
**Assessment Committee Minutes**
Tuesday, September 2, 2025 12:30 pm-1:20 pm

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”) Quorum met at 7 attending members with current vacancies.

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| [x]  Adán M. Olmedo, English Rep[ ]  Jenny Gough, American Sign Language Rep[ ] Chris Bernard, Business/CIS/Economics Rep[ ]  Fatima Shah, Counseling Rep[x]  Sepi Hosseini, ESOL Rep[x]  Annemarie Meyer, Library/LIS Rep[x]  Jennie Braman, ACS, Notetaker | [x]  Kelly Pernell, Assessment Coordinator & Math Rep [x]  Juan Miranda, Modern Languages Rep[ ]  Rebecca (Becca) Wolff, Multimedia Arts Rep[ ]  Sciences Rep, Vacancy [ ]  Richard Kim, Social Sciences Rep [x]  Chris Lewis, Interim Vice President of Instruction [x]  Student Services and Administrative Reps, Vacancy [x]  Scott Hoshida, Teaching and Learning Center Coordinator  |

|  | **Agenda Item** | **Summary of Discussion** | **Follow-Up Action** |
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|  | Call to Order and Agenda Review | 12:37pm |  |
|  | Approval of Agenda | Motion by S. Hosseini, second by J. Miranda. Final resolutionYea: K. Pernell, A. Meyer, J. Braman, J. Miranda, A. Olmedo, R. Kim, S. Hosseini. |  |
|  | Approval of 5/6/25 Minutes  | Motion by J. Miranda, second by J. Braman. Final resolution: Approved.Yea:A. Meyer, A. Olmedo, J. Miranda, K. Pernell, J. Braman, S. Hosseini, C. LewisAbstained: R. Kim |  |
|  | Public Comment |  |  |
|  | Reivew of Liaison Job Description and Set Goals for Committee  | Job description of Assessment liaisons reviewed, with emphasis on guidance and conversation around ILO definitions and implementation. K. Pernell emphasized the charge to work with Department Chairs to support course and program assessment as part of our new three year cycle. Committee members who have committed to this academic year include A. Meyer, A. Olmedo, J. Miranda, K. Pernell, J. Braman, S. Hosseini, R. KimGoals of the Assessment Committee were reviewed and discussed for the new 25-26 academic year. In light of the small turnout for gathering Communication ILO data from faculty, a key aspect of the upcoming year will be to increase participation among faculty in the assessment process. **Goal 1: Complete Review and Update of our Institutional Learning Outcomes. (keep for 2025-26)**  **Consideration:** **Goal 2: Increase participation in ILO assessments** * Objective:Establish ongoing professional development, training, and support opportunities for faculty and staff to complete disaggregated SAO, SLO, and ILO assessments.
* Objective: Offer workshops on Rubric development and integration with Canvas.
* Objective: Add ILOs and their rubrics to Canvas for faculty to easily add to their assignments and assess during the semester.
* Objective: Work with District Canvas Administrators to establish a system to obtain all college reports of SLO and ILO assessments.
* Objective: Use community as a way of leveraging our goals.
 | Committee members absent from first meeting need to comfirm appointment for 25-26 year.Present draft of revised Goals 1 and 2 to committee for review next meeting |
|  | Critical Thinking ILO Assessment Planning and Review of Definition | Reviewed 5-6-25 Minutes to revisit ways of redefining the Critical Thinking ILO that had been discussed last academic cycle, with this section being of greatest relevance: “ with a special note to feedback from the Sciences, who reflected that the current description does not ‘capture the challenge of understanding concepts and quantitative reasoning common to the sciences (and Math).’ ”Assessment Committee members supported the effort to redefine this ILO, and possibly unite Critical Thinking with Quantitatve Reasoning. Language and subrubrics would be instrumental in making this an effective ILO, with greater participation across disciplines, including the sciences, math, and the arts.  | Discuss language and potential plan to unite the ILOs next meeting |
|  | Information Competency Action Plan | K. Pernell reflected that students overall met standard at 69%. Committee needs to approve action plan as follow-up.  | Review Action Plan next meeting  |
|  | Next meeting: October 7, 2025 |  |  |
|  | AdjournOffice Hours 9/16/25 |  1:20p.m, Next meeting October 7, 2025. |  |