**Berkeley City College – Facilities Committee**

**February 19, 2021**

**12:30-1:30 PM**

**Zoom Meeting**

Membership (X=Present); (A=Absent); (E=Excused)

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| **Name** |
| X | Ava Lee-Pang, Co-Chair, Administrator Rep | X | Thomas Kies, Faculty Rep |
| X | Michael Alvillar, Classified Rep  | E | Vincent Koo, Classified Rep |
| X | Scott Barringer, Classified Rep | X | Joanna Louie, Classified Rep and Recorder |
| X | Bobby Birks, Classified Rep | X | Jasmine Martinez, Classified Rep |
| A | Joshua Boatright, Faculty Rep | X | Jeongyun Na, ASBCC Rep |
| A | Johnny Dong, Classified Rep | X | John Nguyen, Co-Chair, Administrator Rep |
| X | Natalia Fedorova, Classified Rep | X | Roger Toliver, Classified Rep |
| X | Charlotte Lee, Faculty Rep |  |  |

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| **Guests** |
| X | Chris Bernard, Faculty | X | Dr. Ronald McKinley, Acting VC of Human Resources & Employee Relations |
| X | Mary Clarke-Miller, Faculty | X | Natalie Newman, Faculty |
| X | Peter DuBois, Faculty | X | Randy Yang, Faculty |

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| **Agenda Item** | **Discussion** | **Follow-Up Action** |
| 1. Standing Items |
| 1. Call to Order
 | 12:33pm |  |
| 1. Adoption of the Agenda
 | Motion: Ava Lee-Pang moved to approve the agenda.Second by: Scott BarringerVotes in favor: 6Opposed: NoneAbstentions: NoneMotion passed. |  |
| 1. Approval of 12/11/20 Minutes
 | Motion: Roger Toliver moved to approve the minutes.Second by: Bobby BirksVotes in favor: 6Opposed: NoneAbstentions: 3 – Ava Lee-Pang, Thomas Kies, & Scott Barringer Motion passed. |  |
| 2. Return to Campus District Proposal – Acting VC, Atheria Smith | Acting VC, Atheria Smith was not able to attend today’s meeting. John Nguyen will reach out to her to schedule another meeting. |  |
| 3. Routine Maintenance Issues –  Scott Barringer  | Front Lobby Elevator (ADA Elevator) Update- work scheduled to start on March 22nd with Kone. The District has hired contract teams so we are working with Kitchell to conduct repairs on certain items that can be conducted via project management rather than on an individual engineering basis. They are working with the District to get these projects scheduled and budgeted. The operational status of the campus is good. Once we are clear of COVID-19, we will have a full filter replacement. We are doing our standard filter rotation at this point which means the filters are lasting longer since we do not have as many people on campus. We are changing the filters regularly and when we return to campus, we will change them regardless of their age at that point. All five of our air handlers are up and running so we should have a nice building to come back to. Scott Barringer has heard concerns regarding our ventilation in this building but in his personal opinion as the engineer that works here, we have an extremely good facility for providing clean and fresh air in this building. Since our building has been in shut down mode, we may experience some hiccups when we all return to campus and those issues can be filtered through our Business Office. Please submit work orders to Roger Toliver and the engineers will address them appropriately. *Randy Yang’s Question:*Is the HVAC issue related to COVID-19? *Scott Barringer’s Response:*Our HVAC system would normally be shut down since our campus is shut down. However, it is running because we are supporting distance learning in some of the computer labs. The building is running and cycling air as if it was occupied in order to keep those rooms cooled properly. The only thing is we don’t have heating on so wear some layers if you come to campus. Update on 5th Floor Leak (in the hallway going towards the back stairwell near room 521)- it is a leaking hot water line from our HVAC system that is running down from the pent house down that to the elbow. Scott has received quotes and forwarded them to the District’s Office. Update on Basement Leak (room 52)- harder repair because it involves tearing out the walls to trace the leak. It is also on the list and being pushed to get handled. |  |
| 4. District’s Draft COVID-19  Prevention Plan – Acting VC,  Dr. Ronald McKinley | California has required that all public employers have a COVID-19 prevention plan. We have a draft plan that is now pending review by our General Counsel so that it adheres to the California regulatory requirements. Once we get back the final draft from Legal in the next week or two, it will go through the shared governance process for input. This draft includes our approach to vaccinations and what the requirements around that would be. This plan will cover every aspect including facility requirements and working protocols. Once we’re done with the draft, we need to ensure it does two things- 1. That we’re comfortable with it as a community and 2. It meets the state’s regulatory requirements. We hope that we will become a vaccination site. VC Smith can speak on this another time. She has asked Alameda County Health Department to allow us to be a site. However, our initial request was not accepted. Don’t know why they refused but we’re going back to ask them to reconsider. *John Nguyen’s Question:*Will folks be required to get the vaccinations prior to being physically on campus? *Dr. Mckinley’s Response:*Yes, it’s our plan to. Employers, including us, can require vaccinations as a condition of employment, which we plan to do. There are reasons for folks to decline the vaccinations- 1. All the vaccines are being administered under emergency use authorization so every person has the right to decline. 2. ADA exclusion has to do with if you have allergic reactions due to vaccines in general or specific ingredients in these vaccines. 3. Sincerely held religious belief. If anyone declines to receive the vaccinations, the District will negotiate MOU’s with the Unions. So yes, there will be a declination form that folks can decline. In the case that folks want to decline when the pandemic is still ongoing, they will be required to wear N95 masks while at work until the all clear signal is given. *Scott Barringer’s Question:*What are the requirements for students that are returning as well? Because they are not subject to employer laws. And if conditions are declined, are there going to be masking requirements and how are we going to enforce compliance even with visitors?*Dr. McKinley’s Response:* As long as the pandemic is still here, we will have screening and folks will have to pass the screening. It’s going to be very difficult for us to find out what students are doing. To be honest, we have not had that conversation yet. *Scott Barringer’s Question:* This question isn’t related to BCC because we’re in a fortunate situation where our campus is fairly closed off. How are other campuses handling their security? Are they going to do some sort of temporary fencing or limited access because you can walk onto any other campus right now?*Dr. McKinley’s Response:*I don’t have the answer to that. You will need to ask VC Smith. *John Nguyen’s Question:*Our campus is different than our sister colleges. How would social distancing work especially since we’re in a smaller building relative to the other colleges? *Dr. McKinley’s Response:*I’m not sure I’m the right person to answer that since I’m located in Tennessee. However, I know that the state is talking about what it means in terms of the classroom setting. There are discussions in the country in general about three feet instead of six feet in classroom situations. I don’t think personally think that’s a good idea. *Scott Barringer’s Question:*How much flexibility are campuses going to have in determining the return to work procedures because every campus is going to have different concerns and different abilities to meet those concerns?*Dr. McKinley’s Response:*The idea is to reach out to folks and get input because one size doesn’t fit all. I think all campuses need to have some flexibility to do what’s appropriate but I don’t know how much. *Thomas Kies’ Question:*What exactly would a screening process look like? *Dr. McKinley’s Response:*There’s currently one screening site in each of the four campuses and the District Office. We are following qualified screeners and we’re using CDC guidelines so there’s a temperature test and a CDC questionnaire. If they do not pass the screening test, they won’t be admitted on campus. From there, they have a choice to take a rapid smell test which is an application downloaded to their device and would answer questions based on what aromas they experience or not. If they do not pass the rapid smell test, they can take the deep nasal test to determine if they have the virus or not. Once we start opening up, we can expand the number of screeners until the pandemic is over so we can ensure that it’s easier for folks to gain access to the campuses.*Natalia Fedorova’s Question:*What’s the best way to contact you? *Dr. McKinley’s Response:* Via email. Shoot me an email and I’ll respond to you. *Randy Yang’s Concerns/Questions:* What happens if there are widespread vaccinations available to people and there isn’t a declaration that the pandemic is over? Potentially we could be looking at the Fall for vaccinations being available for the majority of Americans and yet there is no formal declaration to know if we’ll be able to enter campus as a larger community? Another issue, may be for Scott since he mentioned the HVAC system- There’s a rumor that BCC Science labs have been denied access in the Fall and my impression is that other colleges are able to open up their labs. One of the rumors I heard is that our HVAC system is not sufficient to handle the number of students we would want. I don’t know if that’s one of things holding it up or it may be something else. *Scott Barringer’s Response:*Regarding the HVAC system, I have not heard anything about that other than the rumor earlier. If our HVAC system is able to run and support students with a full building, I can’t imagine why we wouldn’t be able to support a significantly reduced amount of laboratory students. There are potential issues- for instance, we should put on HEPA filters, but our systems are not designed to run filters that fine. Our system does run on very high level filters. Here at the college, we are running MERV-13 filters as our primary filters with MERV-8 pre-filters. We are at the industry standard for the COVID response. We’re close to a hospital-level standard on the filters that we run. *Mary Clarke-Miller’s Question:*Is there any talk of using UV light installed into our systems or is that not possible?*Scott Barringer’s Response:*Haven’t heard any direction toward that. It may be a possibility. I’ll put that in front of the District so they can put it into consideration.  |  |
| 5. Adjourn  | 1:26pm |  |