

**Members Present:** Andrea Williams, Angélica Garcia, Carolina Martinez, Carolyn Martin, Claudia Abadia, Djenilin Mallari, John Nguyen, Joya Chavarin, Kuni Hay, Matthew Freeman, Mazin Saeed, Sean Brooks, Skyler Barton, Stacey Shears, Thomas Rizza

**Guests:** Azul Lewis, Camille Verbera, Catherine Nichols, Chris Lewis, Dana Cabello, Joseph Bielanski, Jr., Lisa Cook, Mary Clarke-Miller, Phoumy Sayavong, Randy Yang

**Tri-Chairs:** Angélica Garcia, President; Matthew Freeman, Academic Senate President; Andrea Williams, Classified Senate President

AGENDA AND DISCUSSION ITEMS
<b>1. Roll Call / Review Agenda</b>
<p>Tri-chair <b>Freeman</b> called the meeting to order at <b>12:22</b>pm.</p> <p>Motion to approve agenda by: Sean Brooks            Second by: Skyler Barton            Votes in favor: 9            Objections:            Abstentions:            Motion passes.</p>
<b>2. Review Minutes</b>
<p>Tri-chair <b>Freeman</b> requested a review of the <b>February 13, 2023</b> minutes.</p> <p>Motion to approve minutes by: Stacey Shears            Second by: Carolina Martinez            Votes in favor: 10            Objections:            Abstentions: 1            Motion passes.</p>
<b>3. Update on Meeting Modality Options</b>
<p>Leader: Tri-Chair Matt Freeman</p> <ul style="list-style-type: none"> <li>• Tri-Chair Freeman: Gov. Newsom announced the end of the California state of emergency which includes meeting modality options. Additionally, the Board of Trustees during their January 24 meeting voted to “return to normal operations.” These pieces combined with state legislation prompted DAS and Matt to work with previous legal counsel, Royle, along with Nitasha to figure out options as colleges and District to attend meetings.</li> <li>• Brown Act stipulates various functions such as quorum requirements, notification and materials of 72+ hours. Some things have changed regarding meeting virtually per Brown Act. Matt displays the memorandum from Legal dated February 12, 2023, which was sent on February 20, 2023. A big change affecting us is whether we can meet remotely, quorum in person or online, latitude for folks who want to continue meeting remotely.</li> <li>• As a result of these changes, state bill AB 2449 affects us and Board. Per legal counsel’s interpretation: 1) must reach quorum only with in-person committee members. This impacts committees such as IPAR. Currently, Roundtable does not have 10 voting members attending in-</li> </ul>

person which would mean not being able to take action on anything as a body. 2) If a voting member must attend remotely reasons must fall within new legal category of “just cause” (**view document sent from Matt**).

- Members experiencing emergency circumstances may join remotely up to twice in one year, after which additional remote appearances require committee approval. No member can use “just cause” for over 20% of the regular meetings in any given year.
- Matt comments that with regards to Academic Senate, he recognizes that people are still working hard to be in alignment with the Brown Act and are trying to support each other as flexibility is key. He notes that we do not want to lose leaders due to these changes, significant as they may be. He gives the example that the Curriculum Chair at Merritt has resigned in response to this.
- Two big takeaways: Though quorum must be in person (9+1), he expresses discomfort with receiving notices about medical needs from individuals; if people cannot attend in person, chairs will not expect formal medical notes or detailed personal information from committee members. He adds that there has been lots of representation at professional developments and meetings, in part because joining remotely has been a possibility. He wants to generate discussion and invites Tri-Chairs to comment.
- Will go into effect this Wednesday, March 1<sup>st</sup>, since emergency declaration ends tomorrow.
- Angélica highlights a specific part of the order and memo: one comment is that “jurisdiction” is the language that is used and she would like to take the approach that “jurisdiction” means being physically present at/on any Peralta-owned property, and/or en route to any Peralta-owned property, clarifying that this would mean joining virtually from office on campus would still be in alignment with these new guidelines.
- Matt clarifies the distinction between normal meetings and Brown Act-impacted meetings. These changes only apply to governance committees. Department meetings, for example, would not be subject to these stipulations. Academic Senate and standing committees are Brown Act committees. He notes that he has spoken to all chairs of standing committees.
- Q (Chris): What about people who have existing accommodations to work remotely? Sounds like a slippery slope, deciding for whom this is honored and not, who gets to come and who doesn’t.  
Q (Angélica): Anything that is HR-approved would supersede this as it was set separately. When PBIM meets next, it will come up in discussion as well. Realizing there are many one-offs. To err on the side of inclusion and wanting to make it possible for people to participate, notion of “just cause” should be a conversation between chairs and individual members. Rule of thumb might be if a member is joining and chair is acknowledging them as voting, implication is that the conversation has already happened; onus is on the tri-chairs. If chair(s) have called upon someone for their vote, even if they are not within jurisdiction, the conversation has happened.
- Q (Mary): Does “just cause” go into effect this week?  
A (Angélica): Individuals should check in with chairs, and chairs can decide.

#### 4. BCC EMP Update

Leader: President Angélica Garcia

- Dr. Garcia provides an oral update because, she notes, things continue to move fluidly. Tomorrow, she will have a final review of the latest EMP draft, albeit still rough around some edges. Fatima will take this to Academic Senate as the faculty representative on the EMP Steering Committee.

- They will look at the EMP Shared Vision infographic, how strategic goals will come from this.
- Draft will be finalized for circulation to governance spaces. Board will see one draft in April, then finalize at the next Board meeting in May. Roundtable and other governance groups will also circulate the draft.

**5. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee**

**Integrated Planning Committee (Stacey Shears/Kuni Hay)**

- No new information since last share which was that we haven't met. Next meeting will have conversation about overlap, as shared during last Roundtable meeting.

**Integrated Planning & Allocation Resources (Sean Brooks/Phoumy Sayavong/Gabriel Martinez)**

- Sean: Have not met since last Roundtable meeting. A couple of updates: Position Control due to District on March 3, he thanks everyone who has helped with that. Discretionary Budget due Monday, March 6. Next meeting tomorrow, February 28. They will have a report update regarding March 20 by Dr. Francisco Herrera and his consultant, as well as a budget update and instructions for APU presentations.

**Facilities and Health & Safety Committee (Sean Brooks/John Nguyen)**

- Have not met since last Roundtable. Next mtg on March 10. Had last BUG meetings for 2118 Milvia, received input on furniture and office storage components. Plans will be submitted to DSA by March 15, waiting on action for final approvals.
- Comment (Angélica): Last week's Expanded Chancellor's Cabinet, Director Thomas gave updates on safety around campus. BCC is the only campus that is completely CPR-certified for first-responders. She thanks and congratulates Sean, John, and the Committee for completing those. Sean adds that the rest of the committee completed trainings last Thursday.

**Technology Committee (Chris Lewis/Mary Clarke-Miller)**

- No more updates since last report. Will meet this Thursday, March 2, same for CE Committee.

**6. Governance Updates - Faculty Senate / Classified Senate / ASBCC**

**Academic Senate (Report by Matthew Freeman)**

- Matt thanks Kelly Pernell for attending the last Roundtable meeting and sharing updates. Including presenting recommendations on faculty prioritization. Senate last met on February 15 where they discussed putting together a list of different chairs and program coordinators around ways to support District Report signoff on equivalencies. DAS has process where they work on faculty equivalencies, a process oftentimes slowed down due to conversation about what is or isn't equivalencies in the field. BCC is taking the lead on putting together program coord- and chairs-level list to guide DAS signoff process. He thanks Fabian Banga and other chairs for supporting this item and he plans to take this discussion back at the next AS meeting.
- Next meeting is on March 1 and he notes that it is very exciting to take action on defining what is a "low cost course". He thanks the ASBCC for meeting with Senate reps, Jenny and Heather, to make sure the definition matches students'. Also taking place: Fatima will provide an EMP update; Susan Truong will present on the new AANAPISI project; updates on discipline equivalency list.

Will take place TLC with remote options. Angélica thanks the Academic Senate for being among the first to roll out these new meeting modality updates.

**Classified Senate (Report by Andrea Williams)**

- Next meeting on March 1. Tri-Chairs confirm that Classified Senate is not impacted by the Brown Act, and Andrea comments that in her opinion, it is better to offer hybrid modality. CS has had a pretty robust attendance and would like to continue that. Will discuss further during their meeting on March 1, and RepresentEd will present a roadmap on professional development with a rollout of what they will see this semester onward through the Fall.
- Andrea ends by reminding Classified Professionals to nominate someone for the President’s Award as it is important to acknowledge colleagues. She adds that if anyone feels strongly about the person they’re nominating, it should be quite easy to nominate them.

**Associated Students of Berkeley City College (Report by Mazin Saeed)**

- Every Tuesday, BCC provides free meals to students, which also supports local businesses. ASBCC just closed election applications on February 21 and are moving forward for next year. Every Thursday, 12-3pm, the Food Pantry distribution takes place. ASBCC has been funding many events such as food and other materials for clubs and orgs. Campus is very vibrant with many students. He thanks ASBCC and Student Ambassadors for their hard work on campus.

**7. Announcements**

- Stacey: Screening *The Woman King* with follow-up discussion about history and context. 3-5pm on Thursday, March 2.
- Mazin: BCC is sending a handful of students to LA for the A2MEND Conference. Some staff and administrators are also attending.
- Skyler: Shout out to organizers of the amazing events that have taken place these last few weeks. He also appreciates the flexibility with what has been going on with the Brown Act.
- Angélica: Save the date for the May 5<sup>th</sup> End of Year event, 1-3pm. This event will be led by the management team in consultation with Academic and Classified Senates. Thanks to Carolyn and Kuni working their magic, this event will include acknowledgement and celebration of newly tenured BCC faculty.
- John: Commencement confirmed for Wednesday, May 24, 11am at Zellerbach. In-person. Thanks ASBCC for coming up with theme of “Hope”. Be on the lookout for more information. Petitions are due March 17, please let students know to meet with counselors to get petitions in.
  - Matt thanks John and the Commencement Committee for planning the first in-person Commencement since the pandemic began. He announces that Jenny Yap will be the faculty speaker this year and invites everyone to share words of encouragement. The Academic Senate is very excited to have her represent the faculty.
  - Andrea: Jeejun Bertuso will be the Classified Senate speaker. He has quite a bit of interesting things going on in his life, such as soon to be a new dad. He will have lots to share at Commencement.
- Angélica: Tomorrow’s Board meeting will be a continuation discussion/deliberation on empty seat for Trustee Area 2. 4 finalists, 2 being seriously considered by Board. If that’s something folks weren’t able to see during the February 24 Special Board meeting, it will continue during

Berkeley City College  
**College Roundtable for Planning and Budgeting**  
MEETING MINUTES  
Monday, February 27, 2023

tomorrow's regular board meeting. Two candidates being discussed: one is a former PCCD student trustee (attended COA), the other is a parent of currently enrolled BCC student.

**8. Adjourn Meeting**

The meeting was adjourned by Tri-chairs Garcia, Freeman, and Williams at **1:06pm**.

*Next Meeting: Monday, March 13, 2023, 12:20-1:30pm, Conf Room 451 A/B + Zoom*

Minutes from live meeting: **Djenilin Mallari, [dmallari@peralta.edu](mailto:dmallari@peralta.edu), (510) 981-2851**