



Berkeley City College
College Roundtable for Planning and Budgeting

MEETING MINUTES
 Monday, December 12, 2022

Members Present: Angélica Garcia, John Nguyen, Kuni Hay, Matthew Freeman, Sean Brooks, Stacey Shears, Carolyn Martin, Claudia Abadia, Joya Chavarin, Skyler Barton

Guests: Azul Lewis, Catherine Nichols, Christopher Lewis, John Saenz, Jeremy Bordi, Joseph Bielanski, Jr., Kiara Allen, Kevin Wagner, Lisa Cook, Martín De Mucha Flores, Mary Clarke-Miller, Natalia Fedorova, Patricia Alarcon, Randy Yang, Richard Kim

Tri-Chairs: Angélica Garcia, President; Matthew Freeman, Academic Senate President; Andrea Williams, Classified Senate President

AGENDA AND DISCUSSION ITEMS
<p>1. Roll Call / Review Agenda</p> <p>Tri-Chair Matt Freeman called the meeting to order at 1:23pm.</p> <p>Motion to approve agenda by: Stacey Shears Second by: Sean Brooks Votes in favor: 11 Objections: 0 Abstentions: 0 Motion passes.</p>
<p>2. Review Minutes</p> <p>Tri-Chair Matt Freeman requested a review of the November 28, 2022 minutes.</p> <p>Motion to approve minutes by: Joya Chavarin Second by: Claudia Abadia Votes in favor: 10 Objections: 0 Abstentions: 1 Motion passes.</p>
<p>3. Review Governance Handbook (call for endorsement)</p> <p>Leader: Tom Rizza, Public Information Officer</p> <ul style="list-style-type: none"> • Matt Freeman opened the agenda item with grounding the manual in work that has occurred since April 2021, as a result of our ACCJC Site Visit. This culmination of our self-evaluation of the college's governance work is evident in this governance manual. Every committee has reviewed its charge, membership, focus, and provided input to the governance manual. Matt thanks all committee members and Tom for their work in the revised manual. • PIO Tom Rizza presented the revised BCC Governance Manual. • Q (Stacey Shears): When do committees get to make changes to the manual? A (Matt Freeman): The natural cycle seems to be during our June Governance Retreat to start and then throughout the year as part of the committee's update/report/action request of College Roundtable. • President Garcia affirmed this statement, describing participatory governance work as iterative and ever-changing to meet the needs and mission of the college.

- VP Kuni Hay stated that the regular cycle of self-evaluation includes assessment and is living proof that we are doing our work as a community to ensure that we engage in participatory governance.

Motion to approve BCC Governance Manual by: John Nguyen

Second by: Skylar Barton

Votes in favor: 11

Objections: 0

Abstentions: 0

Motion passes.

4. Milvia Street - building update

Leader: VPAS Sean Brooks; Presenters: Jeremy Bordi, Patricia Alarcon, Kevin Wagner (Ratcliff & XL Reps respectively)

- VP Brooks introduced the presenters for the Milvia Street status update on the new building for BCC.
- Jeremy Bordi opened with a summary that the project was finalized and submitted to the Design State Architect (DSA) office with the State of California, as DSA is the official endorsing body for capital construction projects in the community colleges. DSA submitted their review with some changes to the original plan, mostly to address egress issues; ventilation needed for diesel generator, 6th floor sun shade material to address longevity of material.
- Subsequent building user group (BUG) meetings will take place in Spring 2023 to finalize some matters related to furniture and art display in the building.
- An overview of the building confirmed that the building has classrooms, student space, wellness center, lactation room, faculty offices, administrative offices, Hy Flex Classroom, and the 6th floor conference room.
- VP Brooks revealed that 180 responses to the survey regarding the outer exterior color and campus naming provided input. The outer exterior color is a teal/blue color and the name with the most support was BCC West.
- Q (Carolyn Martin): It is exciting to see the design and the work that has gone into this new building. What is the process for determining the art/mural for the building?
A (Jeremy): Yes, we will follow a process for the art, but right now the focus is on addressing the DSA comments/changes requested. Places for an art mural include the North Exterior elevator, stairwell that is visible from Milvia Street, and the main Lobby Area.
A (President Garcia): Great timing for the question because we will send out an invitation for art faculty like Carolyn Martin and Jen Brauman to inform the process to begin campus engagement on the kind of art to display in the new building.
- A (Patricia): We are happy to support a process that will determine the process for campus engagement, securing an artist, and estimating the cost. Ideally, we know the College would like to have the murals completed on Opening Day.
- Kevin Wagner: We will have to plan out the sequencing, as a mural installation would be impacted by construction. The foot traffic and debris from building materials could impact the muralist(s).

- Carolyn Martin adds that there are BCC students who worked with Muralist Juana Alicia for the current murals in BCC Center Street building.

5. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Kuni Hay)

- Annual Program Updates are underway and should be making their way to Dean and VP level completion, to share with President Garcia in early spring.

Integrated Planning & Allocation Resources (Sean Brooks/Phoumy Sayavong)

- Current work is dedicated to reviewing the most recent adoption of the 2022-2023 district and college budget. BCC is budgeted at \$22.2M instead of previous \$22.5M
- Account Clerk II position
- IPAR to resume meetings in the spring with a focus on the new budget development year, HEERF expenditures, FTEF/FTES allocation impact on BCC General Fund Budget.

Facilities and Health & Safety Committee (Sean Brooks/John Nguyen)

- Carrie Burdick from the District HR office completed a site walk-through to review evacuation maps.
- Active Shooter training this Thursday at Laney and another future session at BCC.
- The committee reviewed the survey results of the Milvia Street Building exterior color and name and VP Brooks will share with President Garcia and the Capital Improvement Program team (DGS, BCC Exec) for next steps.

Technology Committee (Chris Lewis/Mary Clarke-Miller)

- Next committee meeting is February 2, 2023
- Committee continues to remain focused on the “refresh plan,” and the funding associated with the Bond allocations. LRC has laptops available for students to use. COVID emergency funds have supported the purchase of laptops for faculty and staff over the past 2 years.
- As we get new computers, the District IT team wants us to move toward PC computers for Podium set up in classrooms instead of Mac OS laptops in lecture rooms because of Apple software updates.

6. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

- 12/7 Discussion included a presentation by PD Chair, Heather Dodge re: Spring 2023 Flex; OER presentation by Jenny Yap and anticipate a future resolution from the new Affordable Materials Committee
- ASCCC Plenary at the beginning of November had several sessions on what quantifies a low-cost course (e.g. \$50 or \$30?). Spring 2023 will include discussions on a standardized definition for low-cost courses.

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- Next meeting is February 1, 2023

Classified Senate (Report by Andrea Williams)

- Classified Senate moved their retreat to this date and did not have a report.

Associated Students of Berkeley City College (Report by Mazin Saeed)

- January 26, 2023 is the next meeting and also the start of Welcome Week with activities each day of the week.

7. Announcements

- Matt: IEPI visit on December 2nd was active and grateful for BCC folx who attended both Peer Resource Team Visits in the fall semester. PRT members said that there was so much going on around campus and how amazing it was to see campus life on campus.
- Ed Master Plan work will resume in January with folx participating as writers to draft the BCC EMP.
- Happy Holiday Break!

8. Adjourn Meeting

The meeting was adjourned by Tri-chairs Garcia and Freeman at **1:30pm**.

Next Meeting: Monday, January 30, 2023, 12:20-1:30pm, Conf. Rooms 451A/B and via Zoom

Minutes from live meeting: **Dr. Angélica Garcia, angelicagarcia@peralta.edu**