**BCC Education Committee for Quality Programs and Services**

Meeting Date: Thursday, September 24, 2015

Attended – marked with “X”, Partial Attendance“P”:

Co-Chairs: Tram Vo-Kumamoto, VPI, May Chen VPIE, Diana Bajrami VPSS

- Brenda Johnson, Dean

X Katherine Bergman, Director of Special Projects-

- Vacant, Professional Development Chair

Heather Dodge and Meredith Paige Teaching and learning Center Coordinator

X Jenny Lowood, Planning for Institutional Effectiveness (PIE) Chair or designee-

- Jasmine Bomanjee Transfer and Career Information Center Coordinator

X Cleavon Smith, Academic Senate President or designee-

- Maricela Becerra, Learning Disabilities Specialist
- Allene Young, Counseling Faculty chair or designee
- Joshua Boatright, Library Faculty Chair or designee-

- Ramona Butler, EOPS/CARE Coordinator

- Antonio Barreiro, Dean

X Adan Olmedo, Skyler Barton and Christina Taing Learning Community designee

X Jenny Lowood Curriculum Committee Chair or designee

P Windy Franklin, DSPS Coordinator

X Joseph Bielanski, Articulation Officer-

X Brianna Rogers,, Associated Students President or designee

- Karen Shields, Classified Senate President or designee- Roberto

X Theresa Rowland, Dean

- Gail Pendleton, Assessment and Orientation Coordinator-

Guest(s): Susan Truong, Hermia Yam

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions****(Shared Agreement/Resolved or Unresolved?)** |
| 1. Minutes 9.10.2015
 | - Approved Minutes with changes:1. Joseph Bielanski was marked present
2. Adan Olmedo’s last name was corrected
3. Add co-chairs to the attendance

-Recommendations to update charge in Shared Governance document1. Discussion on co-chair representation
 | Add Co-Chairs to the attendance listForward Shared Governance doc to round table. | Recommend for additional members including SSSP coordinator or designee to membership; Susan Truong moved, May 2nd All in FavorRecommended VPSS or designee and Faculty Senate President or designee be added as Co-Chairs; All in Favor |
| 1. Joint Projects
 | * Majors showcase & Faculty Advising- Counseling & Majors Collaboration
	+ $1,000 or $2,000 stipend
	+ Students will be attached to a pathway
	+ Faculty will reach out and connect to groups of students
* Live Week!- Counseling & English department
	+ Nov 30-Dec 4
	+ workshops for students(e.g. Financial Aid,SEP, Career session, Pathways, DSPS)
 | Tram review job description with ChairsTram put out job announcement.Jenny and Susan will meet and provide feedback next meeting |  |
| 1. Discussion Items
 | * Integrated Planning Agenda and Timelines
	+ SSSP, Equity Plan, BSI, Perkins, Program Review
		- May Chen presented timeline chart
	+ BSI Plan review
		- Katherine Bergman presented BSI plan
			* Challenges data queries and evaluation at campus level
			* Upon her departure grant allocation will go from 12 to 6 and will sit in cost center 853
 | May and Jenny to work on a matrix to show collegewide alignment and bring it back to the committeeLisa to put timeline and presentation on the website  |  |