

ACCJC November Report Overview

Dr. Angélica Garcia, President

College Roundtable on Planning & Budgeting

August 31, 2020

Accreditation- Special Reports

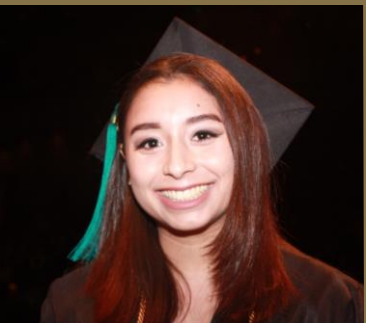
- [PCCD Five-Year Integrated Financial Plan: June 2019](#)
- High level plan
- Lack of evidence of the work and actions taken at the college level to address areas of deficit
- January 2020 Commission meeting led to the January 27, 2020 letter to the PCCD Colleges highlighting deficiencies:
 - a continued structural deficit
 - lack of adherence to Board policies and administrative procedures
 - deficiency in reconciliation and financial control issues
 - key staffing issues
 - its OPEB obligations
 - ongoing unaddressed audit findings



Evidence Needed

- [January 27, 2020 Letter to BCC](#)

- Establishing FTES Targets and Enrollment Management Plans
- Establishing a Student Success Infrastructure Plan to comply with the Student-Centered Funding Formula as announced by the California Community College Chancellor's Office
- Establishing guidelines to reduce operational overspending and eliminate the structural deficit
- Adopting a Board policy to adopt sustainable fund balances and reserves
- Adopting a restructuring plan to improve efficiencies and accountability at the District office and the Colleges
- Addressing all audit findings
- Establishing strategies to improve the management of the OPEB debt
- Providing an executive-level staff turnover analysis and recommendations to retain these staff at the district



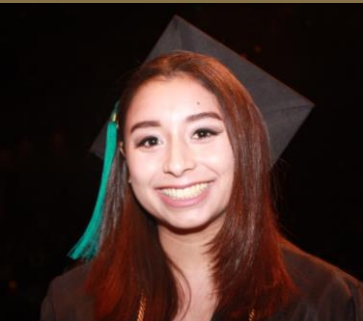
Establishing FTES Targets and Enrollment Management Plans



College	Example- All Colleges	Example - College Specific	Deficiency Area Addressed	Evidence
Berkeley City College	<ul style="list-style-type: none"> •Enrollment Management Plan •Dual Enrollment and/or Non-Credit •POST and Block Scheduling 	<ul style="list-style-type: none"> •CCAP Agreements with BUSD, AUSD, EUSD •Community Health Care Worker (200% growth; waitlist) •Transfer level Math & English completion (AB 705 implementation) 	<ul style="list-style-type: none"> •Structural Deficit 	<ul style="list-style-type: none"> College EMP POST Screen Shots Block Schedule Scheduling Process - timelines BI Tools download College Daily Reports CCAPs BCC AB 705 Docs BCC Integrated Strategic Enrollment Management Plan

Establishing a Student Success Infrastructure Plan to comply with the Student-Centered Funding Formula as announced by the California Community College Chancellor's Office

- Addressing the metrics in the SCFF



College	Example- All Colleges	Example - College Specific	Deficiency Area Addressed	Evidence
Berkeley City College	<ul style="list-style-type: none"> •Increase FAFSA (increase in Pell, Promise Grant, AB 540 access) •Implementation of AB 705 (increase students entering the pathway to completion) 	<p>Increase Transfer for Latinx and African-American students (28% of student pop-equity metric)</p> <p>Inaugural Puente Cohort 2020</p>	•Structural Deficit	<p>FAFSA Plan for increased completion</p> <p>AB 705 Notes Overview</p> <p>BCC Integrated Strategic Enrollment Management Plan</p>

Establishing guidelines to reduce operational overspending and eliminate the structural deficit

- Support and development of college budgets, cost centers, accountability

College	Example- All Colleges	Example - College Specific	Deficiency Area Addressed	Evidence
Berkeley City College	District Response on operational adjustments at district level Addressing the FON Salary Savings to address ending balance	Review of Position Control- vacancies, redundancies Integrated Planning & Allocation of Resources Cycle Alignment of staffing positions into divisions	<ul style="list-style-type: none"> •Structural Deficit •Key Staffing Issues •Deficiency in reconciliation and financial control issues 	District FON report District – Salary Savings to address ending balance Chancellor’s Letter BCC Integrated Planning & Allocation of Resources Cycle



Adopting a Board policy to adopt sustainable fund balances and reserves

- Board Policy/ Administrative Policy 6450



Adopting a restructuring plan to improve efficiencies and accountability at the District office and the Colleges

- College level oversight and accountability for expenditures and overall budgets



College	Example- All Colleges	Example - College Specific	Deficiency Area Addressed	Evidence
Berkeley City College	<p>District Finance operations and procedures: ICC Memo and Process</p> <p>VP Administrative Services – address leadership to improve effectiveness and efficiency, and accountability in the financial and facilities areas of the college: Laney College only one with this position.</p>	<p>Web Content Designer- reduce ICC and OT work for Web construction and support; enhances Distance Education experience for students—student impact/success</p> <p>Business Services- weekly reports to President’s Cabinet on budget development and Implement Integrated Planning & Resource Allocation Cycle</p>	<ul style="list-style-type: none"> •Structural Deficit •Key staffing issues 	<p>College Org Charts or planned restructuring ICC Memo & Process Web Content Developer Job description & support in DE Business Director’s reports to President’s Cabinet</p>

District Focused Areas

- Addressing all audit findings
- Establishing strategies to improve the management of the OPEB debt
- Providing an executive-level staff turnover analysis and recommendation to retain these staff at the district
 - Berkeley City College example will include President appointment and Interim Dean of Science, Math, & Applied Technology



Timeline for Completion

- August 3-8: President's Cabinet Leadership Retreat to preliminarily identify college examples.
- August 31: College Roundtable on Planning & Budgeting review of college examples for discussion
- September 7: DRAFT of November Report
- September 14: DRAFT to College Roundtable on Planning & Budgeting
- Sept 14 – 28: Roundtable members share in participatory governance committees; Provide input for final Report
- Sept 28: Final November Report to College Roundtable and submit for board approval
- October: Board of Trustees review, support reports from all 4 colleges
- November 1: Submit Final November Report to ACCJC





Thank You!

