**Berkeley City College Academic Senate Meeting Minutes**

**Kelly Pernell***President*

**Sam Gillette***Vice President*

**Catherine Nichols***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**Aaron Mobley***Arts and Humanities*

**Tracey Coleman***Business/CIS*

**Gabriel Martinez***Counseling*

**Linda King***English, ESL, Education*

**Jenny Yap***Library*

**Patrick Zulkowski***Mathematics*

**Jenny Gough***Modern Languages & ASL*

**Mary Clarke-Miller***MMART*

**Gurnam Singh***Part Time*

**Neeta Sharma***Sciences*

**Matt Freeman***Social Sciences*

**Wednesday, December 06, 2017, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings**
3. **Action Items**
   1. Guided Pathways Self Assessment Endorsement
   2. Faculty Prioritization 2017-18 Endorsement (Claudia Abadia)
   3. Carol Copenhagen Resolution
   4. Integrated Plan (Jason Cifra)
   5. DE Plan (Linda McAllister)
4. **For Discussion and/or Information**
   1. Slices and Surveys (Tiffany Taylor & Catherine Nichols)
5. **Standing Items**
   1. District Senate Report
   2. BCC Committee Reports
   3. Senate By-Laws Update
6. **New Business/Announcements**
   1. Annual Holiday Party December 14th, 12:30 – 2:30pm, Rm 451A/B
   2. Grades are due December 22, 2017.
7. **Adjournment**

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Notes:**

Senators present are highlighted in red on the sidebar.

Claudia A served as proxy for the math department in place of Patrick Z.

Others in attendance: Joseph B., Linda M., Jason C.

1. I did not get official times for call to order and adjournment, but approximate times are 12:40 and 1:20 PM respectively.

2. Approval of minutes: Aaron moved to approve, Claudia seconded, motion passed unanimously.

3. a. Motion to endorse as presented by Gabriel. Seconded by Sam. Passed unanimously.

b. Gabriel moved to endorse the final draft of faculty prioritization ranking as determined by the department chairs council with the note that the college and our students benefit from having more full-time faculty filling positions. The senate also urges the college president to fight to fill all of the fulltime requests, as all are needed. Jenny Y. seconded. Passed unanimously.

c. Sam moved to endorse the resolution with grammatical corrections. Jenny Y. seconded. Passed unanimously.

d. Sam moved to endorse the plan as presented by J. Cifra. Gabriel seconded. Passed unanimously.

e. Linda M. explained that the district DE committee is working on a DE plan that will be used by colleges to form college DE plans. A draft of the plan will be circulated to the senate for review over the winter break.

4. Tabled until next meeting.

5. Nothing noted.

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.