**Berkeley City College – Facilities Committee**

**October 12, 2018**

Membership (X=Present); (A=Absent); (E=Excused)

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| **Name** |
| E | Shirley Slaughter, Chair | A | Kye Ocasio-Pare |
| X | Scott Barringer, Classified Rep | X | Joanna Louie, Classified Rep and Recorder |
| A | Ramona Butler, Classified Rep | A | Carolyn Martin, Faculty Rep |
| X | Heather Dodge, Faculty Rep | X | Jasmine Martinez, Classified Rep |
| X | Johnny Dong, Classified Rep | A | Lynn Massey, Classified Rep |
| X | Natalia Fedorova, Classified Rep | A | Milan Moldenhawer, ASBCC Rep |
| A | Sam Gillette, Faculty Rep | A | John Pang, Classified Rep |
| A | Barbara Godoy, Administrator Rep | X | Cynthia Reese, Confidential Rep |
| A | Tianchu Hang, ASBCC Rep | X | Felix Smith, Classified Rep |
| E | Vincent Koo, Classified Rep | X | Roger Toliver, Classified Rep |
|  X | Anthony Edwards, Classified Rep | A | Clint Robbins |

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| **Agenda Item** | **Discussion** | **Follow-Up Action** | **Comm. Goal #** | **BCC Goal** |
| 1. Standing Items |
| 1. Call to Order
 | 12:23pm |  |  |  |
| 1. Adoption of the Agenda
 | Motion by Cynthia Reese to approve the agenda with an amendment to move item #5 Gender Neutral Restrooms to #2, 2nd by Natalia Fedorova.  |  |  |  |
| 1. Approval of 9/14/18 Minutes
 | Motion by Cynthia Reese to approve the minutes as is, 2nd by Natalia Fedorova.  |   |  |  |
| 2. Gender Neutral Restrooms – Jennifer Lenahan, Kye Ocasio-Pare, & Chiharu Namba | Kye Ocasio-Pare was not present today. Jennifer Lenahan, Veteran Services Coordinator, and Chiharu Namba, Student Ambassador, presented on behalf of the Gender & Sexuality Alliance (GSA) Club here at BCC. They propose we change the 3rd floor women’s restroom into a gender neutral restroom which includes 5 stalls. Currently, we have 6 gender neutral (individual-stall) restrooms, which 1 of them are for the students located in the basement. GSA sent out a survey and received 274 responses. 62% strongly agree with the proposal. Our sister colleges, COA and Laney have already made some of their multi-use restrooms into gender neutral restrooms. We do not have quorum today so Jennifer Lenahan will bring this back to President Tomaneng and see where to go from there. Additional Recommendations: * Removal of main entrance door to address safety concerns
* Floor to ceiling privacy dividers and stall doors
* ADA compliant signs displaying the location of gendered restrooms
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| 3. Develop 2018-2019 Committee Goals – Group Participation | We are tabling this agenda item for the next meeting. We need the final approved 2018-2020 Strategic Plan document. Round Table approved the document on September 24th with the understanding that added language is necessary for the enhancing the career portion of our Career Transfer Center. |  |  |  |
| 4. Quorum – Determine what constitutes a quorum for this committee (Report back to Roundtable) | We are tabling this agenda item for the next meeting as we do not have quorum today. We discussed having 1 voting member from each sub group listed from our committee charge depending if we can set our own quorum. | **Action Item**: Heather Dodge will follow-up with Kelly Pernell and Dept. Chairs requesting for more faculty participation.**Action Item**: Joanna Louie will follow-up with Alejandria Tomas for student reps.  |  |  |
| 5. District Facilities Committee Meeting Update (October 5) – Scott Barringer | There’s been a change in the District facilities structure. The Chief Engineer left the District and now they have elevated all the assistant engineers to interim chief engineer positions. Currently, the District Facilities Committee (DFC) brought in the interim chiefs as members. The DFC also discussed the Resolution to have 1.5% of the general fund budget set aside for scheduled maintenance. There were a lot of disagreements in regards to the procedures of getting contracts established and getting vendors paid. The state funding that the District and all the colleges received for facilities is extremely small- $1.2M for entire PCCD. We will have no monies left at the end of the year.  |  |  |  |
| 6. Facility Issues (i.e., water leak) – Scott Barringer  | There was a water leak that happened earlier this week on Monday, October 8th that went through 3 floors- 5th floor down to the 3rd floor. Room 316 or room 314 were affected- there was a puddle dripping from the ceiling and from the projector. Scott checked on it and the leak started in the 5th floor lab room from a system that was on the roof providing purified and distilled water. The pressure sensors had a leak and Scott turned off the valve so there is no more water going to it. Hoping to get repair done next week. The water leak flowed from the 5th floor under the desk down into the 4th floor and got into the floor grain and went down to the 3rd floor. The leak is resolved but the equipment is not. They relocated the Art class due to testing and the 3rd floor classes were relocated on Monday and Tuesday. Joe Bay is handling the replacement of the damaged equipment. Electrical is okay.  |  |  |  |
| 7. New Items  | None. |  |  |  |
| 8. Adjourn | 1:27pm  |  |  |  |