

BCC Department Chairs Meeting

Minutes

Meeting Date: Friday October 09,2015

Members Attended- marked with "X"

- Tram Vo-Kumamoto, VPI
- X Theresa Rowland, Dean
- Linda McAllister, Social Science Dept. Chair
- Jennifer Braman, Arts & Cultural Studies Dept. Co-Chair
- X Fabian Banga, Modern Languages Dept. Co-Chair
- X Joshua Boatright, Library Dept. Chair
- Laurie Brion, ESL Dept. Chair
- Carol Copenhagen, Modern Languages Dept. Co- Chair
- Barbara Des Rochers, Science/Biotechnology Dept. Co-Chair
- Ivanetta Ikeda, ASL Dept. Chair

- X Antonio Barreiro, Dean
- X Jenny Lowood, English Dept. Chair
- X Siraj Omar, Science/Biotechnology Dept. Co-Chair
- X Kelly Pernell, Math Dept. Chair
- X Laura Ruberto, Arts & Cultural Studies Dept. Co -Chair
- X Rachel Simpson, MMART Dept. Chair
- X Paramsothy Thananjeyan, CIS Dept. Chair
- Allene Young, Counseling Dept. Chair
- X Thomas Kies, Social Science Dept. Chair
- X Gabe Winer, ESL Dept. Chair

		isions (Shared Agreement/Resolved or Unresolved)		
I.	President's announcement(s) update and classroom door lock procedures	Pres. Budd and Dean Barrerio provided updates on security issues. Highlights: 1. Chancellor directed resources to secure doors-new locks 2. Badge access doors should be set on lock 3. Faculty should ask students to be vigilant and talk to them or	1. Shelter in place drill Oct 23 2. Antonio will follow up with Shirley about the defibrillator on the 5 th fl. 3. Iva will contact Fremont school about training and emergency practices for hearing impaired staff and faculty	

	<p>security if they suspect anything suspicious</p> <p>4. Blackboard system will be up and running in November. It has a feature to send out texts notifications for emergencies</p> <p>Faculty concerns:</p> <ol style="list-style-type: none"> 1. No Emergency flip charts in faculty offices 2. Emergency and first aid training for faculty and staff 3. Late students needing access to classrooms will create classroom interruptions 4. A direct line to 911 without drawing attention(panic button) 5. All phones in the Library aren't working 6. How to lock down the library and LRC 7. The length of the expulsion process(refer to 5500BP) 		
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II.	Spring schedule update			
III.	Program Review Timeline update	<p>Program Review(handout) Program Review Timeline(handout) President Budd</p> <ol style="list-style-type: none"> 1. Faculty should use the most updated Program Review handbook that was sent out 10.13.15 2. Faculty concerned that there will be more revisions made to the hand book. 3. President Budd assured faculty that this latest version is what BCC will use and she won't budge on that 4. Bob Bar will be here on the 19th and faculty can make appointments with him <p>Antonio introduced the topic of Peer Review for Program Review. Concerns</p> <ol style="list-style-type: none"> 1. There will be an issue with consistencies. The different 	<ul style="list-style-type: none"> ➤ 10/30 Deadline for Peer review to be completed ➤ Use the validation framework to provide feedback in the Program Handbook ➤ Jenny requested that the Administration provide a document with all the areas related to the college for Program Review. The document should allow faculty to copy and paste these areas. 	<ul style="list-style-type: none"> ➤ Laura Ruberto proposed that the Peer Review be optional. Those that are interested in participating in the Peer Review should let Laura know.

		<p>variations will create inconsistencies</p> <p>2. Thana doesn't feel that the Peer Review is a good idea. Jenny says that it will help with making decisions as a college if everyone understands what is going on as a college. Iva agreed.</p>		
IV.	Annual Goals for program review action planning	Joint 2015-2016 Goals(handout)		
V.	Program review and course completion –workgroup/activity	Course Completion(handout) Success Indicator(handout)		
VI.	Announcements	none		
VII.	Adjourn	3:08pm		