



## Academic Senate Minutes

Wednesday, October 7, 2020 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/98722306495>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education - (Chris Lebo-Planas Proxy) <input type="checkbox"/> Mona Williams, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Fabian Banga, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Vacant, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Tim Rose (Co-Chair of Chairs), Cora Leighton (Distance Education Co-Coordinator), Susan Khan (PD Chair), Pieter De Haan (Assessment Coordinator), Charlotte Lee (Faculty ALO), Thomas Kies, Kelvin Cheah, Tyrone Schieszler, Kuni Hay (VPI), Nancy Cayton (Assessment and Curriculum Specialist), Vanessa Phillips (ASL Interpreter)

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:31pm		
<b>1. Approval of Agenda</b>			Moved by F Banga, Seconded by M Clarke-Miller, unanimous approval.
<b>2. Approval of Minutes</b>	a. Sept 16, 2020 (3 min)		Moved by J Bielanski, seconded by M Clarke-Miller, 12 votes approved, 2 absentions
<b>3. Action Items</b>	a. Endorse ISER – (7 mins.) b. Endorse. 2020-2021 BCC Senate Goals (7 mins)	3b. Goals: 1. Establish a Task force to monitor policies, to determine where we are in terms of compliance, and to identify where we need to go.	a. <b>ENDORSE ISER Fabian moves to approve the ISER draft, Kelly seconds. 14 votes to approve, no abstentions or no’s.</b>  Kuni thanks the Senate, college community, and especially Charlotte Lee for putting this document together. Evidence Task force members Phoumy, Jeejun, and Joe Bay and Steering committee team, were acknowledged as well. Action asking to take today is to endorse the draft with knowledge of the plans and things to add to the final draft.

		<p>2. Invite Alejandro Wolbert to come give a presentation to Senate on developing an Equity Statement for the College.</p>	<ul style="list-style-type: none"> <li>• The draft is still doing the second round of review for the 127 prompts, scheduled to be finished by this weekend. The reason we are doing a second review, we've done a great job of organizing and ratifying/approving updated and new college processes that we've mentioned in the ISER. We are still collecting evidence as well.</li> <li>• Standard 3D is the finance section. It has 16 subsections, most belonging to the District. We haven't received consistent information from the District yet. The Chancellor is putting an external team together that has extensive accreditation experience — this team will help complete this section for all four colleges.</li> <li>• Reason the draft is before senate today for endorsement is that we need to have Senate endorsement before sending it to the Board of Trustees.</li> <li>• ETA for completed document options is two weeks prior to BOT meetings: Oct 27, November 10, December 8th. It all depends on when the section 3D is ready. BCC's final draft parts will be ready by October 13th.</li> <li>• We in Peralta have a historic issue with Section 3D, and mostly from inefficient processes in finance at the District level. It is the reason we are currently on ACCJC Probation.</li> </ul> <p>b. Endorse 2020-21 Senate Goals <b>S. Gillette moved to approve goals, J. Bielanski seconds. 14 approved, no abstentions, no no's.</b></p> <p><b>2020-21 Goals</b></p> <ul style="list-style-type: none"> <li>• Bring the Equity mindset into all Senate work and recruitment of new leadership.</li> <li>• Support Assessment Committee to achieve 100% compliance.</li> <li>• Reaffirm Faculty Commitment to Guided Pathways work.</li> <li>• Follow through on college level policies to make sure they are being implemented fully.</li> </ul> <p>We are going to be hearing from Alejandro about an equity statement for our college. Alejandro presented at the DAS yesterday. He will come to speak to us after our goals were approved today.</p>
<p><b>4. Discussion and/or Information</b></p>	<p>a. Update on Sept 22 BOG "Special Trustee" (7 mins)  b. Endorse CTE Resolution – (5 mins.)</p>		<p>4a. Update on Sept 22 BOG Special Trustee BOG did bring up and spoke about Peralta at the last meeting. We are on their radar; they are concerned. They will be re-evaluating a timeline for the potential appointment of a</p>

			<p>special trustee in January 2021. They are looking for improvements. The November Finance report and accreditation ISERs are important items they will look at. The BOG will be looking to help us alleviate our numerous administrative turnovers. What is the statewide average for a chancellor — 3 years was the answer. Peralta, despite the previous years is on par with this average, believe it or not.</p> <p>The most pressing component is to support our governance processes, follow policies, participate in the ISER processes. Senate needs to step up and endorse autonomy to maintain local control. We need to work with our administrators to ensure understanding of their position on the appointment of a special trustee. There were about 120 letters written to the BOG.</p> <p>5b. CE Resolution (happening at District Academic Senate level) CE Liaisons Mary Clarke-Miller and Leslie Blackie will work with District Senate to develop a CE resolution that addresses the need for Sciences and CE faculty to have more access to all four Peralta campuses in order to prepare material for their Spring 2021 courses. Many need access to equipment and labs to record video presentations or to identify a safe way for offering students in-person access to labs and equipment in Spring. Four hours per week at each campus is not enough time to design online courses and to prepare quality instructional material.</p>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Accessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Department Chairs Report</li> <li>d. Professional Development Committee Report</li> <li>e. Integrated Planning Committee Report</li> <li>f. Facilities Committee Report</li> <li>g. Technology Committee Report</li> </ul>	<ul style="list-style-type: none"> <li>a. Assessment Committee Report (7 mins)</li> <li>b. Department Chairs Report (7 mins)</li> </ul>	<p>5.a. Assessment Committee:</p> <ul style="list-style-type: none"> <li>1. Help Assessment Committee promote office hours with Liaison's and to identify a Liaison for Arts and Cultural Studies and MMART.</li> <li>2. Ask for a Flex Day SLO Assessment breakout session for faculty to input</li> </ul>	<p>5a. Assessment Committee</p> <p>Here are the percentages of SLO completion according to Curricunet</p> <ul style="list-style-type: none"> <li>ACS Art &amp; Cultural studies 37%</li> <li>Service Area Outcomes ADMIN 0%</li> <li>ASL 0%</li> <li>BUS/CIS 17%</li> <li>COUN 29%</li> <li>ENGL 40%</li> <li>ESOL 0%</li> <li>LIS Library and Information Systems 0%</li> <li>MATH 29%</li> <li>MLANG 13%</li> <li>MMART 2%</li> <li>Science 37%</li> <li>SOCSC 32%</li> <li>BCC TOTAL: 20%</li> </ul>

<ul style="list-style-type: none"> <li>h. Teaching and Learning Center Report</li> <li>i. Distance Education Report</li> <li>j. Accreditation Report/Update</li> <li>k. District Academic Senate Report</li> <li>l. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>		<p>data into Curricunet.</p>	<ul style="list-style-type: none"> <li>• PD. Chair S Khan offered to include a breakout session on. FLEX Day for faculty to meet about SLO assessment or to get training on entering reports/data into Curricunet.</li> <li>• Assessment Coordinator Pieter de Haan stated there are weekly office hours with Assessment Committee Liaisons to assist faculty with SLO assessment or Curricunet questions</li> <li>• Some faculty department chairs mentioned the difficulty for adjunct faculty to participate in SLO assessment and enquired about getting adjunct faculty commitment to participate once per year and finding compensation for that commitment.</li> <li>• Main point for accreditation is that we need more data uploaded to Curricunet to establish more accurate status of assessment.</li> <li>•</li> </ul> <p>5b. Department Chairs report included a document regarding clear definitions for online course modalities for Spring 2021. The definitions for fully in-person classes, Hybrid classes with in-person meetings and synchronous online meetings, Online synchronous classes, and online asynchronous were presented and discussed. The Chair of Chairs reported that definitions were developed by faculty Chairs, the Curriculum Committee Chair, and Distance Education leaders.</p>
<p><b>6. New Business/Announcements</b></p>	<ul style="list-style-type: none"> <li>a. Shared Governance Committee Vacancies</li> <li>b. PT Rep for Senate needed. Email Matt Freeman if interested.</li> <li>c. Need Senators to reach out to their Departments to find &amp; encourage Faculty to serve in Participatory Governance Committees. (e.g. PFT Rep openings).</li> </ul>		
<p><b>Meeting adjourned</b></p>	<p>1:23pm</p>		
<p><b>Next Meeting:</b></p>	<p>October 21, 2020</p>		