**BCC Education Committee for Quality Programs and Services**

Meeting Date: Thursday, 5/22/2014

Co-Chairs: Lilia Celhay and May Chen

Recorder: Joanna Louie

Attendants: Jenny Lowood, Joseph Bielanski, Katherine Bergman, Laurie Brion, Kelly Pernell, Roberto Gonzales, Adan Olmedo, Cleavon Smith, Carlos Cortez, Maricela Becerra, Fatima Shah

Guests: Julie Sirai (NIE Region- SB1070)

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions**  **(Shared Agreement/Resolved or Unresolved?)** |
| Meeting called to order | 12:18 P.M. |  |  |
| 1. Approve Agenda | Jenny Lowood would like to add a motion to Ed. Comm. that was passed in Curriculum Committee. She will bring this up in agenda item 3.  Agenda Approved. | Recommended to have meeting request be sent out in addition to email. | Resolved. |
| 1. Review and approve meeting minutes | Minutes Approved. |  | Resolved. |
| 1. Draft proposal of PASS Budget | PASS and its initiatives are known by most people at BCC. A task force was formed and composed of Jenny Lowood, Brenda Johnson, Fatima Shah, Carlos Cortez, Lilia Celhay, Windy Franklin, Roberto Gonzales, and others. The task force took Instructional and Student Service areas into consideration. This draft was taken to Round Table and is not finalized. It was updated on 5/21 based on feedback given in Round Table Meeting on 5/19. Certain items cannot be funded. Therefore, Katherine Bergman took a look at grant funding to see what grants can fund. PIE Committee will meet at least twice a year to meet as BSI. Certain funding requires certain processes. Task force used rubric to prioritize items on PASS draft. Rubric based off of Measure B language and it has 2 categories- 1.) meets overarching criteria and APU based 2.) proposals that weren’t on APUs but deemed important.  \*\*\*Deadline to submit draft has been extended from June 1st to June 30th \*\*\*  Jenny Lowood’s proposal: Assessment is also connected to accreditation. Title 3 was meant to drive assessment. 150 courses to be assessed. Therefore, 500 hours for readers to be paid are needed. ILOs are assessment in critical thinking and communication. This is not on the PASS draft but Jenny would like to request this to be funded by Title 3. Motion: Add as budget request for $30k to be set aside for ILO assessments on PASS draft proposal. Motion passed.  Motion on table: From now until June 30th deadline, will make improvements (adding footnotes and definitions) and publicize online for those who are not here before submission. | Jenny Lowood will provide information to Katherine. Lilia will send out PASS draft asking for notes from Ed. Comm. Lilia will present PASS draft to Dept. Chairs tomorrow to get feedback. Item 24- Mental Health Services of PASS draft cannot be fully funded by heath fee. May sent complete list to Lilia. | Resolved. |
| 1. Accreditation Update | Handout May distributed will be included in accreditation and in the Student Equity plan. SSSP will also be due in November. Writers will get rough draft to Jenny Lowood so she will be working on the first draft over the summer. |  |  |
| 1. Educational Master Plan. a.) Deadline: November 30, 2014 | There was not enough time to discuss this item. |  |  |
| 1. Student Equity Plans/SSSP. a.) Deadline: November 30, 2014 | There was not enough time to discuss this item. |  |  |
| 1. Updates from the following: a.) Senates b.) PIE Committee c.) Special Projects i.) SB 1070 | 1. Cleavon wants to solidity the Ed. Comm. - differentiate us from Round Table. This will be put on agenda for next year. Roberto made strong pitch to get more classified staff involved with Ed. Comm. He anticipates more participation next year. 2. PIE Comm. is excited about PASS rubric. PIE Comm. talking about developing generic budget rubric. Looking at processes in shared governance. 3. SB applied for $1.8M. Spend 1 year planning and 2 years for implementation. Develop /implement for sustainable policies. Systems development to support K12/college CTE pathway programs over 3 years. Work plan in 4 areas- 1.) professional development 2.) systems alignment 3.) data systems 4.) marketing and branding. Please contact Katherine Bergman for more information. |  |  |