

Members Present (*bold to indicate present, delete absent*):

Ari Krupnick, Carolina Martinez, Carolyn Martin, Denise Richardson, Annie Liu, Joya Chavarin, Matthew Freeman, Phoumy Sayavong, Skyler Barton, Thomas Rizza, Amy Lee, Gail Pendelton, Chris Lewis

Guests (manually type): Dana Cabello, Emily Segal, Joseph Bielanski, Kyla Oh, Lisette Flores, John Saenz, Mozell Person, Chris Bernard

Tri-Chairs: Denise Richardson, College President; Matthew Freeman, Academic Senate President; Tom Rizza, Classified Senate President

AGENDA AND DISCUSSION ITEMS

1. Roll Call / Review Agenda

Tri-chair Richardson called the meeting to order at 12:22 pm.

Motion to approve agenda by: Tom Rizza

Second by: Amy Lee

Votes in favor: 11

Objections: 0

Abstentions: 0

Motion passes.

2. Review Minutes

Tri-chair Richardson requested a review of the 4/28/2025 minutes.

Motion to approve minutes by: Matt Freeman

Second by: Annie Liu

Votes in favor: 11

Objections: 0

Abstentions: 0

Motion passes.

3. Public Comment

- Marla Leech and Mary Clarke-Miller stopped by to greet the assembly briefly, acknowledging the ongoing efforts of the college community. Marla Leech is a multimedia arts faculty member from Laney College who will be joining BCC this upcoming Fall semester.

4. Committee Survey

- Phoumy asked all Roundtable voting members to complete the survey distributed via the provided link. The survey is designed to gather feedback on committee effectiveness and will be included in the governance assessment reports submitted to ACCJC.

https://bcc.az1.qualtrics.com/jfe/form/SV_1Zb6PqDZ8CSINGu

5. President's Updates

- President Richardson shared several key updates, including the upcoming graduation scheduled for May 22nd from 10:00 am to 12:00 pm. at Laney College's Eagle Stadium. She noted that tomorrow's Board of Trustees meeting will include a vote on the resignation incentives for faculty and staff who have chosen to retire or leave their positions. She expressed appreciation for the faculty's service and

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highlighted the need for swift planning to honor retirees appropriately. Additionally, she mentioned the ongoing recruitment for the Vice President of Instruction and Director of Workforce positions, with the next steps focusing on the Dean of Math, Science, & Career Education position once the VPI is selected. Richardson also addressed the financial impact of recent retirements, noting that the district must await the final report from Deputy Chancellor Nelson to determine how any savings will be allocated toward new hires.

6. Shared Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Chris Lewis)

Phoumy, serving as a non-voting member, provided a detailed account of the committee's recent discussions. He noted that the Integrated Planning Committee (IPC) is currently evaluating the potential to redistribute some of its critical functions to other existing committees, a move aimed at optimizing governance structures and enhancing operational efficiency. This shift is seen as a proactive measure to address evolving institutional needs, though additional meetings will be required to finalize these changes and ensure seamless transitions.

Budget Advisory Committee (Denise Richardson/Phoumy Sayavong/Fatima Shah)

President Richardson and Phoumy offered a comprehensive update on the recent Budget Advisory Committee meeting, emphasizing the critical nature of the inquiry survey conducted at PBC. This survey sought to gather insights on the most effective use of remaining funds, with a strong focus on aligning expenditures as closely as possible with the student experience. They reiterated the importance of making financially sound decisions that reflect the institution's commitment to its core mission.

Facilities, Health, and Safety Committee (Denise Richardson/Armando Franco)

President Richardson provided a thorough update on the ongoing Annex move, highlighting the significant logistical efforts required to relocate faculty offices and workspaces. She noted that the former bookstore space is being repurposed to serve as a dedicated area for part-time faculty, complete with printing stations and communal workspaces. Richardson also discussed the district's agreement with Facilitron, a facilities management company poised to streamline rental operations and enhance revenue generation. This collaboration is expected to bring substantial operational improvements, including more efficient space utilization and improved customer service for internal and external clients.

Technology Committee (Mozell Person/Erika Yeh/Tom Rizza)

They met last Thursday and did the review of the final tech prioritization list, which will be going to the District Tech committee. There were concerns regarding orders being affected by the tariffs. President Richardson thank the BCC IT team for their amazing joof organizing the IT equipment with the guidance and direction of CTIO Antoine Mehouelley. The storage spaces are now immaculate, with lots of technology deployments.

Enrollment Management (Stacey Shears/Chris Lewis)

Dr. Amy Lee reported that the group discussed potential recruitment of displaced oil refinery workers into academic programs. They reviewed recent enrollment and Success Day events and noted a decline in engagement among Black students. A request was made to develop a data tracking sheet for student success rates and majors.

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A Fall waitlist pilot was introduced to increase class waitlists to 30 students, allowing for potential new class openings across the district. The system would let students automatically add themselves to waitlists and remain active during the initial registration phase.

Matt reported that District Enrollment Management shared that the Student Ambassador Program will be replaced by a Peer-to-Peer Navigator Program, shifting training responsibilities to the District. Concerns were raised about communication gaps and the low pay rate, which is currently tied to local minimum wage. The District was asked to improve training and diversify recruitment strategies. A strategic enrollment plan focusing on data, onboarding, and a two-year course scheduling framework is being developed to reduce redundancy and improve student success.

Amy expressed concern that the Enrollment Management Committee doesn't meet often enough to resolve long-term issues. BCC asked if there would be faculty communication regarding the new waitlist process. VPI Lewis said the District will issue guidance, as catalog language must be updated and notifications will be sent via PeopleSoft.

7. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

Freeman reported on recent Academic Senate activities, including resolutions aimed at combating fraudulent student enrollments and promoting transparency in grant management. There will be a meeting tomorrow to discuss allocating resources for Summer and Fall with the Deans and VPIs at all colleges. He explained to expect a slower process adding classes in the future. He also announced the upcoming arrival of Marla Leech as a full-time faculty member, a move supported by funding from Laney College, reflecting the ongoing commitment to academic excellence and institutional growth.

Classified Senate (Report by Tom Rizza)

Rizza provided a detailed overview of recent officer elections within the Classified Senate, announcing that Azul Lewis would return as Treasurer, Loan Nguyen would serve as Vice President, and he would continue as President. Rizza invited colleagues to the Senate's final meeting on May 28th, encouraging broad participation and fellowship as the academic year draws to a close.

Associated Students of Berkeley City College (Report by Himali KC)

N/A

8. Announcements

Matt Freeman & Ari Krupnick announced that Jenny Yap has been elected as the upcoming Chair of Chairs. Skylar Barton announced invitations to attend the AAPI graduation and Umoja Rites of Passage ceremonies.

9. Adjourn Meeting

The meeting was adjourned by Tri-chairs Freeman, Richardson, and Rizza at 1:32 pm.

Next Meeting: Monday, August 25, 2025, 12:20PM-1:30PM, Room 451A/B (or via Zoom)

Minutes from live meeting: Annie Liu, (510) 981-2851, aliu@peralta.edu