**MEMORANDUM**

DATE: March 25, 2019

TO: Kelly Pernell and Rowena Tomaneng, co-Chairs

Berkeley City College Roundtable for Planning and Budgeting

FROM: Mary Clarke-Miller and Rowena Tomaneng, co-Chairs Technology Committee

RE: Program Review 2019-2020 Resource Requests

On March 12, 2019, BCC’s s Technology Committee reviewe*d New and Replacement Technology and Equipme*nt requests from this year’s 2019 Comprehensive Program Review. Please find below the prioritized resource requests under three categories: Instruction, Student Services, and Administration. Detail is provided in the Program Review March 22, 2019 Spreadsheet (provided by the College Research Office).

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| College Area | Description | Estimated Amount |
| **Instruction** |  |  |
| Classrooms & Multimedia | Refresh of Multimedia in Classrooms (27classrooms) | $70,000 |
| Auditorium | Auditorium update of programming for new equipment integration | $20,000 |
| Desktops & Laptops | - MacBook Learning Communities (28)-Desktop refresh in rooms 353& 355 for Math (6)-Laptops to replace desktops in rooms 513, 514, 518 for Science (3)-Laptops for Business & Computer Science (3)-Portable Laptops for CIS & MMARTClassroom ($145,000 revised figure) | $212,975 |
| Library Printing & Equipment | -Chrome books for lending (20)-Desktops (16)-Chrome books with shells (44)-Chrome book cart (1 w/40 capacity)-Chrome book carrying cases & chargers (20) | $94,470 |

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|  | -20 mobile hotspots 2gb month ($50/month)-Wireless printing system (GoPrint or PrinterOn)/to streamline technology services and keep pace with technology plans* Print card machine that takes credit cards
* Standing desk for the reference area
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| Multimedia Arts Equipment | -Video Equipment to complete room 213-Video Equipment Repair | $50,000 |
| Additional Equipment | -New camcorders for filming signing tests or interviews for ASL (6)-Sonicator, 3D printer for tissue engineering for Science (1)-Dissecting Microscopes for Science (3)-Fume hoods, autoclave, microscopes, pipetman for Science | $26,250 |
| Online Streaming Service | Kanopy is an on-demand streaming video platform for public libraries and universities | $50,000 |
| **Student Services** |  |  |
| Desktops & Laptops | -Desktop Computers for Orientation, EOPS, CalWorks, NextUp, Veterans (12)-Laptops for PSSD (2) | $29,800 |
| Additional Equipment | -Printer for EOPS (1-$1000)-Copy Machine for Wellness Center (1)-Smart pens for PSSD-UbiDuos for PSSD (2) | $12,120 |
| Online Database | -Online Application/Submission Database for EOPS & Care | $3,500 |
| **Administration** |  |  |
| Network Support & Computers | -Network upgrade for building -Low Speed Buffers (2) – Battery Operated for ease of use-High Speed Buffer (1) – Electric-Administrative Computer Workstation-Desktop Computers for Computer Lab Refresh (20)-Server and Server Room Equipment for Multi-Purpose Support | $1,296,000 |
|  | Laptop Computers for Full-Time Faculty Refresh (13) | $33,000 |
|  | Trash Compactor/Trash Bin (1) Replacement as current compactor obsolete. | $25,000 |
| Additional Equipment for Cashier, Custodial, Duplicating & Mail Services | -Bursar’s Office Safe (1)-Carpet Industrial Shampooer (1)-Furniture Upholstery Cleaner (1)-Grout Cleaner Machine (1)-Photocopier with networking capability (1)-Poster Maker (1) Producing in-house-Booklet Folding Machine (1)-Ergonomic Chair (1)-Saddle Stitch Machine (1)-Automatic Electric Stapler (1) | $16,000 |
| Software Subscriptions (Annual) for President’s Office | Qualtrics, Website hosting, Social Media | $15,000 |
| **Total** |  | $1,954,115 |