



Chairs Council

Date/Time: October 8: 1:30-3:30

Location: RM 451: Zoom: <https://cccconfer.zoom.us/j/96257284032>

Co-Chairs: Chair of Chairs - Tim Rose VPI - Kuni Hay

Mission: *Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

Vision: *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

Charge: *Keeping in mind BCC's mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

- *schedule and program development*
- *enrollment management*
- *faculty hiring*
- *administration of the instructional units including facilities, technology, assessment, and curriculum*
- *policies, practices, procedures and processes as they pertain to department affairs*

Agenda: DRAFT

Time	Agenda Topics	Facilitators	Action items
1.30 – 1.35	Welcome and check-in	Tim	
1.35-2.00	<u>Informational and discussion:</u> Comprehensive program Review	Kuni/Tim	
2.00-2.10	<u>Informational:</u> Technology refresh plan	Kuni	
2.10-2.15	<u>Update:</u> Spring 2022 schedule inputted	Tim	
2.15-2.20	<u>Update:</u> Change to Roundtable structure – tri-chair model; College President will no longer serve as co-chair; tri-chairs will be AS President, CS President, and administrative designee	Tim	
2.20-2.30	<u>Update:</u> Tutoring process (Jenny L.)	Jenny/Tim	
2.30-2.35	<u>Discussion:</u> Utility or need for Chairs Council webpage (out of date, unused)	Tim	
2.35-2.55	<u>Workshop:</u> Revising Chairs Council description for Shared Governance Manual	Tim	
2.55-3.00	<u>Discussion:</u> Connecting with faculty in our departments – creating space for contact and coming together	Tim	
3.00-3.20	<u>Discussion:</u> Beginning the prioritization process	Tim	

3.20-3.30	<u>Announcements:</u> <ul style="list-style-type: none">• PFT survey (Susan T.) https://www.surveymonkey.com/r/5LPLWM9• Assessment – successfully launched?• Faculty evaluations – in process?• Links for Flex Day dept. meetings – submitted?	All	
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