



## Academic Senate Minutes

Wednesday, March 3, 2021 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/99852690183> (PASSWORD: 968409)

*Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with "X", Partial Attendance "P")

- Matthew Freeman, President Academic Senate
- Sam Gillette, Vice President Academic Senate
- Kelly Pernel, Secretary Academic Senate
- Lisa Cralle, Senator Arts and Cultural Studies
- Pete DuBois, Senator Business/CIS
- Joseph Bielanski, Senator Counseling
- Jenny Lowood, Senator English, Education, Chris Lebo Planas (Proxy)
- Mona Williams, Senator ESOL

- Linda McAllister, Senator Social Sciences
- Jenny Yap, Senator Library
- Mark Rinker, Senator Mathematics
- Fabian Banga, Senator Modern Languages
- Jenny Gough, American Sign Language (ASL)
- Mary Clarke-Miller, Senator MMART
- Vacant, Senator Part Time
- Randy Yang, Senator Sciences

**Guests:** Vanessa Phillips (ASL Interpreter), Charlotte Lee (Faculty ALO), Chris Bernard (DE Coordinator), Cora Leighton (DE Coordinator), Ryan Cornner M (Accreditation Visiting Team Chair of Standard IV), Kuni Hay (VPI and ALO), Susan Khan (PD Chair), Thomas Kies, Siraj Omar, Tim Rose (Chair of Chairs), Laura Ruberto, Barbara Des Rochers

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve (2 mins)  b. Introductions: Dr. Ryan Cornner & Senate (8 mins)		Moved by: Joseph B. Seconded by: Fabian B Approved: 11 votes yes  Brief Introductions by everyone on the Senate and a brief introduction by the Accreditation Visiting Team Standard IV Chair, Ryan Cornner.
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from Feb. 17 Meeting (2 mins)	Approve Minutes from Feb 17th at next meeting on March 17, 2021	Postponed for approval at the next meeting on March 17, 2021.
<b>3. Action Items</b>			

<p><b>4. Discussion and/or Information</b></p>	<p>a. Distant Education Goal Update (10 mins) b. Update from IPAR (10 mins)</p>	<p>a. Add DE Goals as</p>	<p><b>a. Distant Education Goal Update</b></p> <ul style="list-style-type: none"> <li>- The goals are aligned to support the Peralta DE goals.</li> <li>- BCC DE members developed these plans to address the specific needs of BCC.</li> <li>- DE members want to submit the goals to the Senate for endorsement so they may work to integrate these goals into the broader DE Plan for the college.</li> <li>- DE is asking for feedback, input, or any ideas.</li> <li>- Will DE Committee incorporate equity training into the goals? In Goal 3, equity is cited. Equity is a part of ongoing DE training and Professional Development.</li> <li>- These goals move the college towards to creating a more finalized version of its DE program.</li> <li>- Once the Senate endorses the goals, they will be shared at Roundtable.</li> </ul> <p><b>b. Update from IPAR (10 mins)</b> (IPAR = Institutional Planning for Allocation of Resources)</p> <p>Started this committee last Fall 2020 with a goal of being more transparent and intentional with our budget development processes and decisions.</p> <ul style="list-style-type: none"> <li>- The committee has equal representation across constituencies (classified, admin, faculty, students).</li> <li>- The college gets about \$600K to play with after all of the college's fixed costs are taken from annual funds (faculty salaries, benefits, rent, parking, utilities, etc). The \$600K that is left over is spent on requests provided in our APUs (annual program updates).</li> <li>- A flow chart that describes how IPAR will integrate with the participatory governance structure and also gives an overview of its charge is provided in the supporting documents on the Academic Senate Web site.</li> <li>- Meetings are open. The committee meets every second and fourth Tuesday from 2:30 - 4pm.</li> <li>- The committee will pilot the tri-chair model in order to be more representative of the college constituents (faculty, classified, and admin co-chairs)</li> </ul>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Follow Through Task Force</li> <li>b. Senate Equity Working Group</li> <li>c. Assessment Committee Report</li> </ul>	<p>a. Update from Follow Through Task Force (Working with ASBCC) – 7 mins b. Professional Development Committee Update (7 mins)</p>	<p>a. Email Linda McAllister to join discussions with ASBCC on three areas of focus around Academic Integrity and Equity.</p>	<p><b>b. Professional Development Committee Update (7 mins)</b></p> <p>There is an email calendar invite to give people a preview of Flex Day on March 18th. Details are being finalized.</p> <p>Highlights -- fourth series on increasing equity and racial justice.</p> <ul style="list-style-type: none"> <li>- Division and Dept meeting.</li> </ul>

<ul style="list-style-type: none"> <li>d. Curriculum Committee Report</li> <li>e. Department Chairs Report</li> <li>f. Professional Development Committee Report</li> <li>g. Integrated Planning Committee Report</li> <li>h. Facilities Committee Report</li> <li>i. Technology Committee Report</li> <li>j. Teaching and Learning Center Report</li> <li>k. Distance Education Report</li> <li>l. Accreditation Report/Update</li> <li>m. District Academic Senate Report</li> <li>n. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			<ul style="list-style-type: none"> <li>- Lisana Hotep of Equity Institute will host a workshop. Workshop will be on lesson planning for Student Success. Move away from teaching content to teaching students.</li> <li>- Also have a workshop on Equity and Accessibility from DE Committee and Student Accessibility Services. Important to offer DE content that is accessible to all.</li> <li>- TLC Talk on Decolonization is not a Metaphor. Will need to preregister for that.</li> <li>- Please promote Flex Day to your departments to maximize attendance.</li> </ul> <p><b>a. Update from Follow Through Task Force (Working with ASBCC) – 7 mins</b></p> <ul style="list-style-type: none"> <li>- Special Session at the end of Fall by ASBCC about their concern for the app HonorLock. In return our Senate asked them for what they would like to do as students regarding our concerns about academic integrity.</li> </ul> <p>Over the winter break, the very awesome ASBCC looked into colleges that had academic integrity policies and advisory groups/boards.</p> <p>Linda M met with the student senators, so they could share what they found that interested them.</p> <p>The ASBCC wants to focus on three activities:</p> <ul style="list-style-type: none"> <li>- create an Honor Code for BCC</li> <li>- work on Academic Integrity from an Equity Perspective (work with Library/LRC/Address student stress, access, etc.)</li> <li>- create a Restorative Justice Model so that students who violate academic integrity policies can stay on their path to success.</li> </ul> <p>The students would really like more faculty to engage and help develop these areas. Science and Math faculty are encouraged to participate as there may be unique concerns with academic integrity from these disciplines vs traditional plagiarism concerns.</p>
<p><b>6. New Business/Announcements</b></p>	<p>Special Election for Part-time Senate Seat Coming</p>		<p>OER Update: There will be March 11 and 25th webinar/discussions on OER by former Academic Senate Presidents. Jenny Yap will send email out with meeting information.</p>
<p><b>Meeting adjourned</b></p>	<p>1:22pm</p>		

**Next Meeting:**

March 17, 2020