

**Chairs Council**

**Date: November 18, 2022**

**Location:451 A or** **Zoom**

**Zoom Link:** [**https://us06web.zoom.us/j/95403090667**](https://us06web.zoom.us/j/95403090667)

**Time: 1:30-3:30**

**Chair: Claudia Abadia**

**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

**Vision:***Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

**Charge:***Keeping in mind BCC’s mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

* *schedule and program development*
* *enrollment management*
* *faculty hiring*
* *administration of the instructional units including facilities, technology, assessment, and curriculum*
* *policies, practices, procedures and processes as they pertain to department affairs*

Members of Chairs Council

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| \_\_American Sign Language - Jenny Gough  \_\_Arts, Humanities, Cultural Studies - Carolyn Martin  \_\_Arts, Humanities, Cultural Studies – Ari Krupnik  \_\_CIS/Business/Econ: Paramsothy Thananjeyan  \_\_Counseling – Emmie Mitsuno Hernandez  \_\_Counseling – Catherine Nichols  \_\_English - Adán Olmedo  \_\_English - Jenny Lowood  \_\_ESOL - Gabriel Winer  \_\_ESOL – Sepi Hosseini | \_\_Library - Heather Dodge  \_\_Math – Claudia Abadia  \_\_Modern Languages - Fabian Banga  \_\_MMART – Justin Hoffman  \_\_MMART – Dru Kim  \_\_Science/Bio/Chemistry - Pieter de Haan  \_\_Science/Bio/Chemistry - Sam Gillette  \_\_Social Sciences - Tim Rose  Also in attendance: |

**Agenda:**

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| Time | Agenda Topics | Facilitators | Minutes/Notes |
| 1:30-1:45 | Welcome – Check In  Approval: Agenda and Minutes from 11/4/22 | Claudia |  |
| 1:45-1:55 | Program/Departmental realignment | Matt Freeman |  |
| 1:45-2:05 | APU Check in   * Questions * Data Review/Data Access | Phoumy | ` |
| 2:05-2:25 | Assessment   * Create culture of assessment * Training | Kelly and Nancy |  |
| 2:25-230 | TRC and Faculty Evaluations | Gabe |  |
| 2:30-2:40 | ESOL Guided Pathways Certificate Programs | Gabe |  |
| 2:40-2:45 | Attendance Verification Reminder  November 18, 2022 | Lisa and Chris |  |
| 2:45-2:55 | Announcements   * Assignment Letters * Preference Form | Kuni and Claudia |  |
| 2:55 | Adjournment | Claudia |  |
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Meeting adjourned:

Minutes taken by: