



## Academic Senate Minutes

Wednesday, November 4, 2020 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/98722306495>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Mona Williams, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Fabian Banga, Senator Modern Languages <input type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
--	--

**Guests:** Cora Leighton (DE Coordinator), Kuni Hay(VPI), Susan Khan (PD Chair), Lev Komraz, Tim Rose (Chair of Chairs), Chris Bernard (DE Coordinator), Chengyu(ree) Li (ASBCC VP of Finance), Michael Lyn, Thomas Kies, Stacey Shears (VPSS), Ben Allen

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:31pm		
<b>1. Approval of Agenda</b>			<b>moved by Joseph B, seconded by Sam, approved unanimously</b>
<b>2. Approval of Minutes</b>	a. Oct., 21, 2020 (3 min)		<b>moved by Sam, seconded by Joseph, approved with 10 votes</b>
<b>3. Action Items</b>	a. Senate Support for Assessment (ILOs) - (7 mins)		<p>Assessment committee presented revisions to the to the college's ILOs. The approved/endorsed removing the last ILO on Self Awareness and moving assessment components of the removed Self Awareness ILO into the assessment of the Communication ILO.</p> <p>SLO assessments are compiled in Curricunet and mapped to ILOs. Someone ought to look into the logistics of making these changes.</p>

			<p>Will those mapped to the last ILO automatically be remapped to the first one, or do we need to manually remap them within CurricUNET? Who will do it?</p> <p>Individual instructors will not be tasked or responsible for making this update if it's necessary to make the update manually.</p> <p><b>Motion to endorse the changes to college's ILO: moved by Kelly P, seconded by Fabian, approved with 13 votes, no abstentions or No votes.</b></p>
<p><b>4. Discussion and/or Information</b></p>	<p>a. The "Follow Through" Task Force (7 mins)</p>	<p>1 - Do a callout to college to recruit members to the Preferred Name Task Force.</p> <p>2 - Add Standing item to the agenda for Follow-Through Concerns</p>	<p>There's a need for a group of faculty to follow up on proposed policy changes to ensure they are implemented and communicated clearly and widely. Example: preferred name implementation within Passport and other technology systems (Canvas, SARS, etc)</p> <p>Need to identify what problems are and the people involved in closing the loop.</p> <p>VPSS Stacey Shears is BCC's Liaison administrator for the preferred name implementation. She works with VC Siri Brown and other college liaisons. Issues for student: name change must happen in Canvas, email address, class rosters, SARS, etc.</p> <p>Often burden of follow-through has been carried by one faculty member for years. It should be the Senate who shares or takes on this work so it is not a burden for a single faculty member.</p> <p>Preferred name issue proposal: Senate Task Force should take this on as a first task/initiative.</p> <p>Suggestion: create a Senate group/mechanism by which a group of faculty is identified to take on a particular issue -- involve those who are passionate about the issue.</p> <p>Senate should add a standing item to the Senate Agenda to ask the body if there are</p>

			<p>any pressing issues that could benefit from a follow through task force.</p> <p>Senate should take the lead to gather, curate the knowledge faculty have and communicate to the community at large that it is taking on this follow-through work.</p> <p>Mary CC volunteers to be part of the subcommittee on the Preferred Name implementation.</p>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Accessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Department Chairs Report</li> <li>d. Professional Development Committee Report</li> <li>e. Integrated Planning Committee Report</li> <li>f. Facilities Committee Report</li> <li>g. Technology Committee Report</li> <li>h. Teaching and Learning Center Report</li> <li>i. Distance Education Report</li> <li>j. Accreditation Report/Update</li> <li>k. District Academic Senate Report</li> <li>l. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>	<ul style="list-style-type: none"> <li>a. Update from DE Committee (7 mins)</li> <li>b. Update from PD Committee (7 mins)</li> </ul>		<p><b>Update from DE Committee:</b> DE is currently building series of trainings for online teaching, learning, online equity, etc. DE Committee just completed its first session of Peer Online Course Review -- a 6 week course. Facilitators take faculty participants' online courses through the OEI rubric. Goal is to get more BCC courses on the Online Consortium.</p> <p>Next up: develop beginner training sessions. Address gaps faculty may have with online instruction. Perhaps we may adopt some @One courses. An Equity course is in the works. A big goal is to create a path of trainings that lead faculty to the Peer Online Course Review course.</p> <p>DE's hope is that by the end of this calendar year 30 faculty will complete the Peer Online Course Review.</p> <p><b>Update from PD Committee:</b> - working on freeing up PD funds to reimburse faculty for online trainings. VPSS Stacey Shears is the new PD admin contact. PD is working in close collaboration with DE and Equity to leverage funds to support DE and Equity trainings. Advice for faculty: Save receipts for reimbursement. Faculty need clarification that reimbursement is for tuition costs, not time.</p>

			<p>Sam and Matt shared an article from NY Times on how to be an active bystander:</p> <p><a href="https://www.nytimes.com/2020/10/29/smarter-living/how-to-be-an-active-bystander-when-you-see-casual-racism.html">https://www.nytimes.com/2020/10/29/smarter-living/how-to-be-an-active-bystander-when-you-see-casual-racism.html</a></p> <p>Senate president encouraged faculty to be aware and mindful of their participation at Flex Days and other events.</p>
<b>6. New Business/Announcements</b>	<p>a. ASBCC Announcement (Chengyu Li (Ree))</p> <p>b. PT Rep for Senate needed. Email Matt Freeman if interested.</p>		<p>ASBCC: Chengyu(Ree) is the ASBCC VP of Finance. He reported that students are concerned about and struggle with high textbook costs.</p> <p>Prior editions of books can be a lot less expensive without much difference in content between from one edition to the next.</p> <p>ASBCC asks professors to allow students to use multiple editions of a textbook. Give students a chance to save money and increase their buying options.</p> <p>Let ASBCC know if you have any suggestions or recommendations.</p>
<b>Meeting adjourned</b>	1:30pm		
<b>Next Meeting:</b>	Nov. 18, 2020		