

Members Present (*bold to indicate present, delete absent*):

Nailah, Michael Alvillar, Bobby Birks, Charlotte Lee, Dana Cabello, Emily Segal, Amy Marshall, Dolores Harshaw

Kimiya Farzam (ASBCC), Prabhakar Oli (ASBCC)

Guests (manually type):

Co-Chairs: Denise Richardson, College President; Armando Franco, MESA Program Director

AGENDA AND DISCUSSION ITEMS

1. Roll Call / Review Agenda

Co-Chair **Richardson** called the meeting to order at **12:30** pm.

We will continue with an informational meeting as we do not have enough voting members to make quorum. We will encourage the members on the committee to attend the next meeting.

2. Review Minutes

Co-Chair requested a review of the minutes.

N/A

3. President's Updates

- BCC Cleanup date was a success. Bobby,
- VPAS Hiring: We are in the final stages. We have 3 finalists who will be interviewed on 12/5/2024. There will be a BCC forum in the auditorium and hope as many people we can to attend.
- Safety training: Last meeting we discussed the need for more safety. We had Interim Executive Director Abdul Pridgen come. However we are unable to schedule it now, but will do that later.
- 2118 Milvia: They're currently working on the 5th floor and will have the 6th floor in place in January. We reviewed the two vinyl options for the new building: swerve and horizontal line designs. We have requested the designers to give us a sample of horizontal line in teal.
 - Dana: In the Classified Senate meeting, they brought up if we had to use the same design across the board of if it can be different. Can the people who will use this space have more say in this decision?
 - Charlotte: What are the maintenance issues that we may need to be aware of? Would it peel or be easily damaged? Would it be difficult to repair or replace?
 - Denise: We will ask the design team.
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4. Committee Recommendations

Leader: Denise Richardson

- Who are the actual members on the committee?
 - Charlotte: mostly Charlotte and in the past, Randy Yang who has left. There used to be 3 faculty members. Charlotte is happy to stay on if there are no term limits. We had more people in the past because it was a combination of facilities and health and safety committees during the pandemic.

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- Nailah: Has a list of people who were on the committee from September 2022. Michael Alvillar, Bobby, Johnny Dong, Natalia, Nailah, Vincent, Jasmine. Not sure if Joe Bay was a member, but would sometimes be on the meetings.
- Administrators: Sean and John
- Michael (March 2023): Admins: Sean and John. Classified: Michael Alvillar, Bobby, Johnny, Vincent, Joanna, Jasmine Martinez, Gail. Faculty: Joshua Boatright, Charlottee Lee, Francisco Monsalve, 2 students
- The current requirements are 18 members: 3 administrators, 6 faculty, 7 classified professional and 2 students.
- We propose to reduce the number of committee members to 12 members to streamline the membership: 3 administrators, 3 faculty, 3 classified, and 3 students.
- Michael: If we reduce the number of people for the committee, he would like to continue and believe that Bobby, as custodial, should attend.
- Emily: I think it would be good to have someone from the labs or science departments because they deal with so many biohazards and chemicals on a regular basis.
- Dana: Consider another day other than Fridays to have more participants
- Michael: The meetings would swap around and sometimes were on Tuesdays
- Nailah: She would like to be one of the permanent members as she handles work orders, facilities, rentals, keys, etc.
- Annie: Would prefer fewer administrators. It's hard to schedule so many administrators for the committees.
- Amy: If we want to make changes in the Participatory Governance Manual, we can do so.
- Denise: Propose to make changes for the administrators because we will no longer have a Director of Life a
- 9 people voted to move forward with slimming down the participant numbers and will go to the College Round Table

Cost Saving Measures

Leader: Denise Richardson

- We are considering to close on Saturdays with exceptions for paid rental events. The consideration is based on the fact that we only have one in-person class on Saturdays, which does not justify opening Saturdays. We could reschedule that class. We also checked in with Marina Security on the number of individuals coming into BCC on Saturdays who are not taking classes are only 6 students. This makes the most economic sense to close the campus on Saturdays.
 - Michael: Would this include shutting off the breakers for utilities or just closing the building? We should turn the TVs off on Fridays.
 - Amy: This is something to discuss as a campus, maybe with BMS system, like boilers, but not the breakers as this can cause technical issues.
 - Emily: We can't shut off the refrigerators/freezers for the labs
 - Charlotte: How much would we save for closing on Saturdays
 - Denise: We don't have a specific amount at the moment, but the savings would be from custodial, security, and natural cost of utilities
- BCC Annex lease non-renewal after June 31, 2025. We are paying roughly \$30,000 a month and it is no longer a viable option. We are not shutting down the programs (Umoja, Mental Health, MESA), but will

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be moving their programs into the building. The International Department moved out of the Annex today due to their team downsizing and will stay at the District.

- Michael: Where will we put these programs? We don't have open space for them. At the moment, we only have the prayer room, but it's being used by the students every day.
 - Denise: Classroom and office spaces. We have funds set aside to create the new space when we decided to build the new building.
- Charlotte: Where there be a process where the new location will be located or will it be a rolling announcement? Will there be a process for the Senates feedback for options, like when previously we discussed where we would put the lactation space?
 - Denise: Yes, there will be lots of discussion and participation by the different senates and Round Table.
- Dolores: Do you anticipate that we'd be able to keep all of the Mental Health services here?
 - Denise: Yes, we plan to keep the services the same. We still have many classes that are held online, so we have the classroom space to fit these groups.

5. Public Comments

Amy: Love that we're talking about reimagining the spaces for the classrooms. With Public Safety, they're developing something. Executive Director has been visiting all of the colleges. There's been a slight misinformation that's been floating around.

Marina's contract is renewed at the end of February. We are not eliminating them in March 2025 and don't expect a dramatic change on our safety coverage. Peralta plans to have their own department of public safety at some point. They have a three-year contract that renews annually. There will be some changes to the contract based on our needs, for example we'll no longer need coverage for the Annex after we move out. There will be some tightening of spending, but nothing that will compromise the safety of the campuses.

Denise: There are efforts by the District to centralize some of the services that we have.

Michael: Has ordered supplies to restock the emergency backpacks. Michael feels that Marina Security needs more training on de-escalation. He's seen on multiple events, at least 10 times this past year, where they've yelled back at students and escalated the issues, making things worse.

Denise: These could be individual incidents. Please notify the administrators at each of these incidents so that we know who it is and can bring it up.

Amy: They all have de-escalation training, but they may need reinforcement.

6. Announcements

- N/A

7. Adjourn Meeting

The meeting was adjourned by Co-Chairs Richardson and Franco at **1:28** pm.

Next Meeting: Friday, December 13, 2024, 12:20PM-1:30PM, via Zoom

Minutes from live meeting: **Annie Liu, (510) 981-2851, aliu@peralta.edu**