

**Chairs’ Council Minutes**

**Date: March 8th, 2024**

**Location:** **TLC (room 341)**

**Zoom Link:** [**https://peralta-edu.zoom.us/j/84997782187**](https://peralta-edu.zoom.us/j/84997782187)

**Time: 1:30-3:30**

**Chair: Ari Krupnick**

**Members In Attendance**

|  |  |
| --- | --- |
| \_x\_American Sign Language - Jenny Gough  \_x\_Arts and Cultural Studies – Ari Krupnick  \_\_CIS/Business/Econ: Paramsothy Thananjeyan  \_x\_Counseling – Luis Chavez  \_x\_English - Adán Olmedo  \_x\_English - Jenny Lowood  \_x\_ESOL – Sepi Hosseini | \_x\_Library – Jenny Yap  \_x\_Math – Claudia Abadia  \_\_Modern Languages - Fabian Banga  \_x\_MMART – Mary Clarke-Miller  \_\_MMART – George Peterson  \_x\_Science/Bio/Chemistry – Barbara Des Rochers  \_x\_Science/Bio/Chemistry - Sam Gillette  \_x\_Science/Bio/Chemistry – Randy Yang  \_x\_Social Sciences - Tim Rose  Also in attendance: Kuni Hay, Lilia Celhay, Stacey Shears, Dana Cabella |

|  |  |  |  |
| --- | --- | --- | --- |
| Time | Agenda Topics | Facilitators | Minutes/Notes |
| 1:30 | Call to Order | Ari Krupnick |  |
| 1:30-1:35 | Approval: Agenda, and Minutes from 2/23/24 | Ari Krupnick | Tim moves to approve the agenda; Luis seconds.  11 vote to approve, 1 abstains – passed  Minutes of 2/23 – Tim moves to approve, Luis seconds – 9 approve, 1 abstains -- passed |
| 1:35-2:15 | Q&A with Associate Vice Chancellor of Educational Services. Topics to include:   * in-person versus online trends * graduation module going live Feb 24 * auto award going live end of Spring 24 * CVC—working through issues… * Proposed change to waitlist process * Spam applications/fraudulent students * policy changes | Tina Vasconcellos | -Kuni reported that BCC is currently 60% online, 40% face-to-face.  -Tina discussed the variation in online vs. face-to-face at the different colleges in Peralta.  -The graduation module in PeopleSoft will be launched in the summer.  -Auto Awards will run this summer to award AA’s and certificates. Students will be able to “opt out”; if they don’t, they’ll automatically be awarded the certificates or degrees.  -Auto awarding for ADT’s will require more complex programming; it’s not clear when this will be implemented.  -CVC was originally designed for “lecture only” and asynchronous classes only; the site is being updated to allow for lecture/lab and synchronous classes.  -Tina is proposing a change to the waitlist process, whereby the waiting list would be kept for a week or ten days after the first day of classes instead of being deleted on the first day. Faculty discussed whether the waitlist should be kept for the first week of class.  -Currently, Peralta students voluntarily use “ID-Me” to identify themselves. Peralta uses its own “IPQS” to identify students; all students will be asked to use “ID-Me” to identify themselves, beginning in the fall. |
| 2:15-2:25 | 24-25 FTEF Allocation for Dept Chairs Reassigned Time | Kuni Hay | An algorithm for allocating department chairs’ reassigned time was developed at department chairs’ meetings. The deans, VPI, faculty senate president, chair of chairs, and PFT representative reallocated allotments. We have received a 1% increase. Allocations essentially remain unchanged, except that the Library allotment is now at .1, which the union contract mandates as the minimum. |
| 2:25-2:35 | 24-25 Department Chair Election Process | Ari Krupnick | 3/18 – Ari will send link to the nomination form, to be sent to faculty  4/8 – window for nominations will close  4/15 – Ari will send link to all faculty for voting  4/26 – deadline for voting  4/29 – PFT rep, VPI, and chair of chairs will validate results of election  5/1 – results will be shared  5/10 – Chairs will elect next chair-of-chairs. |
| 2:35-2:55 | Data Dive on Academic and Career Communities | Melina Bersamin/Luis Chavez | Luis discussed emerging approaches to ACC’s. Luis and Melania shared overviews of each of the ACC’s, based on available data. Melania asked how we could build events and community relating to the ACC’s. How can we help students feel that they’re part of a community relating to the ACC’s? There was some discussion of the purpose of the ACC’s. |
| 2:55-3:05 | Summer and Fall 24 Schedule Check-In | Kuni Hay/Chris Lewis/Lilia Celhay | There was discussion about ways in which the updating of the schedule can be improved. |
| 3:05—3:15 | Flex Day Department Retreats | Lilia Celhay | Lilia announced the new format of flex day, in which department meetings are held as longer “retreats” in the morning. |
|  | Announcements  Next Meeting: 3/22/24 |  |  |

Meeting adjourned: 3:30

Minutes taken by: Jenny Lowood