Co-Chairs: Brenda Johnson

Present: Johnny Dong, Natalia Fedorova, Scott Barringer, Vincent Koo

Guests:

Absent: Marilyn Montague, Janine Greer, Isobel Cooper, Sharon Ahazie, Sarah Dibas, Pooja Sandhu, Felicia Bridges, Roger Toliver, Gail Pendleton, Cynthia Reese, Francine Lewis, John Pang, Alejandra Oseguera, Ramona Butler, Sylvia Espinosa, Jasmine Martinez, Loan Nguyen, Tam Vo

Recorder: Joanna Louie

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions****(Shared Agreement/Resolved or Unresolved?)** |
| 1. **Call to Order**
 | Call to order- 12:35pmHealth & Safety Committee 2020-2021 meeting dates confirmed- please mark your calendars! * ~~Tuesday,~~ **~~September 22~~**~~, 2020 12:15-1:30pm Zoom~~
* ~~Tuesday,~~ **~~October 27~~**~~, 2020 10:30-11:30am Zoom~~
* ~~Tuesday,~~ **~~November 24~~**~~, 2020 12:15-1:30pm Zoom~~
* Tuesday, **December 22**, 2020 12:15-1:30pm Zoom
* Tuesday, **February 23**, 2021 12:15-1:30pm Zoom
* Tuesday, **March 23**, 2021 12:15-1:30pm Zoom
* Tuesday, **April 27**, 2021 12:15-1:30pm Zoom
* Tuesday, **May 25**, 2021 12:15-1:30pm Zoom
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| 1. **Adoption of Agenda**
 | Motion: Joanna Louie moved to approve the agenda.Second by: Scott Barringer All in favor.Opposed: NoneAbstentions: NoneMotion passed. |  |  |
| 1. **Review & Approval of 11/24/20 Minutes**
 | Motion: Johnny Dong moved to approve the minutes.Second by: Joanna LouieAll in favor.Opposed: NoneAbstentions: NoneMotion passed. |  |  |
| 1. **Discussion on Frequency of Meetings for this Committee based off of the Return-to-Work Protocol Guidelines**
 | The guidelines are very general and not site specific. On page 7 of the Return-to-Work Guidelines, it states “each President and District Office Designee will establish a ‘Return Team’ comprised of individuals best positioned to assess workspaces and class locations. These individuals will primarily gather information to determine campus specific needs regarding social distancing and workplace medications needed to ensure safety.” Our BCC President, Dr. Garcia, will give another update in January when we return from the holiday break regarding the Spring 2021 semester. The committee has decided to wait on the President’s update before changing the frequency of meetings for this committee. Our next meeting is scheduled for February 23, 2020. *Brenda Johnson’s Update*Shirley Slaughter and Brenda Johnson have reached out to some vendors and received quotes for sneeze guards. They are quite expensive so they will move forward with purchasing for the First Floor first. They need to see how they can provide sneeze guards throughout the building and especially in high touch areas. *Vincent Koo’s Question*Our school shut down is supposed to end in the Spring Semester. Has there been any discussion about Summer and Fall? News outlets says the vaccines will not be readily available to everyone until April or the Summer.*Brenda Johnson’s Response*We had a President’s Cabinet Meeting last week but Dr. Garcia did not speak on that. It may be due to the District not having made a decision yet.  |  |  |
| 1. **Adjourn**
 | Next Meeting Agenda Item* Discussion on frequency of meetings for this committee based off of the Return-to-Work Protocol Guidelines.

Meeting adjourned at 12:50pm. |  |  |