**Chairs Council**

**Date: September 8th 2017 Location: TLC**

**Chair: Claudia Abadia, Math Dept. Chair (vacant) VPI**

**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Vision:** *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

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| **TIME** | **AGENDA TOPIC** | **LEADER** | **DESIRED OUTCOME** |
| 1:30-1:40 | Preview agenda for today’s meeting | Claudia | * Welcome * Review today’s agenda |
| 1:40-2:10 | **Process** |  |  |
|  | Prerequisite Challenge Forms   * Summer * Breaks from instruction   Office Space   * By discipline | Claudia/Gabriel  Claudia/Cora | * Informational Items |
| 2:10-2:45 | **Procedures** |  |  |
|  | Faculty Prioritization  Spring 2018 Schedule  Block Schedule  APU Template due 10/31 | Jenny  Claudia | * Planning for 2017-2018 |
| 2:45-3:20 | **Policies** |  |  |
|  | Faculty Senate Request to serve on district committees | Claudia | * Planning for 2017-2018 |
| 3:20-3:30 | Wrap up, |  |  |

**Next Meeting**

September 22,2017

**Members:**

Claudia Abadia (Math), Fabian Banga (co-Languages), Mary Clarke-Miller (co-MMART), Barbara Des Rochers (co-Science), Heather Dodge (Library), Iva Ikeda (co-Languages), Thomas Kies (Social Sciences), Cora Leighton (Arts & Cultural Studies), Jenny Lowood (English), Gabriel Martinez (co-Counseling), Siraj Omar (co-Science), Paramsothy Thananjeyan (Business/CIS), Rachel Simpson (co-MMART), Susan Troung (co-Counseling), Gabe Winer (ESL).