



Chairs Council

Date: August 26, 2022

Location: <https://us06web.zoom.us/j/95403090667>

Time: 1:30-3:30

Chairs: Claudia Abadia

Mission: *Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

Vision: *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

Charge: *Keeping in mind BCC’s mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

- *schedule and program development*
- *enrollment management*
- *faculty hiring*
- *administration of the instructional units including facilities, technology, assessment, and curriculum*
- *policies, practices, procedures and processes as they pertain to department affairs*

Members of Chairs Council

___ American Sign Language - Jenny Gough ___ Arts, Humanities, Cultural Studies - Carolyn Martin ___ Arts, Humanities, Cultural Studies – Ari Krupnik ___ CIS/Business/Econ: Paramsothy Thananjeyan ___ Counseling – Emmie Mitsuno Hernandez ___ Counseling – Catherine Nichols ___ English - Adán Olmedo ___ English - Jenny Lowood ___ ESOL - Gabriel Winer ___ ESOL – Sepi Hosseini	___ Library - Heather Dodge ___ Math – Claudia Abadia ___ Modern Languages - Fabian Banga ___ MMART – Justin Hoffman ___ MMART – Dru Kim ___ Science/Bio/Chemistry - Pieter de Haan ___ Science/Bio/Chemistry - Sam Gillette ___ Social Sciences - Tim Rose Also in attendance:
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Agenda:

Time	Agenda Topics	Facilitators	Minutes/Notes
1:30-1:45	Greeting – Welcome & Why chairs? Welcome new Chairs Check-in	Claudia, Lisa, Chris and Kuni	

1:45-1:55	New Chairs' orientation and Chair mentors for new chairs	Kuni	
1:55-2:10	22-23 Chairs activities – the big picture!	Kuni	
2:10-2:20	22-23 Institutional Goals (leading to EMP) 21-22 Chairs Goals (review for 22-23, Chairs only meeting)	Kuni, Lisa and Chris	
2:20-2:30	First week check and readiness for next week (discuss permission numbers?)	Kuni	
2:30-2:50	Spring 2023 schedule development	Kuni	
2:50-3:30	Enrollment Data – through new lens (Phoumy and Becky) <u>Informational</u> : PFT meeting (5/11) and message to chairs	Phoumy and Becky.	
3:30	Adjournment		

Meeting adjourned:

Minutes taken by: