



PARTICIPATORY GOVERNANCE SELF-EVALUATION

Introduction

Please use this online self-evaluation tool provide feedback on your experience as a member of your participatory governance committee.

Block 1: Select Committee

I am a voting or ex-officio member of the following BCC Participatory Governance Committees (select only one committee at a time).

(If you are a member of more than one committee, complete one for each committee)

Block 1: Academic Senate

COMMITTEE PROCESS

		Needs	I Don't	
Excellent	Satisfactory	Improvement	Know	N/A

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ACADEMIC SENATE CHARGE:

The Academic Senate will make recommendations with respect to academic and professional matters according to Title 5, California AB 1725, California Ed Code, Board Policy 2510, and Administrative Procedure 2511. Academic and professional matters include, but are not limited to, the following:

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes, including self-evaluation and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate. (Title 5 Regulations, Subchapter 2, section 53200, 53205)

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
This Committee's process and actions are aligned to its charge.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Describe the committee's strengths and weaknesses:

Block 2: Assessment

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ASSESSMENT CHARGE:

The purpose of the committee is to ensure continuous improvement in all courses and programs (including instructional programs and student services) throughout the college, informed by quantitative and qualitative evidence and broad participation in analysis of evidence, in order to support the college mission.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
This Committee's process and actions are aligned to its charge.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Describe the committee's strengths and weaknesses:

Block 3: ASBCC

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ASBCC CHARGE:

- The Associated Students of Berkeley City College (BCC) will advocate and serve as the voice of Berkeley City College students in all participatory governance meetings at the district and college level; represent the student viewpoint on administration and faculty committees.
- Maintains the master calendar of student activities and events in collaboration with the Office of Campus Life.
- Oversees and approves Inter-club Council activities.
- In collaboration with the ASBCC advisor, prepare and administer the disbursement of Associated Student funds; authorize expenditures of funds; and assist with the preparation and development of Associated Students budgets in accordance with District policies and applicable regulations.
- To foster community and strive to make improvements in all areas of the BCC.
- Suggest and recommend policy governing the activities and welfare of the students at BCC.
- Practice real-world experience and develop leadership skills while at BCC.
- Encourage meaningful participation in student activities.

- Address the needs, problems and concerns of the student body and to carefully listen to suggestions from the student body.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
This Committee's process and actions are aligned to its charge.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Describe the committee's strengths and weaknesses:

Block 4: Classified Senate

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

CLASSIFIED SENATE CHARGE:

The Classified Senate will:

- Provide a body representing the needs, concerns, and perspectives of the Classified staff with respect to operational effectiveness, budgetary concerns, and matters regarding equity and student success;
- Provide a means through which the Classified staff will coordinate with administration, faculty and students to assure opportunities for input regarding college policies, procedures and protocols through equitable committee representation;
- Develop and encourage individual and collective leadership, contribution, and professional development among Classified staff.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
This Committee's process and actions are aligned to its charge.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Describe the committee's strengths and weaknesses:

Block 5: College Roundtable

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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The college **Mission** was occasionally referenced in Committee's agenda topics and action items.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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The college **Strategic Goals** were occasionally referenced in Committee agenda topics and action items

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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COLLEGE ROUNDTABLE COMMITTEE CHARGE:

The charge of this committee is three-fold:

- 1) To address the college strategic mission;
- 2) To advise the administration on planning and budget issues by offering opportunities for college-wide participation and collecting recommendations; and
- 3) To ensure budget and planning integration and data-based decision making.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Describe the committee's strengths and weaknesses:

Block 6: Curriculum

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

CURRICULUM COMMITTEE CHARGE:

The curriculum committee will:

- Provide guidance, advocacy, and oversight for the college's curriculum;

- Ensure that the curriculum is academically sound, comprehensive, and responsive to the evolving needs of the community;
- Ensure that the college mission, goals, and educational delivery to students are well served;
- Review and recommend course and program additions, revisions, and deletions;
- Recommend policy related to academic offerings to the district’s Council of Instruction, Planning, and Development (CIPD);
- Provides oversight of all new courses and programs to ensure that academic standards are maintained;
- Recommend all new credit and noncredit courses for approval by the Peralta Board of Trustees, through CIPD;
- Recommend program changes and course revisions for approval by the Peralta Board of Trustees, through CIPD;
- Recommend graduation requirements and general education requirements for the associate of arts and associate of sciences degrees to the general education subcommittee of CIPD;
- Assure the district and the Peralta Board of Trustees that all of the above comply with the standards set forth by the Education Code and Title 5;
- Provide a forum for innovation in teaching and learning;
- Review programs and courses in a systematic manner on a regular basis to ensure that courses are kept current and relevant.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Describe the committee's strengths and weaknesses:

Block 7: Department Chairs' Council

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

DEPARTMENT CHAIRS' COUNCIL CHARGE:

Keeping in mind BCC's mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:

- schedule development,
- enrollment management,
- faculty hiring, and
- Instructional units including facilities, technology, assessment, and curriculum

The Council is a central part of the decision-making process within the organizational structure and the job description is identified in the PFT Contract under Department Chair Job Description, Appendix 16.

The Council will appoint a representative to serve as member of the College Roundtable. The VPI and Lead Department Chairs will determine the agenda for meetings in collaboration with the Deans.

The Lead Department Chair, in collaboration with the VPI, may deem it appropriate to hold a chairs-only meeting in place of one of the two monthly meetings.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Describe the committee's strengths and weaknesses:

Block 8: Facilities

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FACILITIES COMMITTEE CHARGE:

The BCC Facilities Committee is a college-wide participatory governance body responsible for making recommendations on facilities issues of campus-wide or of significant scope to ensure that BCC facilities are safe, maintained, and improved to meet the changing needs of staff and students.

To that end, the BCC Facilities Committee shall:

1. Recommend procedures and policies affecting BCC facilities;
2. Review and make recommendations concerning the campus Facilities Master Plan;
3. Integrate program review results / Educational Master Plan updates into the Facilities Master Plan annually;
4. Solicit from the BCC Community issues of concerns related to building repairs, scheduled maintenance, and 30-day projects;

- 5. Review and make recommendations to the District Facilities Committee concerning proposed building repairs, scheduled maintenance, and 30-day projects;
- 6. Establish subcommittees to assist with the planning for building renovations and remodels as needed;
- 7. Receive and review submissions and presentations for all proposed facility changes and/or proposed facility utilization, and considering requests for:
 - facilities allocation, but not to include classroom scheduling;
 - upgrades, renovations, or remodels of existing facilities;
- 8. Assess the impact of facilities use and collaborate with the district on decisions that impact campus facilities.

Excellent Satisfactory Needs Improvement I Don't Know N/A

This Committee's process and actions are aligned to its charge.

Describe the committee's strengths and weaknesses:

Block 9: IPC

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Excellent Satisfactory Needs Improvement I Don't Know N/A

The college **Mission** was occasionally referenced in Committee's agenda topics and action items.

The college **Strategic Goals** were occasionally referenced in Committee agenda topics and action items

INTEGRATED PLANNING COMMITTEE CHARGE:

The purpose of this committee is three-fold:

1. Coordinate and collaborate on college-wide program review, development, evaluation, and strategic planning.
2. Request and review recommendations based on data analyses for the purpose of making informed decisions regarding educational programs and student support services.
3. Coordinate and implement college-wide initiatives to support Education Master Plan goals.

Coordination and Collaboration:

Collect analyses of institutional effectiveness data and relevant recommendations from college and district participatory governance groups. Make informed, data-driven recommendations to BCC Roundtable

regarding college-wide initiatives to support Education Master Plan goal.

Data-Driven Decision Making:

- Coordinate and assist with accreditation efforts regarding integrated planning and institutional effectiveness.
- Assist the college in developing and updating educational master planning process and implementation, including economic/workforce development related to educational services at the college and program levels.
- Facilitate college-wide initiatives that support the Education Master Plan goals.
- Assess, interpret, and ensure compliance with federal and state statutes and regulations, PCCD Board policy and administrative procedures, as they affect educational and student support services at college, program, and course levels.
- Utilize learning outcomes and achievement data findings to identify, discuss, and recommend to the College Roundtable necessary changes in education programs and support services.
- Inform College enrollment management efforts from the integrated planning perspective.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Describe the committee's strengths and weaknesses:



Block 10: Professional Development

COMMITTEE PROCESS

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Excellent Satisfactory Needs Improvement I Don't Know N/A

To the best of my knowledge, members communicated meeting outcomes with constituency group(s)

The college **Mission** was occasionally referenced in Committee's agenda topics and action items.

The college **Strategic Goals** were occasionally referenced in Committee agenda topics and action items

PROFESSIONAL DEVELOPMENT COMMITTEE CHARGE:

The Berkeley City College Professional Development Committee supports faculty, staff, administrators, and student leaders in activities that build our capacity to contribute to BCC's vision:

Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation, and transformation.

a. Work with Unions, other participatory governance bodies, and Special Projects to create and foster a broad array of Professional Development activities.

b. Establish priorities and procedures and approve funding requests for Professional Development activities.

Depending on funds available and requests received, professional development funds may be awarded for

the following:

- collaborative projects including TLC activities
- tuition reimbursement, in-house training, and webinars
- books, materials, supplies, and software
- memberships and subscriptions
- retreats
- conference registration, travel, hotel accommodations, meals, and other related expenses
- other expenses that directly contribute to professional development

c. Oversee the sabbatical leave process (see Article 26, Paragraph R and the Sabbatical Leave Handbook for description of guidelines, procedures, applicants, etc.); and review, score and rank all applicants. The committee shall make its recommendations to the College President and the Chancellor.

d. Oversee the retraining leave process (See Article 26, Paragraph S).

e. Plan the Flex Day activities.

f. Oversee and advise the activities and use of the Teaching and Learning Center.

g. Issue twice yearly report to the College Community and the District Officer of Staff Development: on expenditures, funding priorities, procedures, deadlines, activities, schedule of meetings, attainment of goals, needs assessments, etc.

h. Professional Development Committee decisions and recommendations shall not be subject to the grievance process.

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

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Describe the committee's strengths and weaknesses:**Block 11: Technology****COMMITTEE PROCESS**

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
Agendas are sent out before meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time on topics/pacing of agenda items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agenda topics are aligned to Committee's charge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My ideas were heard or considered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members of this Committee are engaged during meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
To the best of my knowledge, members completed action items when assigned	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the best of my knowledge, members communicated meeting outcomes with constituency group(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Mission was occasionally referenced in Committee's agenda topics and action items.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The college Strategic Goals were occasionally referenced in Committee agenda topics and action items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TECHNOLOGY COMMITTEE CHARGE:

Reporting directly to the Roundtable, the Technology Committee serves the purpose of the participatory governance decision-making process at BCC. The charge of the Committee is to advise the administration on technology issues regarding:

- Access: Provide secure computer and internet access to learning resources and support services by systematically plans, acquires, maintains, and upgrades or replaces technology and equipment to meet institutional needs.
- Instructional and Student Services Technology: Support the success of all students through the development of instructional and student services technologies, including the delivery of instructional media.
- Campus Computing: Improve technology systems to increase institutional efficiencies and provide long-term support for campus computing needs.
- Network Infrastructure: Upgrade and maintain the network infrastructure to support comprehensive wireless, voice, video, and data communications (shared with District).
- Technology Support: Provide ongoing training and technology support services including website, to meet the needs of students, faculty, staff and managers (shared with District).
- Human and Fiscal Resources: Develop, distribute and utilize resources to support the development, maintenance, and enhancement of its programs and services (shared with District).
- Business Continuity: Ensure technology resources as sufficient to maintain uninterrupted business-critical operations (shared with District).

	Excellent	Satisfactory	Needs Improvement	I Don't Know	N/A
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This Committee's process and actions are aligned to its charge.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Describe the committee's strengths and weaknesses:



Participatory Governance Self-Evaluation: Spring 2020

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