



Berkeley City College
College Roundtable for Planning and Budgeting
 MEETING MINUTES
 Monday, April 26, 2021

Present: Joe Bay, Joseph Bielanski, Jr., Ramona Butler, Joya Chavarin, Mary Clarke-Miller, Lisa R. Cook, Martin De Mucha Flores, Matt Freeman, Angélica Garcia, Kuni Hay, Brenda Johnson, Ava Lee-Pang, Jennifer Lenahan, John Nguyen, Cynthia Reese, Tim Rose, Stacey Shears, Andrea Williams, Liam Zhu, Phoumy Sayavong, Charlotte Lee, Gail Pendleton, Dana Cabello, Alejandra Oseguera, Francine Lewis, Carolina Martinez, Jasmine Martinez, Jeejun Bertuso

External Guests: Dr. Jim Riggs, Dr. Robert Griffin, / PPLPros
 Bob Parks, Jeremy Bordi / Kitchell Group

Co-Chairs: Angélica Garcia, College President and Matt Freeman, Academic Senate President

AGENDA AND DISCUSSION ITEMS
1. Roll Call / Review Agenda
Co-chair Freeman called the meeting to order at 12:20 pm. Motion to approve Agenda by: Joseph J. Bielanski, Jr. Second by: Jennifer Lenahan Voting occurred in the Chat feature Votes in favor: 13 Abstentions: None Opposed: None Motion Carries
2. Review Minutes - April 12, 2021
Co-chair Freeman requested a review of the April 12, 2021 minutes. Motion to approve Minutes by: John Nguyen Second by: Brenda Johnson Voting occurred in the Chat feature Votes in favor: 18 Abstentions: None Opposed: None Motion Carries
3. PCCD Strategic Master Plan Goals
Leaders: Jim Riggs / Robert Griffin <i>*Document: PCCD SMP Update Presentation College Councils</i> Jim Riggs and Robert Griffin have been working with the District and College Presidents to put together activities to update the District Strategic Master Plan (SMP). <ul style="list-style-type: none"> • The goal is to complete the update by September 2021. • This will help the colleges' link their Educational Master Plans, and other major plans within the district, to the SMP. <ul style="list-style-type: none"> ○ The essential point of planning in a Community College District was stated to be at the college level, with the Educational Master Plans.

- Dr. Riggs reported that they had a good meeting with the Board of Trustees last month to go over the SMP and to also discuss long-term planning.
- The PowerPoint presentation is a short-term update on what Dr. Riggs and Dr. Griffin are recommending.
- Once a new chancellor has been identified, and is on board, they encourage a rigorous update or rewrite of the Educational Master Plan.
 - This typically takes about a year and should include community forums, input from college constituency groups, and an analysis of our internal and external scans.

The purpose of today's presentation is to talk about updating strategic goals.

Why Focus on an Organizational Vision and Strategic Goals First?

2021 – A New Normal that Calls for Community Colleges to Become World Class Organizations That Need to Be Innovative and Continuously Improving

- The Realities of a Pandemic and Post-Pandemic World
- Renewed Consciousness about Equity, and Social, Racial and Economic Justice
- Accreditation and Accountability
- Declining and Shifting Enrollment
 - *This point was noted as common at most community colleges up and down the state and across the United States.*
- Changes in Funding Structures, Priorities
 - *Referencing SCFF, Dr. Riggs noted that we need to plan for refocusing priorities there.*
- Evolving State-wide and National Initiatives
- For Peralta CCD – New College and District Leadership
- Changing Population, Learning Needs and Job Market Realities
- The last Strategic Master Plan was completed in 2015.
 - This means most of the work was done around 2014.
- Dr. Griffin added that in addition to looking at the elements of the work to be done (Slide #2), also important is the capacity to be collaborative and to build our implementation capacity.
- He noted that they are not just individual items.
 - They can be looked at on an individual basis but collectively, how do we inform the planning and implementation process here at BCC?
 - As we go through these particular items and look at them on an individual and collective basis, strategic conversations occur between the different governance bodies, leadership of the institution, and leadership at the district.
 - The planning is linked but the conversations are also linked.
 - There is real value in enhanced capacity for implementation by going through these particular items, individually and collectively.

Planning Activities for Updating the Strategic Master Plan (SMP)

- Review Organizational Vision and Strategic Goals
 - These are real-time items that we are focusing on.
- Develop General Descriptions for the Strategic Goals
 - They have identified goals in different workshops with executives around the district and they will be putting together a steering committee to come up with descriptions of those goals.

- Establish Representative Key Performance Indicators for Each Strategic Goal
 - He noted that we will not be able to identify all of them or to any great detail.
- Identify a District-wide Steering Committee to Oversee the Process of updating the SMP
- Develop a Process and Timeline for Regularly Reviewing the SMP
 - A Strategic Plan needs to be reviewed on an annual basis, not every seven years.
 - Activities will include putting together a process that will look at the strategic plan as a living, organic document that helps guide us.
- Develop a Process of Integrating and Linking the Colleges' Educational Master Plans, Budget Process and Other District-wide Plans with the SMP
- Identify Person(s) and Groups Responsible for the Administration of the Plan
 - To oversee the Plan and make sure it is continually updated and reviewed.

The **Planning Calendar for Updating the Strategic Master Plan (SMP)** was reviewed along with activities performed to date. They are now going to each of the colleges participatory governance bodies.

Early April through Mid- May 2021

Through the District Governance Process:

- Finalize Definitions for Strategic Goals and Representative Key Performance Indicators
- Finalize a Calendar and Process for an Annual Review Cycle of the SMP
- Finalize the Process and Timeline for Integrating and Linking All Planning Processes and Plans Throughout the District
- Link the Updated SMP with the CCCCCO Vision for Success and the Call to Action

Mid-May through July 2021 Draft Each Section of the Plan

Beginning of Fall Semester 2021 Present the Final Draft of the Updated SMP to Governance Groups, and College and District Constituent Groups

September 2021 Present the Updated SMP to the Board of Trustees for Consideration and Adoption

Fall 2021 Begin the Cycle of Updating the Colleges' EMP's

They are encouraging the district to do a full-blown planning process that will take about a year and include a lot of involvement from both external and internal stakeholders.

- This can be very data informed.

Ongoing Administration of the Strategic Master Plan and Districtwide Planning Processes

- Recommendation includes updates that need to happen.

The Organizational Vision for PCCD

- Building a World Class Organization that is Innovative
- Using Continuous Quality Improve Approach in All Functions of the Peralta CCD

Strategic Goals

These are the seven goals they will be working on with the steering committee to come up with definitions and representative key performance indicators.

1. Improving the Student's Matriculation/Journey/Success
2. Advancing Equity and Social/Racial Justice
3. Strengthening Resources (Fiscal, Material IT/Facilities, Human)
4. Addressing Functional Organizational Alignment/Processes
5. Assuring a Safe and Healthy Environment
6. Improving Organizational Climate and Culture
7. Advancing Sustainable Environmental Stewardship

Q. Ramona Butler asked if there is a team that includes all stakeholders who will be working on the definitions.

Response: Yes, they were in a meeting with Dr. Walter and identified members to be on the steering committee that would be district-wide representatives.

- Dr. Garcia has been asked to identify someone from Berkeley City College.

Q. Referencing the strategic goals and accumulating the data sets, Matt asked where the data would be coming from and who is unpacking the meaning of the data as it relates to impact or significance, particularly when we talk about the second goal of advancing equity and social/racial justice.

Response: There has been a group helping the district with both internal and external environmental scans.

- What this will do is help provide some data there.
- Dr. Riggs indicated that he believes the issue, however, is having these long-term discussions; what data from our perspective is needed, and build questions to be answered to see what is out there.
- Part of it is coming up with a definition of what is meant by this and how do we go out and seek answers to how well we are doing or what we need to be doing, or even what questions have we thought about asking that need to be answered.

As a follow-up, Matt stated he is interested in the qualitative approach, particularly as it relates to evaluating our environment.

- He noted that the safe and healthy work environment is easy to quantify but is interested in knowing if qualitative data retrieval analysis has already been done or if they are going to be doing that here; drilling down deeper into the stories and the value of that data in a more qualitative way.

Dr. Riggs responded that he has done that in the past but have not done it at Peralta.

- He agreed that focus groups, open-ended survey kinds of questions and getting beyond the Likert scale needs to occur.

Dr. Griffin added that the question goes to the point of this meeting and that is, engaging the different constituent bodies on the campus and at the district to get the questions out that need to be addressed.

- They have not gotten into conversations about collecting data but have had a brief conversation about internal and external environment scans. They have not seen the results of those scans.
- He agreed that it is qualitative and quantitative, it will vary institution to institution and it is

going to vary at the district.

- The work is not cookie cutter and in fact is very specific, particularly as we move from the Strategic to Educational Master Planning process.
- There is quite a bit of work to be done and they are just introducing the topics.
- They do not have work that they can present that says this is what happens.
- The goals are goals that came out of some sessions with the Executive Cabinet and the goals, as stated, does not mean that they are absolute.
 - Underneath those goals, you have objectives.
 - The objectives allow for the individual institutions to determine this is what this particular goal means to them.

Martin De Mucha Flores added that conversation around analysis and the framing of what the lens in that analysis is going to be is important as well.

Q. Phoumy Sayavong asked for more clarification about the alignment between the college and the district, and the district and state.

- What has been the initial conversation so far?
- To what extent should we be aligning these three entities across the different goals?

Dr. Griffin noted that the state, under the Call for Action and Student Success has some mandates that have to be addressed.

- In the Strategic Master Planning process at the district level, they will not be digging deep into those particular topics.
 - They may identify potential but digging deep will happen at the Educational Master Planning level on the campus.
 - Again, that will vary campus to campus, and so there is a connection.
- When the Accrediting Commission is looking at documents, they are looking at the Strategic Master Plan and then the Educational Master Plan and relationship between the two.
 - There needs to be some clear understanding of the relationship between the two.
 - The Strategic Master Plan is more overarching and does not go into the detail.
 - He noted that the detailed work is going to be done at the college level in the Educational Master Planning process.
 - There is alignment and a link but it is going to vary institution to institution.
- Adding to Dr. Griffin's comments, Dr. Garcia noted that just over a year ago all of the colleges were asked to align college level plans to district level plans and to the Vision for Success so that does not necessarily go away.
 - We do still need to continue that back and crosswalk of connecting the outcomes and the objectives for each of the plans.
 - The point at where we are right is Berkeley City College has a number of plans that are up for review and revision.
 - These will be completed in the fall or by the end of the fall so it is going to be incumbent upon us, as a college, to do our work to integrate those, and leverage and strengthen them so we don't have plans that are existing on their own track.
 - It is going to go in tandem, so it will simultaneously walk through the district plan. For example, our college Ed Master Plan is going to be informed by the findings of the

environmental scan that is being conducted right now on behalf of the district, and the four colleges.

- She noted that there is no need for us to commission for something like that because there is already a group that is doing that, not just for Berkeley City College but for each of the four colleges, within the context of the East Bay.
- Unlike some of our sister districts, the proximity of our colleges is tight, compared to what Chabot Las Positas experiences or what Contra Costa experiences.
- This is why the one environmental scan will benefit all of the college Ed Master Plans and Strategic Plans.

Q. Mary Clarke-Miller noted that while we are looking at the strategic goals, etc., for the college, and she knows part of this is alining to what the district is trying to do, there are some district plans that never got resolved or started. How do we resolve that? How do we pull that data together to find out where the District Plan projects are sitting? When are they starting? When is the completion date? She clarified for Dr. Garcia that she is referring to the \$1.5M network for BCC.

Response: Dr. Garcia stated that with the recent efforts and, we now have our colleague Antwan Mehoulley who is the Chief Technology Officer, there is a little more structure happening in that particular area.

- Here is where governance works.
 - As a college, we keep pressing upon what are still some unanswered questions or some things that we have not seen the loop closed.
 - From our college committee with representation from Dean Lisa Cook, she is pushing that at the district level.
 - The District Technology Plan is owned at the district.
 - We keep putting pressure in terms of noting that we have not seen resolution to this and what is the outcome, and then we ask our colleagues to share that.
 - Dr. Garcia noted that she knows that this is not ideal.

4. Milvia Street - New Building Update

Leader: Angelica Garcia / Bob Parks

**Document: Milvia Presentation Slides College Roundtable 4-26-21*

Berkeley City College has conducted a thorough college-wide process of engagement via Building User Groups, campus forums, and space utilization studies to inform the College's new building. The 4-27-21 board meeting is scheduled to endorse the college's selection for the design build.

- Over two and a half years ago, conversations about the expansion of physical facility space for Berkeley City College began.
- We have received community support with the passing of a bond for the expansion at Milvia Street.
- There will be a campus discussion on the naming of the building at a later time.
- The PowerPoint presentation was put together by Bob Parks, from Kitchell Group.
 - The presentation is to provide a quick reminder of where the college has been with this effort.
- The work for Milvia Street is scheduled for completion at the end of 2024.
- The process being used is called a progressive design build where the college in partnership

with the district selects and goes through an interview process of teams that come together, an architecture firm and construction firm, and present a proposal for review.

- Tomorrow's board item is to support the selection of the firm that our process has completed.
 - The interviews took place in earnest in the fall and into the spring semester.
 - The team had representation from various constituency groups to participate in the interviews and recommend the firm to award the contract.
 - The budget for the building is \$65.4M.
- Mr. Parks added that the \$83.9M is the total project budget.
 - This would include the budget for the design and construction portion, which is the amount they are seeking at the April 27 Board meeting.
 - The amount also includes additional contingencies; design contingency, construction contingency, and project contingency that the district and college controls, along with district soft costs, which would include inspection fees, fees to the Division of the State Architect; basically all the costs that the district controls that are outside of the design build contract.
- President Garcia reported that they are going into what would be the schematic design.
- They will now start to do the work with our building user group, working with both programs and services and instruction along with employees moving to the new space, to get further informed on what the space needs to hold and how to best maximize it.
 - Additionally will be the secondary effect, which is the renovations that can then take place at Center Street.
- The team on the Board agenda is the combination of XML and Ratcliff.
 - This is the team selected to work with Berkeley City College over the next couple of years.
- Shown was a rendering coming out of Center Street looking catty-corner to where the new building would be.
 - Based on the interview team and the comments, the idea was to not just have the two buildings co-exist on the block but to somehow have them tied together.
 - One big element shown was moving the entrance to a corner entrance to really allow for seeing yourself walking out of Center Street and directly over to Milvia.
- A more detailed discussion will be held tomorrow with the Board of Trustees and attendees were invited to join in at the meeting.
- Bob Parks will be the key project manager.

5. Combining Facilities and Health & Safety Committees - Action Item: Tri-Chair Model, Makeup of Committee, Charge

Leaders: John Nguyen / Brenda Johnson / Ava Lee-Pang

**Document: Facilities and Health and Safety Committee*

On April 12th, the Roundtable Committee endorsed the idea of bringing together the Facilities and the Health and Safety Committees. John Nguyen, Brenda Johnson and Ava Lee-Pang were then charged with coming back to Roundtable with details on the makeup of the committee, the chairs model and a charge.

Tri-Chair Model

- The reason the committee is moving from one or two chairs to tri-chairs is to ensure efficiency and the widespread sharing of information.
- In regards to the makeup of the representation, they do have three chairs and the last time this

was discussed there were conversations in regards to having staff and faculty as part of the chairs as well.

- They have now listed staff and faculty for the chairs if they would like the option to have a representation to be at chair with the Facilities & Health and Safety Committee.
 - 1 Administrator
 - 1 Administrator, Staff, or Faculty
 - 1 Administrator, Staff, or Faculty

Makeup of Representation

- The makeup of representation is to fill the membership with representatives from all constituencies who are consistent and will be able to regularly meet at all meetings.
 - Faculty – Six Representatives
 - Classified – Seven Representatives
 - (2 of 7 from the Business Office)
 - Administration – Three Representatives
 - Associated Students – Two Representatives
- Classified Senate and Academic Senate, as well as Administrators will be depended on to ensure that whom they are appointing to this committee will be able to attend all Facilities & Health and Safety Committee meetings.
- They need everyone involved to ensure they have quorum to make decisions to move forward to Roundtable.
- John highlighted the two representatives from the Associated Students as it is important for students to be part of this process to ensure they have a voice in regards to the stability of our building, and also the safety and health of our community.

Charge (see supporting document)

- The first part of the charge (numbers 1-8) is to ensure the stability of the building and addresses concerns related to building repairs, scheduling maintenance, and projects.
- The 2nd part (numbers 9-15) is to ensure the safety of our building and is aimed to resolve health and safety issues, which also includes being part of the safety processes.
- They combined the efforts of both committees into one so they can all meet and make decisions to move forward.

Frequency of Meetings

- The committee is planning to meet once per month on the 2nd Friday during the academic year.

Recommends to:

- Recommendations will go to College Roundtable for Planning and Budgeting to move forward to the College President.
- A flow chart of decisions, recommendations and communications were reviewed. (See supporting document).
- Brenda Johnson added that the Health and Safety Committee is meeting tomorrow to formerly vote on whether to collaborate with the Facilities Committee.

- She noted that it is just a formality and it was suggested that they do this because the Facilities Committee had previously voted on the recommendation to combine the two committees.
- They are also prepared to meet on Friday as one team.
- VPSS Shears reminded that the graphics should include arrows flowing to and from the College Engagement groups and information from those entities should go both ways.
 - Matt agreed stating that having a visual representation addresses the recommendation that came from accreditation about closing the loop through our assessment of the shared governance process.
- Jennifer Lenahan discussed the size of the combined committees and recommended giving consideration to having five chairs (adding one faculty and one staff to the current chairs of administrators).
 - She noted that this is a really important committee, especially right now.
 - We will have a second building and with the return to campus, there is a lot going on.
- Martin De Mucha Flores recommended adding: Make recommendations regarding how facilities are changed or enhanced to address and enhance inclusion and engagement.
 - He noted trying to get at how this could be a place where recommendations might come out noting that we need to continue to have the lens of equity and inclusion all through our governance committees.
- President Garcia thanked the team for putting together such a clear proposal to understand how the merger could look.
- There was a question as to whether the joint committee is a time-specific effort or ongoing?
 - She noted that when we get to the point where the Milvia Street project begins moving, the facilities conversations related to that are going to have to be very timely, ongoing, and will be laborious, especially with the building user groups.
 - These conversations will focus predominately around the facilities for both Milvia and the renovation plan for Center Street.
- At Chancellor's Cabinet today, they discuss the return to campus again and she has put John, Brenda and Ava in contact with VC Atheria Smith as that has now hit an accelerated boost for completion.
 - There will be a much faster progress for the completion on the return to campus.
 - There is a draft that the district has and she emphasized in the meeting that she wanted to have the BCC team connect with VC Smith to share our perspective.
- Regarding the tri-chairs model, Matt noted that one of the things that is important is to identify how the chairs get appointed to the committee.
 - As an example, he noted that IPAR has a chair that is designated through the Academic Senate, it has an Administrative appointment and a classified appointment that comes through Classified Senate.
 - He noted that having those listed out is a good way to go about designing the committee and the chairs, particularly, but having language that indicates, through which constituency groups the chairs are appointment is also important to think about in the design of the committee.

- John confirmed that they will take the feedback from today's meeting and figure out how they will move forward.
 - They will also have to wait for the Health and Safety Committee to vote on this as well.
 - It will come back to the next Roundtable.

6. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Report by Kuni Hay/Stacey Shears)

- IPC had a full agenda and one of the things that they went through was the Comprehensive Program Review questions that a subcommittee member of the IPC has drafted.
 - There was a good feedback session on that and more to come.
 - They will continue with the process and will bring it to Roundtable when it is ready.
 - There are some items they still need to discuss which were brought up at the Chairs meeting on Friday on how to best complete the Comprehensive Program Review where the Division has multiple disciplines under it.
 - One of the things they also need to be absolutely clear about per the ACCJC and Dr. Curry's comment from accreditation is the disaggregation of data.
 - The committee wants to gather some best practices as to what kind of things are happening around the state to make sure that they can be incorporated, if they agree that it is a good practice.
- The Participatory Governance Evaluation is also being reviewed.
 - They want to recommend the review of existing questions and to then be ready to conduct a survey between May 10th and the 21st with a summary of the survey results to be compiled between May 21st and 28th.
 - The committee needs to coordinate with key people to make sure that the Participatory Governance Manual is being updated to include our processes for the participatory governance committee evaluations for us to close the loop, as the ACCJC and visiting team has noted.
- For the Digital Marketing subcommittee, Mary Clarke-Miller facilitated a presentation.
 - This idea was originally presented by the MMART faculty members.
 - It was recommended as a subcommittee that is to be reporting to Senate.
 - The conversation ended up at IPC as a recommendation for that digital marketing concept to be incorporated into the existing Enrollment Management Committee.
 - The Enrollment Management Committee's charge, membership and part of the content would be revised to include the digital marketing concept with the activities to be included in there.

Integrated Planning & Allocation Resources (Report by Sam Gillette/Stacey Shears)

- IPAR met on April 13th.
- In that meeting they reviewed the Budget Allocation Model (BAM) Task Force PowerPoint presentation, the most recent one, and generated questions for the BAM Task Force.
 - VPSS Shears was able to bring those to the last meeting.
- They also presented the HEERF Update.

Facilities Committee (Report by John Nguyen)

- The Facilities Committee will be meeting on Friday, May 14th.
 - They will be sending out an email to ask for agenda items soon.

Technology Committee (Report by Mary Clarke-Miller / Lisa R. Cook)

- The Technology Committee met on April 15.
- The committee is updating the Technology refresh plans to indicate:
 - The priorities for classroom upgrades and where they originated in Program reviews and APUs in our planning and budgeting cycle as well as what items are being purchased for what classrooms in fiscal year 2020-21.
 - Documenting the purchase and issuance of all laptops included in the refresh plan for faculty and staff in years 1 and 2.
- The committee began preparing an informal addendum to the Technology Plan to bring forward its recommendations to the administration in response to the changing needs for technology brought about by the pandemic.
 - Committee members shared forward-thinking technology needs and ideas from their areas to be considered as we plan for the “new normal.”
 - This informal addendum will be shared with the administrative cabinet and as an informational item to Roundtable at its next meeting.
- The committee seeks to compile a report that synthesizes software purchases and licenses at the college and district level for tracking and communication purposes.
- College IT is expressing concern about the current state of the College network equipment infrastructure.
 - Most of the network is running on 15-year-old equipment.
 - Remote desktop to computer labs, hybrid/ online instruction, and cloud recording/ streaming requires the network to operate reliably.
 - College IT is requesting the committee and the College administration to support an upcoming network upgrade project per District Technology Master Plan that will be led by District IT.
 - There is no timeline yet on this project.
 - Network upgrade at BCC has been a concern for last few years.
 - Measure G is expected to provide the necessary financial support for this project.

7. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

**Document: AS - Document BCC-Diversity-Inclusion-Statement-1*

- At the last senate meeting they had an in-depth conversation about how they can better support our efforts as a college to conduct outreach and to market our efforts on our programs through social media.
- They endorsed a plan that they hope to continue to see develop and evolve.
- IPC has already given incredible feedback to this idea and it looks like we are moving in the direction of housing a marketing strategy within some of our existing shared governance processes, and utilizing a plan that the Multimedia Arts faculty have been developing and deploying within their own program for a couple of years now.
 - He reported that it is exciting to have experts helping to improve our outreach, marketing and social media to our communities, as well as to increasing our student enrollments.
- The BCC Academic Senate set as one of its goals this year to develop more actuated efforts to

support diversity, equity and inclusion within the academic senate spaces.

- The resolution endorsed is titled the “Inclusion, Diversity, Equity, and Antiracist Action Statement – Relationships, Responsibilities and Accountability.
- The link is on the BCC Academic Senate website.
- Matt stated that he is particularly interested in the accountability and actions component that their working team put together, to really make sure that the Senate is moving beyond resolutions and moving in the direction of actionized components for diversity and equity.
 - He noted that he is honored to present on behalf of the senate that effort and knows that the equity and inclusion working team that so many folks have been a part of in the Academic Senate is adding value to the larger, college-wide conversations on equity and diversity that we are having in these different spaces.
 - The next senate meeting will be held on May 5th.

Classified Senate (Report by Jennifer Lenahan)

- Classified Senate has also developed a resolution.
- On Wednesday, they will have an open forum after closing their meeting, where for 30 minutes people can just ask questions or talk about things that have been bothering them, if there are needs that have not been met, just a place that they can come and talk about what is going on.
- It will be a space for classified members to speak freely.
- The return to campus is another big discussion item.
- The campuses are all different, there are a lot of mixed message out there, and there is nothing clear.
- BCC is not an issue and this is coming from other campuses.
- Some classified staff, within the district, have already been told that they are going to be coming back to work, nothing been decided, it is just very mixed messages.
- A thank you was given to whoever came up with the PeopleSoft II discussion upgrade held on Friday.
 - It was much better than what had been presented to the District Classified Senate.
 - Things were really clear compared to the previous presentation.
 - It was good to see how things are going.
- There are still some issues with professional development.
 - A decision is made they and get something set up and all set to go and then all of a sudden that stops.
 - Jennifer is hoping that as time goes on we will have a joint committee at BCC or separate.
 - This is something they are working on.

Associated Students of Berkeley City College (Report by Liam Zhu)

- As reported last meeting, the CC to Elected Office workshop, sponsored by AAUW Berkeley, saw the BCC Student Ambassadors hosting a panel of assembly members and local councilmembers to share their career path & experience.
- The ASBCC elections are also completed, and the current team is discussing this week to potentially form a temporary Transition Committee, with aims to onboard the incoming administration for the next academic year.
- On the front of student activities, three BCC clubs—namely Phi Beta Lambda, Electronic Engineering, and Coders’ League—are teaming up to host the “Road to Internship” series

spanning next week.

- It will feature a resume & cover letter workshop on Monday, one for LinkedIn on Friday, and an Interview Workshop on Saturday.
- Check the BCC website in the coming days for more information.
- There is also a team of BCC staff and students who are designing some Zoom virtual backgrounds as a part of projects associated with the May AAPI Heritage Month.
- If you are interested in repping the effort, please contact my email: president.asbcc@gmail.com and we will send them over in May.

8. Announcements / Other

- John Nguyen reported that Express Registraton is happening later today.

9. Adjourn Meeting

Co-chair Freeman adjourned the meeting.

Next Meeting: Monday, May 10, 12:20 p.m., via Zoom

Minutes taken: Cynthia D. Reese, 981.2851, creese@peralta.edu

**Document Location:*

<https://www.berkeleycitycollege.edu/wp/roundtable/schedule-of-meetings/roundtable-documents/>