



Facilities, Health, and Safety Committee

MINUTES

Friday, September 09, 2022

12:30 – 1:30pm

Location: <https://zoom.us/j/99742366992>

Membership:

Membership (X=Present); (A=Absent); (E=Excused)

Administrator		Classified		Faculty		Student	
Sean Brooks	X	Michael Alvillar	X	Joshua Boatright	X		
John Nguyen	X	Bobby Birks	X	Charlotte Lee	X		
		Johnny Dong	X	Randy Yang	X		
		Natalia Fedorova	X				
		Nailah Keeles	X				
		Vincent Koo	X				
		Jasmine Martinez	X				

I. Standing Items

- i.** Call to Order – 12:31PM
- ii.** Approval of the 09/09/22 Agenda
 - Randy Yang moves to approve the agenda.
 - Bobby Birks seconds.
 - Discussion
 - 8-0-0
- iii.** Approval of 05/13/22 Minutes
 - Michael Alvillar moves to approve the minutes
 - Sean Brooks seconds.
 - Discussion
 - 7-0-1

II. BCC West Campus updates

- i. Sean presented BCC's Campus Townhall slide show
- ii. Summarize BCC campus engagement, activities, our schedule, site plans, floor plans 7 renderings
 - Campus Engagement
 - There have been 7 facility meetings from 10/09/20 - 03/11/22 and can revisit this group in the future when warranted for any updates, most likely this fall
 - Schedule and Timing
 - Milvia St. is on schedule/time
 - Activity
 - Programming/Schematic Design/Design Development/Construction/Design of the State Architect (DSA) phase and review are all on schedule
 - The Master start date is 01/25/23
 - Site
 - Different views of potential building, and more discussion to be had about sidewalk so people can cross at the same time
 - Building Programming
 - Designated to student life, LRC, classrooms, administration and other learning communities will be housed in the BCC West building.
 - Rooftop deck will include patio area and conference room which will help to bring in more revenue
 - Building Name
 - Ratcliff asked Campus Townhall about building names and, there will be a survey on our website
 - BCC West is the favorable name but still needs to be approved by the board
 - Group also asked to provide feedback on the color of the marquee
 - Color choices
 - Blue
 - Yellow
 - Teal
 - Survey will be provided to help with the color decision
 - Construction Logistics
 - BCC West building site is 10,000 sq. ft. and will coordinate with the necessary people during construction about
 - Pedestrian Crosswalk
 - Traffic and Bike lane shift on Milvia St.
 - Farmers Market Management
 - Maintain First Responders equipment access
 - For further updates visit build.peralta.edu

iii. Questions, Comments, and Concerns

- Michael - Have we thought about diagonal crossing?
 - Sean - Yes, that will be part of the process
- Jasmine - Has the administration floor plan changed concerning what offices will be heading to that site?
 - Sean - No. The President suite as well as the VPI office will be at the new site. VPAS and VPSS will remain at 2050 Center St.
- Jasmine - Do we have a plan when offices are vacated who will fill those spaces?
 - Sean - There will be a plan of coordination, working with Kitchen and Management Team. Currently leasing 8,000 sq. ft. and some of those classrooms and programs will relocate to 2050 Center St.
- Charlotte – Concerns about where some faculty will be housed, which faculty will be teaching etc. when BCC West construction is finished
 - Sean – There’s been some thought and consideration about that. Kuni will take the lead on that with the help of Dean Cook and Dean Lewis to determine who goes where
- Nailah – Did they consider a gym facility space for employees and students?
 - Sean – We don’t have facility space for a gym. Staff and students are encouraged to use the YMCA
- Nailah – Do we have a partnership with YMCA or are we just encouraged to go there?
 - John – Just encouraging students to go to the YMCA
- Vincent – Any thought about putting a logo on the North side of the building where the stairwell column is?
 - Sean – That’s a good idea
- John - When does demolition start?
 - Sean – It hasn’t been scheduled but optimistic about demo work starting at the end of this year 12/31/22 based on the progress in the next month or two
- Jasmine – Are we building from the ground up?
 - Sean – Yes. The building will be completely demolished and built from the ground up

iv. Safety Team

- a.** The safety team needs to get up to date. We’ve had some committee member’s change and some new people come in. We have a new Director of Safety Tim Thomas. Once we get the safety team together we can start planning drill scenarios and these safety measures in place.
- b.** John and Sean are establishing a Safety Team
 - 8-10 members to start a committee
 - Vincent
 - Jasmine
 - Nailah

- John
- Sean
- Michael
- Bobby
- Charlotte

v. Safety Floor Monitors

a. Nailah sent out an email confirming current floor monitors.

- Have floor monitors work with safety team for formal training.
- Looking for a 2 primaries and 2 alternates for each floor.
- Some employees have moved around and need to update spreadsheet for proper assigned area/floor.

vi. Questions, Comments, Concerns

- Natalia – If information needs to be updated concerning floor monitors who do we contact?
 - Sean – Nailah
- Sean has an Emergency Clipboard Guide and will make sure all relevant information gets to safety team members
- Michael – Have our emergency backpacks been updated recently?
 - Sean - Probably not since 2020
 - Michael is missing an emergency backpack and we need to check on that
- Natalia – Will there be a live training?
 - Sean – 3 or 4 modules Tim Thomas wants to run through. Not sure if the fire extinguisher training is a part of that but will mention it

vii. Next meeting 10/14/22

viii. Meeting adjourned 1:04 pm