Welcome to Program Review

Berkeley City College - 2019

COMM - Instruction

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Program Total Faculty and/or Staff

Full Time	Part Time
.	.Evelyn Pine
.	.
.	Mariella Thaning
.	Jennifer Zenovich
.	Pati Shojaee
Cora Leighton	Deborah Farris
cora leighton	

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Increase Transfer and Transfer Degrees: Ensure that all of BCC's programs of study and transfer pathways for degrees prepare students, in a timely manner, for

District Goal

multiple transfer options.
Build Programs of Distinction

Status

In-Progress

College Goal

Increase Transfer and Transfer Degrees: Ensure that all
of BCC's programs of study and transfer pathways for
degrees prepare students, in a timely manner, for
District Goal
multiple transfer options.
Build Programs of Distinction

If Completed, What evidence supports completion of
this goal? How did you measure the achievement of this
goal?

Describe your current utilization of facilities, including labs and other space

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject
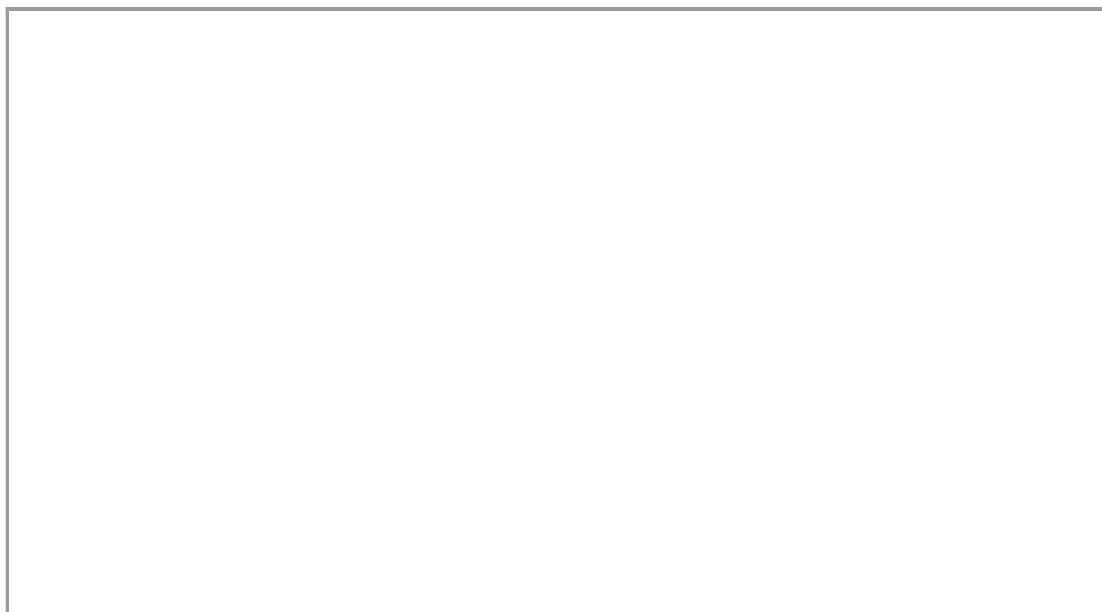
Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment

In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Action

Improvement Actions

Improvement Action

Action Item	Description	To be completed By	Responsible Person

Resource Request

Personnel	Full-time Faculty		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs

Total Costs

Resource Request

Facilities	Labs	
Description/Justification		Estimated Cost

Resource Request

Library	Other	
Description/Justification		Estimated Cost

Resource Request

Professional
Development

Department-wide
PD needed

Description/Justification   Estimated Cost

Resource Request

Supplies

Instructional
Supplies and
Materials

Description/Justification   Estimated Cost

Resource Request

Facilities   Other

Description/Justification   Estimated Cost

Resource Request Summary

Total Cost: $420500
Total Resource Request: 6

Program Update
Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Full-time Faculty	100	See our Program Review from last	100000		100000

year

Sub-Total: $100000

Professional Development

Type	Description/Justification	Estimated Cost
Department-wide PD needed	We continue to need increased professional development opportunities -- for full and part-timers, including more sabbaticals over the campus as a whole Priority #5	100000

Sub-Total: $100000

Technology and Equipment

No Resources found for this category

Supplies

Type	Description/Justification	Estimated Cost
Instructional Supplies and Materials	We continue to need basic yearly supplies for instructional materials Priority #3	500

Sub-Total: $500

Facilities

Type	Description/Justification	Estimated Cost
Labs	Comm lab, see addendum from last year's Program Review Priority #1	100000
Other	We continue to need improvements with our smart classrooms and faculty office improvements overall . Priority #2	100000

Sub-Total: $200000

Library

Type	Description/Justification	Estimated Cost
Other	We continue to want to support the Library's subscriptions to JSTOR and Kanopy. Priority #4	20000

Sub-Total: $20000

Other

No Resources found for this category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Laura Ruberto

Please enter the name of the person submitting this program review.