



**Facilities, Health, and Safety Committee**

**MINUTES**

Friday, March 11<sup>th</sup>, 2022

12:30 – 1:30pm

Location: <https://cccconfer.zoom.us/j/98089803214>

**Membership:**

Administrator		Classified		Faculty		Student	
Sean Brooks	X	Michael Alvillar		Joshua Boatright		Alex Bacon	X
Brenda Johnson	X	Scott Barringer		Charlotte Lee	X	Sergio Mazariegos	
John Nguyen	X	Bobby Birks		Thomas Kies			
		Johnny Dong		Randy Yang	X		
		Natalia Fedorova	X				
		Vincent Koo	X				
		Joanna Louie	X				
		Jasmine Martinez					

1. Call to Order
2. Approval of the 3/11/22 Agenda
3. Approval of the 12/10/22 Minutes
4. Approval of the 02/11/22 Minutes
5. Return to Campus
  - a. Sean - In regards to daily screening, that is still in effect. We are still doing daily screening with Campus Shield and Company Nurses. And then also with our mask mandate, that is still in effect even though we know that certain jurisdictions surrounding us are lacking standards. For now, the Peralta Community College District Mask Mandate is still in effect, you are still required to wear your mask while you're indoors in any Peralta facilities. Our guards, as you're aware we have Marina Security here. We have had some turnover the last few weeks or so. We do have 3 guards during the day, and 3 guards in the evening. Day time shift is 7:00am - 3:00pm. Night time shift is 3:00pm - 11:00pm. The daytime guard lead is Carmela Cologne and the nighttime lead is Robin Page. Also, I know some faculty members have noticed that some doors have been unlocked. Probably starting next week, you'll see correspondence, we are

tightening up locking up rooms. I think ones who need access to their own classrooms will be able to use their own keys and we will not be asking our security guards to unlock rooms so just fyi. They are available, in case anyone forgets their key, the guard will be able to let you in respectively. Lastly, we still have COVID-19 testing every week. We have a two hour window on Thursdays from 8:30am - 10:30am. So if you would like to be tested please take advantage of that in the Atrium area.

**6. BCC West – Campus Updates**

- a. Jeremy - Some of you participated in our recent user group meetings, and that's a part of the design process. I'm not going to spend a lot of time going through the design process, but what I wanted to really highlight is just some things that have come up during the recent user group meetings. The presentation will be available for this group.
- b. BCC Milvia Street Expansion
  - i. Project Schedule Overview - Right now we have progressed through the Programming Phase, Schematic Design Phase, Design Development Phase, and now we are about two months into the Construction Documents Phase. We anticipate being done with this phase around May/June, at which point in time we will be submitting for a permit through the DSA.
  - ii. Building Signage - The preferred options are OPT 2 & 3. OPT 2 is full vert, semi transparent L, one sided. OPT 3 is full vert, opaque M, two-sided. We're looking at getting a combination of both. Getting the "Berkeley City College" on both sides but making it a bit larger.
  - iii. BUGS General Updates - We did add some glass doors to the student lounge, just to keep that space separate. We are working through some focus groups in trying to define the functions of the reception desk; how many individuals? What's the functionality of the desk? So there's going to be more to come on that. Focus Group: users (2 Student Ambassadors and 1 security), activities, counter heights, equipment, storage, ergonomics. Typical multi stall all gender restrooms: the new district standard. They go to within 18 or 16 inches within the ceiling. That is considered full height. Typical classroom: whiteboards/WPCP/writable services. Typical classroom: floor boxes.
  - iv. BUGS Specific Updates - BUGs input: room numbering, storage requirement, hand dryers in RR, confirm 2118 Milvia St will not be an emergency operations facility. For Student Life Suite: increase storage room & relocate access, add lockers in front room. For SOS Suite: branding/identity will be important, UMOJA advocating for space in Milvia (Martine indicated that UMOJA will remain at Center St). For art classrooms: separate sink area for each classroom (TBD), delete tackboard, delete fixed shelving (FF&E), revise lighting. For Faculty Suite: maximize storage within offices (FF&E), revise casework in workroom to accommodate more seating - MAILBOXES - how many? For LRC - still working through marker boards, approach to WB is acceptable and provide storage, provide power/storage for (2) laptop storage carts (to be used and LRC classroom), more visibility from offices, power in center of room is critical.
  - v. Questions, Comments, & Concerns:

1. Natalia - I don't really see a place for information. Even in the current building, when a person enters we don't really have a place where you can look it up and see the information (what you need, where to go, etc.). You haven't talked about bathrooms. Does someone consider those options (i.e. dividers, toilet paper & paper towel dispensers) and think about all those small details for the bathrooms because it's so hard to change later.
2. Jeremy - in terms of displays, there is a display and it's not really shown here, but we are working through that.
3. Natalia - The amount of information is huge and I don't think you can really fit in on just one wall.
4. Jeremy - Well that's something we need to discuss further and like I said, we are still developing the signage and the graphic displays.
5. Charlotte - I feel like I'm maybe old fashioned, but I like paper flyers, but I really don't know if that's where our students are anymore. I feel like it's kind of unknown maybe how students get their information these days. And I would be interested to hear what the Student User Groups would have to say about this.
6. Bob - I know some Student Ambassadors spoke about hand out flyers and other students talked about making sure we have really clear wayfinding signage. One other quick thing, Vincent I saw in the chat just to double-check the counter surfaces so that's something we'll look into. He says "thin" but I think he means the width.
7. Randy - One of my biggest peeves of the current classrooms is the projector placement. Basically, the projector is right in the middle of the white board and so you can do one or the other, just not both. It looks pretty good the way you have it, but I think you also have to think about the podium placement. Another thing I don't know if you've thought about is having large monitors instead of projectors.
8. Jeremy - These projection screens are going to be an ad-alternate. Let me backup a little bit. There was feedback in these recent user group meetings that I think teachers, faculty, and staff want the functionality of both. Meaning a writable wall surface and a projection screen. So that is to try and allow maximum flexibility Randy.
9. Bob - We're also evaluating writable wall surfaces for the walls on the other rooms
10. Randy - I was at a school where they had the writable walls and I didn't like them, so I think it would be good to have demo surfaces. From my experience on what was installed there, it doesn't erase as well, it doesn't feel as good.
11. Jeremy - Good feedback and that's why we're looking at doing some sort of mock up of the three that we can put over at Center St.
12. Vincent - Some of those dry erase materials, we have seen damages to them, so the maintenance and replacement is critical for us in the long

term. My second thing about the classroom is we've been hearing about those flexible type of instructional methods for in-person and online and the location of the podium that we're exploring right now is more towards the center. So it's not a teaching station at the corner by the front of the room. And one more thing about the wording on the exterior. I'm concerned about the material that is used as an adhesive product that would crack over time. Is it going to be etched to the glass?

13. Jeremy - You brought up the podium location and if that is being considered, I'll bring it up with the design team. Regarding the exterior wording, I believe it is a surface-applied vinyl from the inside. I can get some more information on what it is, but I believe the design team said there's a long warranty, possibly 5-10 years, but I will follow up on that.
14. Vincent - I quickly just wanted to see if there's any consideration for storing furniture temporarily when events happen. That's always been an issue with us, with our current site. We have to have significant spaces to store mobile furniture. Second thing is about our classrooms, I just wanted to see if controllable lighting was brought up since that was a concern for the current site.
15. Jeremy - Regarding storage, we are working through that. As for the classrooms themselves and furniture, there's not really a lot of storage. I mean there is some building storage but you gotta remember that the footprint of this building is 10,000 square ft. What we're looking at is flexibility furniture, meaning possibly chairs that stack or tables that can nest.
16. Bob - One of the challenges we have on every education project is space utilization. So we have a third party company that studies the square footage of our building to make sure they're balanced between non-assignable square footage (i.e., storage room) vs assignable square footage (i.e., a classroom)

**c. Next Steps**

- i. Construction Document Phase
  1. Focus meetings for reception desk
  2. Focus meetings for furniture
  3. Mock-up at Center St. for writable wall surfaces
- ii. Students/Community - Art Opportunities - Possible mural/art:
  1. Student lounge, south stair & lobby
- iii. Build Peralta website for follow-up info
- iv. Submission to DSA for Permit

**d. Capital Program Bond Update & Infrastructure Work Update**

**e. Vision, Exterior Perspectives/Floor Plans, Stacking & Massing (FOR REFERENCE)**

**7. In-Person Testing Center**

- a. John - A student had actually brought this up. One of the student members here on this Committee had wanted to talk about the in-person testing center to see if there are classrooms dedicated to students who want to take their test on campus. However, he

is not here today so we can just go ahead and skip that item because I don't know much info on what he wants to talk about.

- b.** Charlotte - I'm just wondering if we can circle back for a moment. I don't know if this could be resolved in today's meeting but I'm wondering if there's like a process/procedure in place for this whole building construction design thing. Does Roundtable approve the plans and then it goes to the Board of Trustees?
- c.** John - I know the current process right now is they're doing builder user groups, I'm not sure if you're a part of any of those.
- d.** Charlotte - I'm on one of them
- e.** John - I know they're doing their rounds with that, I'm a part of a few of them as well. I will have to get back to you in regards to the whole approval process. I don't know personally myself so I will be able to get that information for you as soon as I can, hopefully by the next meeting. So like I mentioned before, we're going to go ahead and talk about the testing center next time and unfortunately we weren't able to meet quorum today. I typically send out the agenda a week before the actual meeting itself so if you have anything to add on to the next agenda, please email me.

**8.** Adjourn