Present: Carlos Cortez (Co-Chair), Johnny Dong, Joe Doyle, Windy Franklin, Sam Gillette, Vincent Koo, Ralph Smeester, Colette Cussary for John Pang, Cynthia Reese

Guests: Nancy Cayton

Absent: Joshua Boatright, Jennie Braman, Ramona Butler, Willard Cheng, Pieter DeHaan, Mostafa Ghous, Roberto Gonzalez, Richard Lee (ASBCC),
 Lynn Massey, Kelly Pernell, Shirley Slaughter (Co-Chair),

Recorder: Joanna Louie

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| Call to order | Call to order- 12:23pmFacilities Committee 2014-2015 Schedule handout distributed- please mark your calendars! * Friday, **October 3**, 2014 12:15-1:30pm room 451
* Friday, **November 7**, 2014 12:15-1:30pm room 451
* Friday, **December 5**, 2014 12:15-1:30pm room 451
* Friday, **February 6**, 2015 12:15-1:30pm room 451
* Friday, **March 6**, 2015 12:15-1:30pm room 451
* Friday, **April 3**, 2015 12:15-1:30pm room 451
* Friday, **May 1**, 2015 12:15-1:30pm room 451
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| Review of Schedule Deferred Maintenance (Ralph Smeester- 5 minutes) | * (Fire) Repair of smoke dampeners- in progress
* (HVAC) Replace two bad Delta controllers- completed
* (HVAC) Replace boiler water feed valve- working fine right now
* (HVAC) Replace Delta computer-installed in 2005, Vincent in process getting us a new one (acquisition in progress)
* (HVAC) Repair VAV controllers (not communicating) and replace bad actuators- completed
* (HVAC) Replace five ABB VFDs face monitors (control screens)- working now
* (Plumbing) Repair leaks on Domestic Water Line- in progress
* (Window) Replace exterior window classroom 216- in progress, will be done during Christmas break
* (Fire System) Replace leaking valve to maintain pressure- in progress
* (Flooring) Replace laminate floor in room 31, 32, 33, and 34- completed
* (Doors) Rebuild front door hinges, and fire control mechanism- in progress
* (Window) Auto shade classroom 212 circuit board replacement- looking for funding
* (HVAC) Replace air compressor- completed
* (Generator) Backup generator annual service, inspection, & load test- in progress
* (Plumbing) Replace bladder tank for domestic water supply- replaced mains ones, in progress
* (Fire) Simplex recommended fire sprinkler repairs- in progress
* (Elevators) Repair bent control panel in freight elevator- completed
* (Plumbing) Repair water filter system- in progress
* (Elevators) Replace flooring- Ralph not sure what is going on w/ this

Carlos would love to see the window cleaned. Ralph says out for bid and he escorted 3 different vendors on campus but no action yet.  |  |  |
| Discussion- Facilities Committee 2014 Goals & Activities (Group- 30 minutes) | Packet of slides distributed- came from Town Hall Meeting 9/24/14. Identifies our 2024 vision and Ed. Master Plan: Eliminate the Achievement Gap & Advance Student Access, Equity, and Success. Slide pg. 16- Big Audacious Goals to Eliminate the Achievement Gap* Ensure ALL new, first time to college students (approx. 3000 students/year):
* Enter a program of student by their second semester
* Complete 20 transferable units or a stackable certificate by the end of their first year
* Are a part of at least one outside of the classroom learning environment on campus (i.e. learning communities, student life, student support programs, etc.) or working off campus
* Ensure ALL students have at least 70% successful course completion

Slide pg. 17- Planning for action to eliminate the achievement gap * Shared governance connects all:
* Annual Program Updates and Action Plans & Reports (every year)
* Program Review & Action Plans (every 3 years)
* Accreditation Self-Study and Action Plan (every 6 years)
* Ed Master Plan (every 10 years)

Slide pg. 18- How do all these plans and reports connect to our Big Audacious Goals? Slide pg. 19- Timeline for Fall 2014 Planning (this illustrates the process of writing these reports)* Information Gathering & Collaborations Aug/Sept
* Pull previous reports/assessments/reviews
* Facilitated conversations & information gathering
* Writing Sept/Oct
* Compose the report/plan
* Designated writers
* Vetting Oct/Nov/Dec
* To shared governance (October)
* Board (Nov/Dec)

--------------------------------------------------------------------------2014-2015 Goals & Activities handout distributed-BCC’s Institutional Goals:1. Goal 1: Preserve and nourish resources to ensure access, equity and success for all students.
2. Goal 2: Increase certificate/degree completion and transfers to 4-year colleges or universities by inspiring and supporting students.
3. Goal 3: Improve career and college-preparation progress and success rates.
4. Goal 4: Ensure BCC programs and services reach sustainable, continuous quality improvement level.
5. Goal 5: Collaborate to ensure fiscal stability.

Facilities Committee Proposed Activities:* Initiate a 5-year rotating campus renovation and repurposing plan that ensures safe, clean, and functional facilities (for Goals 1, 4, and 5)
* Spearhead development and implementation of the transition plan for acquisition and renovation of BCC facilities to ensure student success and close the equity gap (for Goals 2 and 3)
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| Other |  | Agenda items to add to next meeting:* Card readers- Lennox? system (replaced Johnson Controls)
* Library cameras
* Check-in regarding fire extinguishers in the chemistry & science labs
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| Adjourn | Adjourn- 1:10pm  |  |  |