

Voting Members (bold to indicate present, delete absent):

Administrators	Classified	Faculty	Students
Dr. Denise Richardson	Emily Segal	VACANT	Kimiya Farzam
Armando Franco	Johnny Dong	Gabriel Martinez	Louis Chico
Dr. Stacey Shears	Michael Alvillar	Dr. Carolyn Martin	Ahyan Malik

Guests (manually type): Annie Liu, John Sanecz

Co-Chairs: Denise Richardson, College President; Armando Franco, MESA Program Director

AGENDA AND DISCUSSION ITEMS
Roll Call / Review Agenda
Co-Chair <u>Richardson</u> called the meeting to order at <u>1:32</u> pm.
Motion to approve agenda by: Gabriel Martinez Second by: Louis Chico Votes in favor: 7 Objections: Abstentions: Motion passes.
Review Minutes
Co-Chair <u>Richardson</u> requested a review of the <u>4/11/2025</u> minutes.
Motion to approve minutes by: Carolyn Martin Second by: Armando Franco Votes in favor: Objections: Abstentions: 1 Motion passes.
1. End of Year Committee Survey
Leader: Dr. Denise Richardson
Members were reminded to complete the end-of-year committee survey, a crucial component in capturing member insights and reflections on the committee's work throughout the academic year. The survey link, included in the meeting invitation and attachments, was emphasized as an essential tool for gathering feedback that will guide future planning and improvements. This approach to continuous improvement reflects a broader commitment to enhancing the effectiveness of shared governance at Berkeley City College, ensuring that all voices are heard in shaping the institution's future.
2. FY25-26 Committee
Leader: Dr. Denise Richardson
Looking ahead to the next academic year, the committee discussed significant structural changes, including a shift from a Co-Chair to a Tri-Chair model. This new structure, designed to align with other shared governance bodies at the college, will include representation from faculty, classified staff, and administrators, ensuring diverse perspectives in decision-making. The committee also agreed to move regular meetings from Fridays to the first Tuesdays of each month from 3-4 PM, beginning in Fall 2025, in Room 451A with hybrid Zoom

access. This shift is intended to enhance participation and align with broader institutional scheduling considerations. Discussions around the Tri-Chair model included the roles and responsibilities of each chair, emphasizing the importance of collaborative leadership in driving the committee's mission forward. The committee plans to hold elections for these positions at the first meeting of the fall semester, allowing members ample time to consider potential candidates and their respective contributions to the committee's work.

3. President's Updates

Leader: Dr. Denise Richardson

The meeting included a comprehensive update from President Richardson, covering several critical operational areas. First, an update on the ongoing Annex move was provided, noting the distribution of moving boxes to affected departments and the logistical challenges associated with relocating faculty and support services. The relocation process is being managed in collaboration with district staff, with efforts focused on minimizing disruption to faculty and ensuring continuity of services. Faculty lounges and workspaces are being reconfigured, including the planned repurposing of the former bookstore space to accommodate faculty needs. The president also addressed concerns about part-time faculty workspaces, highlighting ongoing efforts to create flexible and functional environments that support teaching and collaboration. In addition to physical space considerations, the president emphasized the importance of clear communication during this transitional period, encouraging faculty to reach out with any specific concerns or logistical issues.

Annex Move Updates: The relocation process for the MESA program and other impacted departments is progressing, albeit with some minor challenges. President Richardson personally reached out to a full-time faculty member affected by the move to offer apologies and relocation support, emphasizing the importance of clear communication in managing this transition. Second floor faculty have been proactive in packing their belongings, and the fifth-floor faculty lounge is set to move into the former bookstore space. This space will include desktops for faculty use, along with continued access to the kitchen and refrigerator. Michael raised a concern about the storage area for MESA, noting the presence of cabinets and shelves. Carolyn inquired about whether faculty had been directly notified of the move, reflecting the committee's commitment to transparent communication.

Digital Signs Proposal: The committee discussed a proposal to replace traditional paper bulletin boards with digital signage throughout the campus, aiming to reduce fire hazard risks and improve communication efficiency. This initiative, still in the planning stages, includes installing digital monitors on each floor, with potential applications ranging from emergency alerts to event promotions and real-time updates. The proposal also includes the integration of interactive, touch-screen interfaces, allowing for dynamic content presentation and enhanced student engagement. Michael expressed concern about the energy consumption of these monitors, suggesting that power-saving measures should be considered to prevent unnecessary electrical waste. Gabriel noted that some monitors on campus, like those in the Quick Ops area, could potentially be repurposed for this initiative, reducing the need for additional equipment.

Security Services RFP: Co-Chair Armando Franco is part of a District Task Force who will review the upcoming request for proposals (RFP) for district-wide security services, highlighting the critical need for security personnel trained in de-escalation and mental health crisis intervention. Armando collected feedback from the Facilities committee on what they believe are important to them. Members discussed the potential benefits of customizing security contracts to reflect the unique needs of individual campuses, including the possibility of integrating student escort services and enhanced support for Title IX compliance. Michael expressed concerns about the reliability of previous contractors, noting past incidents of inattentiveness and inadequate crisis management. The committee also discussed the potential advantages of in-house training

programs, as suggested by Executive Director Pridgen, which could provide more consistent and context-specific preparation for security personnel.

Conflict De-Escalation Training: Executive Director Pridgen shared potential dates for conflict de-escalation training, scheduled to take place over the summer. Each session will be two hours long and can accommodate up to 40 participants, with topics covering a range of conflict management and resolution techniques. The sessions will be facilitated by Keenan and are intended to enhance the capacity of staff to handle challenging situations effectively. Armando also received a request for first aid and CPR training, which may be incorporated into future training plans to ensure comprehensive emergency preparedness.

4. Art Removal Process

Leader: Dr. Carolyn Martin

Dr. Martin met with BCC administrators and had a successful discussion about art removal process. The Dwayne Caine art piece was returned to Dr. Martin. The Art Facilities group is undergoing a significant strategic review, including a comprehensive update to its mission statement to better align with the college's broader educational objectives. This process includes a detailed assessment of current art placement and preservation strategies, ensuring that the college's artistic assets are managed in a manner consistent with institutional values and goals. The group is also exploring new opportunities for integrating art into the academic and cultural fabric of the campus, reflecting a commitment to fostering creativity and critical thinking among students.

Public Comments/Announcements

N/A

Adjourn Meeting

The meeting was adjourned by Co-Chairs Richardson and Franco at 2:57 pm.

This is the last meeting of the Spring 2025 semester. We will resume meetings in Fall 2025.

Next Meeting: Tuesday, September 2, 2025, 3PM-4PM in Room 451A & Zoom

Minutes from live meeting: Annie Liu, (510) 981-2851, aliu@peralta.edu