>a. Update on HEERF Funds (10 mins)</b> HEERF = Higher Education Emergency Relief Fund that provides \$14 billion in emergency funding to higher education. More than \$6 billion must go directly to students as emergency f

		<p>Social Media for Endorsement.</p>	<p>inancial grants for expenses related to the disruption of campus operations due to the COVID-19 crisis.</p> <p>HEERF I - BCC's allocation was 1,800,000          Planning process involved Executive Cabiiinet reviewinig faculty and student survey results from March 2020. Half of these funds -- \$922,262 -- went to direct student aid and were posted May 2020. The other half went to Institutional Funds (technology/chromebooks, training, etc.) and came to the colleges in July 2020.</p> <p>HEERF I was rushed by the urgent need to supply direct aid to students as quickly as possible and to quickly transition all courses for spring and summer to an online format.</p> <p>The Planning Process involved the college's Executive Cabinet (VPI, VPSS, Director of Bus. Services, President) reviewing</p> <ul style="list-style-type: none"> <li>- faculty and student survey results</li> <li>- department chairs council discussions</li> <li>- instructional needs provided by Deans and Faculty Coordinators</li> <li>- student services needs with Deans, Counseling Faculty, and Classified Professional Coordinators</li> </ul> <p>HEERF II - BCC should receive \$4,706,915, with recommendation to increase funding for direct student aid. Anticipated availability of these funds is March 15, 2021. BCC is increasing the amount for Direct Student Aid to \$1,700,000 and allocating the remaining \$3,006,915 to Institutional Funds.</p> <p>We will take more time to connect with our stakeholders and to conduct surveys to get feedback on the needs and possible uses to direct funds.</p> <p><b>Planning Assumptions:</b></p> <ul style="list-style-type: none"> <li>- maximize the amount of funds that go directly into students' hands to meet their basic needs.</li> <li>- ensure HEERF funds support teaching and learning including instruction, student support and safe and healthy facilities for teaching and learning.</li> </ul> <p><b>Allowable Institutional Expenses</b> to defray expenses associated with the colleges COVID-19 response:</p> <ul style="list-style-type: none"> <li>- lost revenue</li> <li>- reimbursement for expenses already incurred</li> <li>- technology costs associated with a transition to distance education</li> </ul>
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			<ul style="list-style-type: none"><li>- payroll</li><li>- student support activities authorized by the HEA that address needs related to coronavirus</li><li>- to make additional financial aid grants to students</li></ul> <p>HEERF III funding is on the horizon.</p> <p>Other overall comments on HEERF:</p> <p>50% has to go to student aid.</p> <p>Since the change of administration, there is a lot more flexibility with this funding. It used to only allow those receiving financial aid to receive aid, now, we can include other students such as dual enrollment students. We can also use funds to support faculty training on equity and social justice to address impact of pandemic on disproportionately impacted groups.</p> <p>We plan on putting out more surveys to identify what the needs are -- to faculty, staff, and students.</p> <p>We are working with District research to identify students that meet the criteria for receiving funds -- criteria has expanded to include more students (eg Pell grant students).</p> <p>Faculty senators commented on needs:</p> <ul style="list-style-type: none"><li>- Science and math faculty would like iPads and iPencils to improve student experience in online courses.</li><li>- we have been discussing re teaching<ul style="list-style-type: none"><li>- classrooms, lab setup</li><li>- student access on campus</li><li>- staffed student workers etc</li></ul></li><li>- It would be nice if students shared how they will spend monies</li><li>- good data to collect for future grants, etc.</li><li>- The chrome books are limited and we have now purchased surface pro for students.</li></ul> <p>Admin commented:</p> <ul style="list-style-type: none"><li>- It is confirmed that if we were to use the HEERF funds to offer courses, we cannot acquire FTES for the college on those HEERF funded courses.</li></ul> <p>For more information visit: <a href="#">CARES ACT: Higher Education Emergency Relief Fund</a></p>
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			<p><b>b. BCC Marketing &amp; Social Media (8 mins)</b></p> <ul style="list-style-type: none"> <li>- At beginning of COVID, we put together a small social media marketing group to see how we can improve social media marketing at BCC. Where might this marketing be useful and effective?</li> <li>- The MMART faculty presented a request to form a Social Media Marketing Committee as an official subcommittee of the Academic Senate.</li> <li>- Pilot Social Media group surveyed MMART students this past year. Post COVID, our student enrollment has expanded beyond the Bay Area. There's an opportunity for outreach and improve our community presence.</li> <li>- Let's make this a whole college effort as opposed to a MMART initiative.</li> <li>- Many colleges will open for face-to-face instruction this fall. Our face-to-face outreach at BCC may not be very effective since we will not open fully in the fall. We have an opportunity to leverage social media to do outreach for prospective students.</li> <li>- MMART/Mary will draft a charge for a Senate sub committee and present for endorsement at the next Senate meeting.</li> <li>- If endorsed by the Academic Senate, the Senate President will bring it to the College Roundtable to initiate the process for addition into our participatory governance structure.</li> </ul>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Follow Through Task Force</li> <li>b. Senate Equity Working Group</li> <li>c. Assessment Committee Report</li> <li>d. Curriculum Committee Report</li> <li>e. Department Chairs Report</li> <li>f. Professional Development Committee Report</li> <li>g. Integrated Planning Committee Report</li> <li>h. IPAR Report</li> <li>i. Facilities Committee Report</li> </ul>	<p>-IPAR Update (8 mins) -DAS Update (8 mins)</p>	<p>- Review BCC's IDEAAS Statement and email Matt and Alejandro comments/feedback.</p> <p>Add Action Item to next meeting agenda to endorse IDEAAS Statement</p> <p>- Review District Senate Inclusivity Statement and provide Matt feedback within the next few weeks.</p>	<p><b>-IPAR Update was tabled for today.</b></p> <p><b>- DAS Update</b> Matt presented the District Academic Senate Inclusivity Statement with a solicitation for feedback before DAS moves to endorse it at the next DAS meeting.</p> <p>- BCC's Equity working group has developed its own Inclusivity Statement:</p> <p>BCC's IDEAAS (Inclusion, Diversity, Equity, and Antiracist Action Statement) <a href="https://docs.google.com/document/d/1ai_-ql6o9sInt5f34xc2jpFvLI7h0TTq_S0nUo_4M/edit?usp=sharing">https://docs.google.com/document/d/1ai_-ql6o9sInt5f34xc2jpFvLI7h0TTq_S0nUo_4M/edit?usp=sharing</a></p> <p>You can email Alejandro questions and he will share them out with our BCC working group: <a href="mailto:wwolbert@peralta.edu">wwolbert@peralta.edu</a>.</p> <p>Matt then presented the already-approved DAS resolution that denounces the attacks against AAPI community that have recently escalated. It was approved unanimously District</p>

<ul style="list-style-type: none"> <li>j. Technology Committee Report</li> <li>k. Teaching and Learning Center Report</li> <li>l. Distance Education Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			<p>Academic Senate. The intention is to forward it to the state Academic Senate level for adoption.</p> <p>Matt reported that, despite declining FTES, BCC has been able to secure three full time positions for hire for the next academic year. Woohoo! Career Counselor, English, and General Biology hires are on the horizon.</p>
<p><b>6. New Business/Announcements</b></p>			
<p><b>Meeting adjourned</b></p>			
<p><b>Next Meeting:</b></p>		<p>April 21, 2021</p>	