



## Academic Senate Minutes

Wednesday, March 17, 2021 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/96348228664>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education (Chris Lebo-Planas is proxy today) <input type="checkbox"/> Vacant, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics (Rick Wing) <input checked="" type="checkbox"/> Fabian Banga, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Tim Rose (Chair of Chairs), Justin Hoffman (PFT), Melina Bersamin (Guided Pathways), Susan Khan, Siraj Omar, Cora Leighton (DE Coordinator), Vanessa Phillip (ASL Interpreter), Rick Wing (proxy for Mark Rinker in Math), Chris Bernard (DE Coordinator), Charlotte Lee (ALO), Thomas Kies, Laura Ruberto

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve (2 mins)		Moved by: Sam G Seconded by: Joseph B Approved: 13 approved
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from Feb. 17 & March 3 (5 mins)		Feb 17th and March 3rd collectively Moved by: Fabian B Seconded by: Mary C-M Approved: 12 approved, one abstention (absent at last meeting)
<b>3. Action Items</b>	a. Endorsment of Distance Education Goals (8 mins)		<b>a. Endorsement of Distance Education Goals.</b> Added an amendment kto 4.1, 4.3, and 4.4, to include "activities" that will move towards achieving the goals in a broad DE Plan. Moved by: Pete DB Seconded by: Kelly P Approved: 12 approved

<p><b>4. Discussion and/or Information</b></p>	<p>a. Update for Guided Pathways Team (8 mins)  b. Waitlist Issue &amp; DAS Discussion (8 mins)</p>	<p><b>a. Update for Guided Pathways Team Update</b>  Over past year, we completed the scale of adoption and submitted it to the state on March 1st. Administrators and presidents signed off on the scale of adoption (includes accomplishments and where we want to go).</p> <p>In Fall 2020, Shannon Penn and Skylar Barton worked with a Zoom focus group of students to identify what resources students made use of in the term and what resources were especially useful to them.</p> <p>BCC has have four current projects happening this term that address our GP goals for this year.</p> <ul style="list-style-type: none"> <li>- Increasing Student Resource Utilization (communication, students forget about emails, trying to use Canvas a repository, etc.)</li> <li>- Program Mapping Project - Counseling and instructional faculty are working on a program mapping project, starting with the psychology program. In the mapping are resources to support students along the path to graduation. (This project addresses the GP goal of exploring "meta majors," or rather, student success pathways).</li> <li>- Creation of a BCC Alumni Network. Faculty and Transfer Center are working on this project -- they want to create a bridge between current students and alumni and to create a network for alumni to connect. Working on helping students to create a Linked-In presence</li> <li>- Community of Practice/Book Club -- Faculty are reading key works around issues of race and identifying ways we could potentially use this knowledge in our work.</li> </ul> <p><b>b. Waitlist Issue and DAS Discussion</b>  Our waitlist automatically enrolls students up until the first day of the term. The wait list stays in place during open enrollment period. The class closes, leaving the instructor responsible for reaching out to students to enroll them into open spots in the class.</p> <p>There is no clean and easy fix for the current system. It's a District system, so we have to reach agreement district-wide. VC of Academic Affairs Siri Brown was receptive to the concerns raised in DAS. Sylvia Cortez who manages the Wait Lists also heard the DAS discussion. Many faculty like the current system. Many have concerns about it as well. There's no plan to change the setup at the moment. We are at the discussion stage at DAS.</p> <p>BCC faculty Advice/Suggestions:</p> <ul style="list-style-type: none"> <li>- Create Professional Development opportunities for faculty on how to manage wait lists</li> <li>- potentially create longer wait lists</li> <li>- potentially do outreach to waitlisted students to inform them of open sections</li> <li>- potentially give department chairs access to wait lists.</li> </ul>
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			- identify student progress/need for classes (GP) to help with outreach.
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Follow Through Task Force</li> <li>b. Senate Equity Working Group</li> <li>c. Assessment Committee Report</li> <li>d. Curriculum Committee Report</li> <li>e. Department Chairs Report</li> <li>f. Professional Development Committee Report</li> <li>g. Integrated Planning Committee Report</li> <li>h. IPAR Report</li> <li>i. Facilities Committee Report</li> <li>j. Technology Committee Report</li> <li>k. Teaching and Learning Center Report</li> <li>l. Distance Education Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>	-OPUS Award: Faculty Honor & Acknowledgement (8 mins)		<p>o. OPUS Award: Faculty Honor and Acknowledgment</p> <p>-Kelly P provided a brief history of the Opus Award. Congratulations to Charlotte Lee who served as the Faculty Accreditation Liaison for BCC's ISER. You did an incredible job this year, Charlotte! Bring on the lucky socks!</p>
<p><b>6. New Business/Announcements</b></p>	<p>Reminder: Mid-Semester Flex Day: March 18 (1 min) HEERF Report @ April 7 Senate meeting (1 min)</p>		<p>Announcement re: Update for Passport -- students currently cannot easily find classes at the moment. They also cannot see the number of students in the class nor the number of students on the waiting list.</p>

<b>Meeting adjourned</b>	Adjourned at 1:27pm
<b>Next Meeting:</b>	April 7, 2021