Co-Chairs: Shirley Slaughter (absent) & Brenda Johnson

Present: Roger Toliver, Johnny Dong, Breanne Grady, Sylvia Espinosa, Alejandra Oseguera, Ramona Butler, Loan Nguyen, Qianzi (Joyce) Wang

Guests:

Absent: Marilyn Montague, Janine Greer, Cynthia Reese, Gail Pendleton, Natalia Fedorova, Vincent Koo, Francine Lewis, Scott Barringer, John Pang, Jasmine Martinez

Recorder: Joanna Louie

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions**  **(Shared Agreement/Resolved or Unresolved?)** |
| 1. Call to Order | Call to order- 12:18pm  Health & Safety Committee 2018-2019 meeting dates confirmed- please mark your calendars!   * ~~Tuesday,~~ **~~September 25~~**~~, 2018 12:15-1:30pm room 451~~ * ~~Tuesday,~~ **~~October 23~~**~~, 2018 12:15-1:30pm room 451~~ * ~~Tuesday,~~ **~~November 27~~**~~, 2018 12:15-1:30pm room 451~~ * ~~Tuesday,~~ **~~December 18~~**~~, 2018 12:15-1:30pm room 451~~ * ~~Tuesday,~~ **~~February 26~~**~~, 2019 12:15-1:30pm room 451~~ * ~~Tuesday,~~ **~~March 26~~**~~, 2019 12:15-1:30pm room 451~~ * Tuesday, **April 23**, 2019 12:15-1:30pm room 451 * Tuesday, **May 28**, 2019 12:15-1:30pm room 451 |  |  |
| 1. Adoption of Agenda | Motion by Johnny Dong to approve the agenda, 2nd by Alejandra Oseguera. |  | Resolved. |
| 1. Review & Approval of 10/23/18 Minutes | Motion by Johnny Dong to approve the minutes, 2nd by Alejandra Oseguera. |  | Resolved. |
| 1. Service Elevator Update | The service elevator is still not repaired. It has been out of commission for about a month now. We have faculty, staff, and students at a disadvantage because they cannot access that elevator. Although they may be able to come through the side door, it is difficult for some with certain mobility issues. We don’t have a date for the elevator repair. However, negotiations are ongoing at the District level. Shirley Slaughter sent out an email yesterday regarding Security assistance to help people access the building. Shirley has also received complaints on one of the parking garage elevators not working for weeks but that is out of control. |  |  |
| 1. Unannounced Evacuation | We are due for an unannounced evacuation this semester. It will more than likely happen during the day and we will be mindful of classes. We will suggest having the unannounced evacuation at 11:50am or 12:15pm. The Wellness Center evacuates as the main campus evacuates. | **Action Item**: Brenda Johnson will follow up with Shirley Slaughter to decide on the day/time of the unannounced evacuation. |  |
| 1. New Items/Updates/Concerns | *Sylvia Espinosa’s Update*  She was assigned to create sanitary napkin location signs to post. However, she received no response from the committee so she will resend the document to Breanne Grady for review. Then Sylvia will get the signs printed and laminated to post.  *Brenda Johnson’s New Item Request*  We need to update our SIMS plan.  *Ramona Butler’s Question*  Q: Where are we with hiring custodians?  A: There is a current hiring committee.  Q: Any update on the Behavioral Intervention Team (BIT)?  A: A few people here at BCC (Brenda Johnson, Stacey Shears, Janine Greer, couple of counselors, DSPS Coordinator) attended a regional training at DVC last week. This BIT will replace our current Crisis Team. If you are interested in joining the BIT team, please contact Brenda Johnson. Breanne Grady would like to be added to the list serv.  *Breanne Grady’s Concern/Update*  BART Police is its own jurisdiction. We do not have a MOU with BART Police but we do have one with the Berkeley Police Department.  *Breanne Grady’s Question*  Q: Do we get a proactive list of crimes in Berkeley?  A: Yes, our Public Information Officer (PIO) sends it out.  Breanne: Please add [aarentino@rootsclinic.org](mailto:aarentino@rootsclinic.org) to BCC’s list serv as well.  *Loan Nguyen’s New Item Request*  Panic buttons. | **Action Item**:  Brenda Johnson will ask Felicia Bridges (PIO) to add Breanne Grady to the list serv. |  |
| 1. Adjourn | 12:46pm |  |  |