



**Facilities and Health and Safety Committee**

**AGENDA**

Friday, Sept. 10<sup>th</sup>, 2021

12:30 – 1:30pm

Location: <https://cccconfer.zoom.us/j/91874648244>

**Membership:**

**Membership (X=Present); (A=Absent); (E=Excused)**

Administrator		Classified		Faculty		Student	
Sean Brooks	X	Michael Alvillar	X	Joshua Boatright	X	Sergio Mazariegos	X
Brenda Johnson	X	Scott Barringer	A	Charlotte Lee	A		
John Nguyen	X	Bobby Birks	X	Thomas Kies	X		
		Johnny Dong	X				
		Natalia Fedorova	X				
		Vincent Koo	X				
		Joanna Louie	X				
		Jasmine Martinez	X				
		Roger Toliver	A				

**1. Standing Items**

- a. Call to Order – 12:33PM
- b. Approval of the Agenda
  - i. Michael Avillar moves to approve the agenda.
  - ii. Bobby Birks seconds.
  - iii. Discussion – John Nguyen asks for an amendment to add an agenda item for confirmation of membership.
  - iv. Michael moves to amend the agenda to add an agenda item for confirmation of membership.
  - v. Bobby seconds.
  - vi. 12-0-0
- c. Approval of 5/14/21 Minutes

- i. Minutes are still being worked on so meeting minutes will be available to review before next meeting.
    - d. Return to Campus
      - i. John Nguyen introduced Vice President of Administrative Services Sean Brooks.
      - ii. VP Brooks stated that there was correspondence coming out from Dr. Garcia in terms of a vaccination policy. There will be adequate provisions to ensure that we are following the most recent county and city protocols.
      - iii. Natalia Fedorova asked for statistics on how many students come on campus. VP Brooks says that there are 21 classes happening on campus – Sean says less than 100 per day.
      - iv. Sergio asked about the vaccination mandate and if it is driven by the city. VP Brook says that it is district-wide.
- 2. Confirmation of Membership
  - a. John Nguyen wants to confirm membership of this committee since the Facilities was combined with the Health & Safety Committee.
    - i. Administrators: Sean Brooks, Brenda Johnson, John Nguyen
    - ii. Classified: Michael Avillar, Scott Barringer, Bobby Birks, Johnny Dong, Natalia Fedorova, Vincent Koo, Joanna Louie, Jasmine Martinez, Roger Toliver. Other potential Classified: Gail Pendleton, Francine Lewis,
    - iii. Faculty: Joshua Boatright, Charlotte Lee, Thomas Kies, Randy Yang
    - iv. Students: Sergio Mazariegos
- 3. Emergency Preparedness – John Nguyen
  - a. College emergency information should be completed and VP Brooks will work on having it all updated.
  - b. Michael Avillar said that he tried calling the 2975 for front desk and it goes to voicemail. Joanna Louie says to reach out to Marilyn Montague to fix the phone.
- 4. Air Flow and Water Quality – Natalia Fedorova
  - a. Brenda Johnson says that there will be bottled water offered. Michael Avillar says that he has a few areas he can store them in.
  - b. Sergio Mazariegos asks if this is an issue if the faucets are turned off or if it is a water issue.

VP Brooks that we will be following up and to side on caution. VP Brooks advised against drinking water before we get more clarity.
- 5. 2021-2022 Goals – John Nguyen
  - a. The Facilities, Health, and Safety Committee combined recently. One of the reasons we combined the committee is because there were a lot of overlap of Facilities, Health, and Safety.
  - b. Natalia mentioned to have a systematic approach to being on campus
  - c. Flow of Communication

- d. We will be talking about our overarching goals in future meetings.
- 6. Website Updates – John Nguyen
  - a. John Nguyen mentioned that we need to have PDF document on how to get on campus.
- 7. Adjourn – 1:21PM