

**Members Present:** Ari Krupnick, Carolina Martinez, Carolyn Martin, Denise Richardson, Djenilin Mallari, Gail Pendleton, John Nguyen, Joya Chavarin, Kristiyan Klichev, Matthew Freeman, Ramona Butler, Sean Brooks, Stacey Shears, Tom Rizza

**Guests:** Alejandra Oseguera, Amy Lee, Azul Lewis, Chris Lewis, Dana Cabello, Ernesto Nery, Izzie Villanueva, Jeff Sanceri, John Saenz, Joseph Bielanski, Jr., Lilia Celhay, Lissette Maria Flores, Mary Clarke-Miller, Matt Silverberg, Phoumy Sayavong, Randy Yang, Roberto Gonzalez, Ronda Johnson, Zahra Mojtahedi, Zaira Sanchez

**Tri-Chairs:** Denise Richardson, Interim President; Matthew Freeman, Academic Senate President; Tom Rizza, Classified Senate President

## AGENDA AND DISCUSSION ITEMS

### 1. Roll Call / Review Agenda

Tri-chair **Matt Freeman** called the meeting to order at **12:22** pm.

- Matt Freeman announces that he is returning as a tri-chair as Academic Senate President, and two new tri-chairs will help navigate College Roundtable and governance.
- Tom Rizza introduces himself as a new tri-chair and he is also the BCC Public Information Officer and new Classified Senate President. He shares that he looks forward to learning and growing and being part of the Roundtable process.
- Denise Richardson introduces herself as BCC's Interim President, expressing that she is excited to work with the Committee and BCC community. She plans to do lots of listening to see how things are done and looks forward to learning more about "the BCC way."
- Matt acknowledges that Tri-Chairs will work together to figure out their dance and flow. He thanks former tri-chair, Andrea Williams, in the room, as she was a tri-chair for a few years with himself and former President Garcia. He notes that Andrea will forever be the first tri-chair of the tri-chair model. He concludes by sharing that Dr. Garcia is with us in spirit and her transitions to recognizing that there are some new voting members.
- Academic Senate: Thanks Joya Chavarin, Carolyn Martin, Skyler Barton, all of whom have confirmed to continue as Academic Senate representatives on the Committee.
- Tom announces that the previous Classified Senate representatives are all returning: Gail Pendleton, Ramona Butler, Carolina Martinez.
- Denise asks administrators in the room and on Zoom to introduce themselves: Chris Lewis, Stacey Shears, Sean Brooks, Martín De Mucha Flores, John Nguyen. (*Note: Not all administrators are voting members.*)
- Djenilin apologizes for interrupting and prompts, stating that the agenda has not yet been reviewed or approved. Matt calls for a motion to approve the agenda.

Motion to approve agenda by: Sean Brooks

Second by: Chris Lewis  
 Votes in favor: 16  
 Objections: 0  
 Abstentions: 0  
 Motion passes.

## 2. Review Minutes

Tri-chair **Freeman** requested a review of the **May 22, 2023** minutes.

- Sean calls out a needed correction to the minutes: Under item #2, date of the minutes to be reviewed should be May 8, **2023**, not 2022 as printed.

Motion to approve minutes by: Stacey Shears  
 Second by: John Nguyen  
 Votes in favor: 14  
 Objections: 0  
 Abstentions: 4  
 Motion passes.

## 3. Welcome back!

Leader: Tri-Chairs Richardson, Freeman, and Rizza

- Matt continues introductions by welcoming Kristiyan Klichev, this year's ASBCC President.
- Kristiyan shares his excitement about being part of Roundtable and looks forward to contributing to the discussion and governance that will take place.

## 4. Meeting Modality Update

Leader: Matt Freeman

- Matt clarifies that Roundtable will be offered with both in-person and Zoom modalities. There are no changes in that regard. Tri-Chairs want to make sure Roundtable is inclusive and accessible, and that there is as large a group of participants as possible. Denise echoes these sentiments, adding that this is the right thing to do. She expresses excitement to have everyone involved.

## 5. Moving from EMP to Strategic Planning

Leader: Denise Richardson & Phoumy Sayavong

- Denise begins by expressing excitement for moving into the most important part of the EMP: strategic planning. She thanks Phoumy and Kuni for taking initiative to come up with the framework for planning and she reiterates that the framework is a collaborative process for the strategy moving forward.
- Phoumy presents the "EMP to Strategic Planning Framework" PowerPoint, stating that the framework begins with the EMP Shared Vision graphic which itself is meant to provide general guidance about what we need to do from today until the end of the semester. Will start by focusing on the middle section (Indicators of Success) with the main goal being equitable student

completion. Metrics must include at least one strategy for success.

- The planning outline includes a timeline in which a roadshow for first reads will be conducted with Academic Senate, ASBCC, Classified Senate, IPC, Roundtable, and IPAR, respectively, throughout November 2023, with the second read on November 27 which all committees are invited and encouraged to join. During Roundtable's last meeting of the semester on December 11, Roundtable's endorsement will be sought, after which the recommendations will be forwarded to the President to adopt the plan.
- The workplan is to begin with the 5-year EMP/College Plans matrix which conveys a crosswalk of existing plans against 3 indicators of success and 5 strategies of success.
- EMP & College Plans matrix
  - Checkmarks show we have already been doing many of these things; some may not be new moving forward, but can be done made in a new, innovative way.
  - Members of IPC will take lead on workplan as members of IPC are representative of various areas of the college. Will help outline process, different committees to carry out plan as well as accreditation, new cycle of EMP, to be clear about what we do.
- Proposed Strategic Planning Workgroup structure: President, VPI, VPSS, VPAS, Institutional Research, Classified Senate President, Academic Senate President, Lead Chair of Chairs Council, ASBCC President, plus 2 faculty researchers for research support.
  - Dr. Gee and Zahra are both familiar with the EMP process, which would help move the process forward.
  - Additionally, feedback on the live form on the EMP website would allow for public participation in the process.
- Q (Andrea Williams): How will the work be determined, and by whom or which committee? Would it be based upon their role at the college or what they're personally interested in?  
A (PS): Could be based on expertise in college, and insight can then be used to inform the larger group who can determine how to incorporate it.
  - Denise thanks Jeff Sanceri, new PFT President, for attending Roundtable.
- Q (Matt): Last semester, the possibility of including members of the EMP Steering Committee in strategic planning was discussed as a model for membership, but the proposed Strategic Planning Workgroup is a little different. Is there some thought about that?  
A (Phoumy): This is mission-driven as there is lots of interest in determining indicators for success. We must think about what we need to amplify and shoot for higher targets. Incorporating people in operational positions might be more practical to take area expertise. As we set targets, would like these experts to inform whether they are realistic.
- Denise shares that these comments will be taken into consideration and presented at the next Roundtable as an action item on the agenda.
- Q (Mary Clarke Miller): Is it not necessary to represent CTE in this plan?  
A (Matt): Is that something you're proposing, Mary, to have CTE represented in the group? Might involve volunteering someone onto the committee. We have degree audit coming in the Spring, hopefully, which would be part of planning for completion.
  - Matt asks if Ari is comfortable being on the committee, Ari agrees.
- Q (Matt): If the team that was not part of writing the EMP is not included in strategic planning, has some consideration been given regarding some translation or interpretation that may be lost when writing the strategic plan?

- Q (Andrea): No one from student services is currently on the proposed committee, in consideration of equity and inclusion in representation?
- Denise notes that it seems necessary to take a step back from this for a moment and will bring up next time. Matt echoes this and notes that some conversations seems appropriate regarding the makeup of the EMP Steering Committee and Andrea’s point about student services as well as questions raised about CE representation. They agree that at the next Roundtable on September 11, the committee will discuss this again with a proposal for equitable representation and inclusion.
- Matt remarks in response to Phoumy’s presentation that it’s really great to have a timeline explicitly stating getting the strategic plan completed in the Fall.

**6. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee**

**Integrated Planning Committee (Stacey Shears/Kuni Hay)**

- First meeting on 9/14.
- Will work on APUs.

**Integrated Planning & Allocation Resources (Sean Brooks/Phoumy Sayavong/Gabriel Martinez)**

- Happy to kickoff fiscal year. First meeting is on Tuesday, September 12 (2<sup>nd</sup> Tuesdays of the month), at 2:30pm. Will discuss calendar for the year. Will follow IPC APU.

**Facilities and Health & Safety Committee (Sean Brooks/John Nguyen)**

- Meets on the 2<sup>nd</sup> Friday of the month. First is on 9/8 at 12:30pm
- Topics: 2118 Milvia, Facilities update

**Technology Committee (Chris Lewis/Mary Clarke-Miller)**

- Mary: Not sure yet who the faculty chair will be and Chris may appoint a faculty member.
- Chris announces that he will schedule and send calendar invitations to Tech Committee meetings.

**7. Governance Updates - Faculty Senate / Classified Senate / ASBCC**

**Academic Senate (Report by Matthew Freeman)**

- Haven’t met. First meeting 9/6. Academic Senate meets 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of month during college hour, 12:30-1:20pm
- Putting together agenda: discuss AY goals as they always set measurable goals at the start of the semester
- Looking forward to an open forum-type meeting.

**Classified Senate (Report by Andrea Williams)**

- First meeting this Wednesday, 8/30 over Zoom. 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays 2:30-3:30pm afterward. Tom looks forward to meeting with Classified Senate colleagues.

**Associated Students of Berkeley City College (Report by Kristiyan Klichev)**

- Matt notes that a correction must be made to the agenda reflecting that Kristiyan is this year’s ASBCC President.

- ASBCC is in the process of appointing officers. Excited to join the team. Lots of folx returning, and many new students coming to campus for free food and resources. Campus resource fair allows students to learn about various resources. Lots of civic engagement planned for this year, such as efforts to increase student engagement in voting.

## 8. Announcements

- Matt Silverberg: Matt and Marge Gibson are new PFT reps at BCC.
- Sean Brooks: Received word that the Division of the State Architect approved plan for 2118 Milvia. Will have fall/wintertime update for construction.
- Martín: BCC is currently at 95.89% to target. Work has taken a large lift from all different areas across the college and has been incredibly collaborative. It's truly a collegewide, collective effort for BCC to lift, especially as part of the District as "the little engine that could."
  - Matt: We got students in the door, now it's time to keep them here.
- Denise: Membership issue necessitating a discussion as Roundtable. Tom is both a permanent member of Roundtable as PIO, and a member/tri-chair as Classified Senate President.
  - Tom: Wouldn't think it wise to have one person with 2 votes. Proposes that tri-chairs identify a designee for PIO on Roundtable. Question now is whether Tom as PIO to designate, or have a committee conversation?
  - Denise recommends a group discussion.
  - Stacey: Posits this being a discussion among Classified Senate officers and not a PIO designee as there is likely not someone else who can act in place of the PIO.
  - Roberto Gonzalez: I recommend that this be brought up in this week's Senate meeting.
  - Matt: As tri-chair, is comfortable to have someone serve as a proxy as the PIO role is "owned" by Classified.
  - Denise: This is ultimately Tom/PIO's decision, but would be beneficial to have a discussion among Classified Senate.
- Carolina: Undocumted Student Action Week os October 16-20, please save the dates.
  - Matt comments that October 18 is mid-semester Flex Day, which he hopes does not impact USAW plans. Carolina says plans have been made with this in mind.

## 9. Adjourn Meeting

The meeting was adjourned by Tri-chairs Richardson, Freeman, and Rizza at **1:21**pm.

*Next Meeting: Monday, September 11, 2023, 12:20-1:30pm, Conference Rooms 451A/B and via Zoom*

Minutes from live meeting: **Djenilin Mallari, (510) 981-2851, dmallari@peralta.edu**