INTEGRATED PLANNING and ALLOCATION of RESOURCES Subcommittee (IPAR)
COMMITTEE DESCRIPTION AND CHARGE

I. **COMMITTEE NAME:** IPAR

II. **TYPE OF COMMITTEE:** Sub-Committee of College Roundtable and IPC

III. **MEMBERSHIP and TERMS**:

   a) 3 Classified Professionals - 2 Years (Appointed by Classified Senate)
   b) 3 Student Representatives - 1 Year
   c) 3 Faculty - 2 Years (Appointed by Academic Senate
   d) 3 Administrators - 3 Years

IV. **EX-OFFICIO:** President and Business Services Supervisor

V. **COMMITTEE CHAIR(S)**: Director of Business & Admin Services & Faculty Co-Chair

VI. **COMMITTEE GOALS:**
   - Create a holistic prioritized resource allocation process that encompasses planning, communication and data informed decisions in budget development
   - Ensure the college's institutional planning process is transparent and informed by comprehensive program review and annual program updates
   - Incorporate information from the Student-Centered Funding Formula (SCFF) and the College Strategic Plan in alignment with the District Strategic Plan and the Vision for Success

VII. **COMMITTEE CHARGE:**

   a) Inform and discuss the college budget development process.
   b) Prioritize resource allocation requests from the program review and APU process.
   c) Committee ensures that our prioritization process is based on the SCFF.
   d) Recommends adoption of the budget for the new fiscal year. Recommendation will go to Roundtable and then to the President.
   e) Review resource requests and how those requests align to the college goals, priorities, district goals, and ultimately Vision for Success.
   f) Committee establishes a rubric to conduct resource allocation process.
   g) Committee introduces Unrestricted General Fund availability only (Fund 01) to make resource allocation decisions. Committee's charge does not include the allocation of categorical or bond funds.

VIII. **ACCJC –ACCREDITATION STANDARDS TO WHICH IPAR CONTRIBUTES:**
Standard IIID Resources - III.1, III.2, III.3 and III.6

IX. **MEETING DAY/TIME:** First Monday of the month (9:00 – 11:00) Subject to change

X. **FREQUENCY OF MEETING.** Monthly