**Berkeley City College – Facilities Committee**

**April 12, 2019**

Membership (X=Present); (A=Absent); (E=Excused)

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| **Name** |
| E | Shirley Slaughter, Chair, Administrator Rep | X | Susan Khan, Faculty Rep |
| X | Scott Barringer, Classified Rep | X | Vincent Koo, Classified Rep |
| X | Melina Bersamin, Faculty Rep | X | Joanna Louie, Classified Rep and Recorder |
| X | John Bennett, ASBCC Rep | A | Jasmine Martinez, Classified Rep |
| X | Heather Dodge, Chair, Faculty Rep | X | Lynn Massey, Classified Rep |
| X | Johnny Dong, Classified Rep | X | John Pang, Classified Rep |
|  E | Anthony Edwards, Classified Rep | E | Roger Toliver, Classified Rep |
| X | Natalia Fedorova, Classified Rep |  |  |

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| `**Guests** |
| X | John Saenz, Classified Staff, Learning Resources Center  |  X | Mark Swiencicki, Faculty, Sociology Department |

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| **Agenda Item** | **Discussion** | **Follow-Up Action** | **Comm. Goal #** | **BCC Goal** |
| 1. Standing Items |
| 1. Call to Order
 | 12:22pm |  |  |  |
| 1. Adoption of the Agenda
 | Motion by Vincent Koo to approve the agenda, 2nd by John Pang. |  |  |  |
| 1. Approval of 3/8/19 Minutes
 | Motion by Vincent Koo to approve the minutes, 2nd by Melina Bersamin.*Follow-Up Action Items:* Heather confirmed that due to time constraints, Department Chairs were unable to prioritized resource request for program review. Scott Barringer touched base on the FY 18-19 Scheduled Maintenance List which was due to the State on December 1st, 2018. Since that deadline passed, we are now focused on the FY19-20 Scheduled Maintenance List. We need to look at the Scheduled Maintenance List to prioritize it. However, this is our last meeting of the semester. This years Classified Appreciation Day will be held on the same day as the scheduled Facilities Committee meeting (May 10). Thus, the meeting is cancelled. To address the prioritization of scheduled maintenance projects, we’ll need to reschedule another meeting in May, preferably before mid-terms.  |  **Action Item**: Heather Dodge will ask Shirley Slaughter if it’s possible to schedule another meeting before the semester is over.  |  |  |
| 2. Proposal for Zoned Lighting Controls in rooms B52-B55 – Mark Swiencicki  | Handout distributed. Mark Swiencicki conducted a survey regarding the lights in rooms B52-B55. Many faculty who use the room are not pleased with the lighting. There is too much light for detailed work and you cannot adjust/turn off the lighting zones by columns or rows. Mark discussed three possible solutions:1. Install dimmer switches like all the 4th floor classrooms.
2. Install zoned lighting controls and have control buttons in order referencing zones from the front to back of the room.
3. Mark can unplug one of the front row lights himself which may be a liability issue.

Scott Barringer will evaluate the switches and wiring to determine if dimmers are possible in rooms B52-B55. If not possible, those classrooms may need to be rewired. If it cannot be rewired, we can disable either one of the lights in the front row of the classrooms.  | **Action Item**: Joanna Louie will email Roger Toliver to put in a work order for the engineers to take a look at the rooms and give their recommendation on how to proceed.**Action Item**: Heather Dodge will follow up with President Tomaneng to see if we can get bond money for lights and make the changes in phases for this current and new building. |  |  |
| 3. New Items/Updates/Concerns | Lynn Massey requests a status update on the service elevator. Scott Barringer tells the committee that Shirley Slaughter is in contact with the District. Our elevators are serviced by KONE. They came out to inspect the service elevator and a new part is needed to fix it. However, the District needs a new service contract with KONE before the part can be purchased. Lynn has started a petition to get the elevator working again so if anyone wants to sign it, please go to her office in room 261. |  |  |  |
| 4. Adjourn  | 1:25pm |  |  |  |