

2-23-21 DRAFT IPAR
Visual Flowchart



IPAR Resource Allocation & Decision-Making Process for College Budget Development

1. **College Engagement:** IPAR members' responsibilities include taking items for review and input to their respective constituency groups to gain support, collect questions, and generate college wide input on the college budget development.
2. **Institutional Planning** efforts are driven by Mission, Values, and Vision incorporated into the Ed Master Plan, and defined by the College Strategic Goals. Overall planning efforts include: College Strategic Plan, Program Review/APU, and College wide plans (e.g. Student Equity, Technology, Facilities, Human Resources/Staffing Plan, etc.). College wide plans are brought to IPAR for informational purposes, to ensure alignment in identifying resource needs.
3. **Budget Development** includes education & training for members on the following: a) PCCD Budget Development Cycle, b) General Unrestricted Funds, c) SCFF metrics for apportionment, d) District Budget Allocation Model Taskforce Updates, e) District Planning Budget Council updates. Additional planning variables include: a) District FTES targets, b) District FTEF allocation, c) College FTEF prioritization, and d) ending balance.

Planning Variables Include:

- Governor's Budget Release in January and subsequent updates, include the May Revise
- PCCD Budget Development Processes (e.g. Validation of Position Control, Loading Budgets, Fiscal accountability processes, etc.)
- Categorical Funds overview to have knowledge on legislative guidelines related to funding sources.
- District targets for FTES and FTEF allocations per College inform the capacity for the College to provide an academic schedule that meets the educational needs of students, while adhering to the allocation.

IPAR Talking Points

Why IPAR?

- Transparency & Accountability for the allocation of fiscal resources at Berkeley City College
- Coordinate & Communicate the decision-making process for resource allocation, including how the college has points of inputs throughout the process, via constituency groups.
- Incorporate college wide planning activities to inform the budget development process and ultimately the recommendation for the College Budget in the next fiscal year.
- Provides the mechanism for generating a proposed FY College Budget, including closing communication loops regarding the FY College Budget and overall use of Unrestricted General Funds to meet the educational needs of students.

IPAR Function: Charged with engaging in the activities outlined above to make a recommendation to College Roundtable on the proposed FY College Budget. Upon College Roundtable review and approval, the recommended FY College Budget will be sent to the President for a final decision.

Proposed IPAR Leadership Model: The engagement necessary for the committee requires focused and shared leadership. The IPAR committee is currently reviewing its leadership structure to move from a co-chair model of (1) Faculty and (1) CBO/Administrator to a proposed Tri-Chair Model. The Tri-Chair model offers expertise and leadership in the following (a) Fiscal, (b) Institutional Planning, (c) Participatory Governance leadership with Faculty (Ed Code 53200).