



## Academic Senate Minutes

Wednesday, November 18, 2020 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/96348228664>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education. (Chris Lebo-Planas is Proxy today) <input type="checkbox"/> Mona Williams, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input type="checkbox"/> Fabian Banga, Senator Modern Languages <input type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Kuni Hay (VPI), Melina Bersamin (Guided Pathways Coordinator), Vanessa Phillips (Interpreter), Tim Rose (Co-Chair of Chairs), Cora Leighton (DE Coordinator), Susan Khan (PD Chair), Thomas Kies, Heather Dodge (Librarian), Blake Respini

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:30pm		
<b>1. Approval of Agenda</b>			moved by: Joseph B. seconded by: Linda M. approved: with 11 votes
<b>2. Approval of Minutes</b>	a. Nov. 4., 2020 (3 min)		moved by: Sam G. seconded by: Pete D. approved: 12 votes. (unanimous)
<b>3. Action Items</b>			
<b>4. Discussion and/or Information</b>	a. President's Task Force on Equity & Racial Justice (10min) b. OER Resources (10 mins)		<b>a. President's Task Force on Equity and Racial Justice</b> - Context: diversity of students, growing diversity within the community, Latinx and HSI designation 28% of population, follow-through on College discussions in previous years, local and national racial and civil unrest, PCCD Board Commitment, CCCCO Call to Action and the Diversity, Equity, & Inclusion Report

	<p>c. Supporting Guided Pathways (10 mins)</p>	<ul style="list-style-type: none"> <li>- Task Force: <ul style="list-style-type: none"> <li>- 4 student reps, 3 classified, 3 faculty representatives, and 4 administrators.</li> <li>- task force will contribute to ed master plan and to enrich the diversity and success of the college.</li> <li>- first meet and greet this Friday, November 20th. Will provide updates to various constituency groups, committees.</li> <li>- Senate is crafting a Diversity/Equity Statement. Don't want to operate in parallel lanes with the Task Force in different groups. No silos, please.</li> <li>- There should be crossover/synergy between the groups. There are common members on each team.</li> </ul> </li> </ul> <p><b>b. OER Resources</b></p> <p>OER mini-grant opportunity for faculty.</p> <ul style="list-style-type: none"> <li>- Heather Dodge is the Senate Liaison OERI for Area B region. Works with folks across the bay area with finding and accessing OER.</li> <li>- Bottom line for OER is to support the students. Pressure on students during COVID are immense. Textbooks shouldn't be an added stressor in their lives. A whopping 40% of students will skip meals in order to afford textbooks.</li> <li>- BCC recently was classified as an HSI (Hispanic Serving Institution). CSUCI Study found that 31% of LatinX students avoided taking a class due to textbook costs.</li> <li>- AB 798 Textbook Affordability grant goals: <ul style="list-style-type: none"> <li>- increase adoption of OER materials</li> <li>- save students \$\$</li> <li>- increase faculty awareness of OER</li> </ul> </li> <li>- BCC has trained librarians to search for OER materials.</li> <li>- BCC has created a mini-grant page that includes the grant purpose, how it overlaps with GP, and holding info sessions over the next few weeks.</li> <li>- Grant applications first round is December 14, 2020. Applicants will be notified after December 18th. If funds still available, will do a second round.</li> </ul> <p>Here's the guide for OER at BCC.  <a href="https://berkeleycitycollege.libguides.com/c.php?g=742244&amp;p=5309977">https://berkeleycitycollege.libguides.com/c.php?g=742244&amp;p=5309977</a>  Here's where to apply for the grant funds:  <a href="https://berkeleycitycollege.libguides.com/OER4BCC/minigrant">https://berkeleycitycollege.libguides.com/OER4BCC/minigrant</a></p> <p><b>c. Support for Guided Pathways</b></p> <ul style="list-style-type: none"> <li>- through faculty advising button -- lots of inquiries from students about applying for transfer. There's pressure for this deadline that is upcoming.</li> <li>- meeting this Friday to propose some dream projects, four of them, to the administrative team -- around communities of practice, how to solicit</li> </ul>
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<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Follow Through Task Force</li> <li>b. Accessment Committee Report</li> <li>c. Curriculum Committee Report</li> <li>d. Department Chairs Report</li> <li>e. Professional Development Committee Report</li> <li>f. Integrated Planning Committee Report</li> <li>g. Facilities Committee Report</li> <li>h. Technology Committee Report</li> <li>i. Teaching and Learning Center Report</li> <li>j. Distance Education Report</li> <li>k. Accreditation Report/Update</li> <li>l. District Academic Senate Report</li> <li>m. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>	<ul style="list-style-type: none"> <li>a. Chair's Report (7 mins)</li> <li>b. Follow-Through Task Force Update (5 mins)</li> </ul>	<p><b>a. Chairs Report:</b></p> <ul style="list-style-type: none"> <li>- Bring endorsement of a cameras-on icon to the DAS.</li> </ul> <p><b>b. Preferred Name Task Force:</b></p> <p>Group still exists because there are glitches in the process to change name online.</p> <p><b>k. Accreditation Report/Update:</b></p> <p>We will have our site visit for the Special report on 12/16 and 17th. Also received a notification from ACCJC re: our visiting team for 3/1 - 3/4, 2021.</p> <p><b>l. District Academic Senate Report</b></p> <ul style="list-style-type: none"> <li>- Will bring a proposed DAS Resolution: Support Difficult Dialogues to</li> </ul>	<p><b>a. Chairs Report</b></p> <p>The report is mainly of concerns to a Cameras-on policy and the need for one.</p> <ul style="list-style-type: none"> <li>- Are instructors recommended to have a clear policy up front?</li> <li>- Should we formally recommend that Peralta move forward to establish an icon to go on the Class Schedule that would let students know this course requires students to keep their cameras on. Example: ASL courses require all cameras on. Want to be mindful of student privacy rights.</li> <li>- State Chancellor's Office has a recommendation regarding cameras-on policies (includes interpretation of the law).</li> </ul> <p><b>Motion to endorse addition of an icon to the Class Schedule/Catalog. Moved by Mary Clark Miller, seconded by Sam G.</b></p> <p>What happens if a class does not have an icon -- then the camera is not a requirement.</p> <p><b>Motion approved unanimously.</b></p> <p><b>b. Follow-Through Task Force Update</b></p> <ul style="list-style-type: none"> <li>- temporary mini-task force to take on policy issues. for college/district and follow-through on implementation and resolution to the issue/concern/policy</li> <li>- First task force on preferred name preference option in all of our systems. Two days after the formation of this task force at our November 4th meeting, the District had already implemented major changes and has disseminated a process for changing your preferred name. However, we need to test it as some faculty have tried to change their name and encountered problems. Therefore, our task force is still needed to follow through on its correct implementation.</li> </ul>

		<p>next BCC Senate meeting on December 2nd.</p> <p>- Will add PFT Class Caps MOU to next Senate meeting as a discussion item. No process has been identified to request embedded tutors for classes over 32 students.</p>	
<p><b>6. New Business/Announcements</b></p>	<p>a. PT Rep for Senate needed. Email Matt Freeman if interested.</p>		
<p><b>Meeting adjourned</b></p>	<p>1:28pm</p>		
<p><b>Next Meeting:</b></p>	<p>Dec. 2, 2020</p>		