Chairs Council
Date: 2/11/22
Location: Zoom: https://cccconfer.zoom.us/j/99522574397
Chairs: Tim Rose

Mission*: Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*
Vision: *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*
Charge: *Keeping in mind BCC's mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

- *schedule and program development*
- *enrollment management*
- *faculty hiring*
- *administration of the instructional units including facilities, technology, assessment, and curriculum*
- *policies, practices, procedures and processes as they pertain to department affairs*

Agenda: DRAFT

Time	Agenda Topics	Facilitators	Action items
1:30 - 1:35	Welcome and check-in	Tim	
1:35-2:00	Informational: Schedule build, summer and fall 2022	Kuni/Tim	
2:00-2:15	Discussion: Chairs nomination and election process	Tim	
2:15-2:20	Informational: Faculty evaluations	Tim/Vanessa	
2:20-2:30	Informational: Overview of State Academic Senate paper on role of faculty in tutoring and learning resource centers	Jenny Lowood	
2:30-2:40	Update: Assessing Chairs reassign time	Tim	
2:40-2:50	Discussion: Recommendation of Electronic Media Administrator resolution	All	
2:50-3:00	Informational: Community College High Hopes Scholarship	Gabriel	

3:00-3:01	Reminder: POCR survey	Tim	

Proposed timeline for Dept Chair elections:
3/14 – prepare nomination forms
3/21 – distribute nomination forms (forms sent to deans and PFT rep to verify process has begun)
4/8 – all nominations forms returned
4/18 – begin election
4/29 – complete election
5/6 – announce election results
5/13 – elect new Chair of Chairs in Chairs Council