



Welcome to Program Review

Berkeley City College - 2019

MMART - Instruction

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Program Total Faculty and/or Staff

Full Time

Mary Clarke-Miller
Joe Doyle
Rachel Mercy Simpson
Justin Hoffman

Part Time

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Josh Dickinson
Hallie McConlogue
Hemil Patel
Krystle Simon
Liliana Lazquez
Adele Ray
Jana Bergevin
Raheleh Zomorodinia
Richard O'Connell
Tressa Pack
Terry Bodkin
Michel Bohbot
Dru M.H, Kim
Tyrone Schieszler
Pamela Stalker
Patrick Kenney
Stephan Keith
Matthew Silverberg
Bijan Yashar
Lana Greenberg

Hannah Chauvet
Wallace Keller
George Peterson
EJ Holowicki
Phillip Campbell
Valarie Mih
Berwyn Hutcherson
Rebecca Wolff
Natalie Newman

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

<p>Status</p> <p>In-Progress</p>	<p>If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?</p>
<p>College Goal</p> <p>Enhance Career-Technical Education Certificates and Degrees: Enhance BCC's 1- and 2-year career and technical education programs so that they provide current and transferable skills and competencies to</p> <p>District Goal</p> <p>Advance Student Access, Equity, and Success earn a living wage in our area, and to maintain competency for advancement in one's career.</p>	

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Enhance Career-Technical Education Certificates and Degrees: Enhance BCC's 1- and 2-year career and technical education programs so that they provide current and transferable skills and competencies to earn a living wage in our area, and to maintain competency for advancement in one's career.

District Goal

Strengthen Accountability, Innovation and Collaboration

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Strengthen Resilience: Strengthen BCC students'

abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success.
District Goal
Advance Student Access, Equity, and Success

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Enhance Career-Technical Education Certificates and Degrees: Enhance BCC's 1- and 2-year career and technical education programs so that they provide current and transferable skills and competencies to earn a living wage in our area, and to maintain competency for advancement in one's career.
District Goal
Build Programs of Distinction

Describe your current utilization of facilities, including labs and other space

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
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In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement
Actions

Improvement Action

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Professional Development	Department-wide PD needed		
Description/Justification		Estimated Cost	

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Other	Other		
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Description/Justification	Estimated Cost
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Resource Request

Technology and Equipment	Replacement		
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Description/Justification	Estimated Cost
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Resource Request

Personnel	Student Worker		
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
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Total Costs			
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Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Technology and Equipment	Replacement		
Description/Justification		Estimated Cost	

Resource Request

Technology and Equipment	Replacement		
Description/Justification		Estimated Cost	

Resource Request

Facilities	Classrooms		
Description/Justification		Estimated Cost	

Resource Request

Supplies	Software		
Description/Justification		Estimated Cost	

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Personnel	Student Worker
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
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Total Costs

Resource Request

Personnel	Classified Staff		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
Total Costs			

Resource Request

Supplies	Instructional Supplies and Materials	
Description/Justification		Estimated Cost

Resource Request

Supplies	Noninstructional Supplies and Materials	
Description/Justification		Estimated Cost

Resource Request

Technology and Equipment	New	
Description/Justification		Estimated Cost

Resource Request Summary

Total Cost: \$590313

Total Resource Request: 13

Program Update

Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Student Worker	50	Student worker for AV room for check in and out of equipment. 20 hrs per week	13096		13096
Student Worker	50	# 3 Increase the number of trained student workers to work as tutors and mentors for MMART in general	40000		40000
Classified Staff	50	# 9 part time department coordinator split with CE departments	60000	20000	80000
Sub-Total:			\$133096		

Professional Development

Type	Description/Justification	Estimated Cost
Department-wide PD needed	Priority #7 Review of outcomes of the program, preparation of some	5000

courses to go online. PocR training
and course delivery training.

Sub-Total: \$5000

Technology and Equipment

Type	Description/Justification	Estimated Cost
Replacement	#5 Mobile Laptop Lab to create flexibility for offering more classes in Evening / additional PC lab that could be split between MMART and CIS	
Replacement	#1 replace 7-year-old Macs in 213 - 10 computers, 324 10 computers , av room 1 computer	120000
Replacement	#4 Computer Lab 227 is now 3 years old. if we are to get on a rotation schedule for Labs this would be the first Lab to be updated - 40 machines and 1 teacher machine + 1 to Mirror	205000
New	Requests for MMART video https://docs.google.com/spreadsheets/d/1oULF-bbQmlfe42hcrzZ35VB8rsMvqJ68HWCDmzoYk20/edit?usp=sharing	14488.00

Sub-Total: \$339488

Supplies

Type	Description/Justification	Estimated Cost
Software	#9 Supplies: Software- sub priority list a. ProTools update-(1400 subscription - take from Lotto) Sound design b. Plugins for Animation - After effects - Bao Bones @99puX41 = 4,059 - permanent c. Zbrush additional 10 seats at 475 per seat - 4,750 permanent d. VR plugins - tilt brush = 20.00 x 41 = \$820 Other Plugins for VR/AR - 2,000K permanent e. Editing Plugin & Stock Footage (2700) - permanent f. C4D plugins - particle effects check on price 12,00K permanent	27729

Instructional Supplies and Materials	sd cards - video disposables, dry erase markers and paper and ink, Clay for stop-motion wire etc - approx 15K per year , Flip charts - design thinking supplies	20000
Noninstructional Supplies and Materials	Office supplies - folders, drives for backup - general postits	1000.00
Sub-Total: \$48729		

Facilities

Type	Description/Justification	Estimated Cost
Classrooms	# 8 Design Thinking / Maker space - hex/jigsaw desks for group work - standing whiteboards - whiteboard wallpaper storage - 3D printer - monitors - furniture - space to store mobile Laptop Lab.	50000
Sub-Total: \$50000		

Library

No Resources found for this category

Other

Type	Description/Justification	Estimated Cost
	#6 subscription set up for MMART students to have Adobe suite for their time enrolled at the school.	14000.00
Sub-Total: \$14000		

Sign and Submit

Please provide the list of members who participated in completing this program review.

Mary Clarke-Miller
Natalie Newman

Please enter the name of the person submitting this program review.