BCC CHAIRS MEETING
AGENDA *22 April* **2016 CHAIRS COUNCIL MEETING**

Members Attended-marked with "x"

XFabian Banga, Modern Languages Dept. Chair	X Siraj Omar, SCI Dept.,Co- Chair
-Antonio Barreiro, Dean	X Kelly Pernell, MATH Dept., Chair
- Jennifer Braman, ACS Dept., Co-Chair	X Laura Ruberto, ACS Dept., Co-Chair
- Joshua Boatright, LIB Dept., Chair	X Rachel Simpson, MMART Dept., Chair
X Barbara DesRochers, SCI Dept. Co-Chair	X Paramsothy Thanaejeyan, BUS/CIS/ECON Dept., Chair
X Ivanetta Ikeda, ASl Dept. Chair	-Susan Truong , COUN Dept.,Co- Chair
X Thomas Kies, SOSCI Dept.Co- Chair	X Tram Vo-Kumamoto, VPI
X Jenny Lowood, ENGL Dept.,Chair	X Gabe Winer, ESL Dept., Chair
- Linda McAllister-SOSCI Dept.,Co-Chair	- Allene Young, COUN Dept.,Co- Chair

Cora

TLC
1:30-3:30pm

Start 1:37

Agenda Item	Discussion	Follow-Up Action	Decisions
1.Faculty Prioritization	Handouts Review this year's process	By May 18 have to present a revision to Faculty Senate Tram and Laura will test the rubric next week	1. Agree with doc "this year's process" "narrative process"

	Adds: clarify
	Additional factors: top 3 identified at step five….. And not filled/hired add Top 3 get 2 point, 4 and 5 get 1 point.
	1. Productivity #
	2. If we let go of the middle row…. Not capturing students' needs/student centric. Can make the narrative higher
	3. Weight of the narrative Make the narrative worth 5 points
	   a. Rubric with 2 rows(5 point system total 10 to 12 points)
	   b. Rubric with 3 rows(
	   c. Narrative worth 5
	4. Adjust the point system-
	5. % of total of students in major or general ed % or total students getting degree or transfer
	6. In narrative add students' needs to the questions for the narrative process
			2. Rubric- remove second row
			
			3. Vote tram and laura will try the narrative is 8

2.Chair of Chair selection	Have to have election There were 3 people interested.. Tom Josh Rachel Survey send/ email Laura		Laura will send out a google survey. Laura will contact Josh to see if he wants to email the group

3.Deans absences-solutions	Tram presents: Workforce finalist will be forwarded after academic is finished Dean Academic- 2nd level on Monday Earliest Deans to start June 1 -suggestions on how to handle student issues during this time 1. Student complaints/concerns about grades 2. Staffing issues for Sum- unstaffed classes try to get all classes staffed before Antonio leaves 3. Pre-req/ grade changes forms 4. Student Adds(fabian's concern) 5. Students concerns- Chairs office hours to handle chair mini dean role if no dean goes into summer session 6. Give student communication forms to the chairs 7. Tram (office hours) will set aside time for chairs tues 10-12 for Deans now for Chairs… anydays 8:30 or 5:30 8. Send chairs Tram's cell # for to text for issues		

	a. How to communicate to Tram-text or call cell Antonio last May 13th May 12th 4-7pm going way party Krista's last day 27th next week. Cake during college hour.		
4. Grants Office-	Tram presents: Restructuring the grants to be under the Deans area Leads over the different areas and build teams BSI-academic pathway Perkins-workforce Hire program specials for the grants Potential --Hire budget analyst for the Deans on grants Perkins-turn plan by may 15. To the district by the 6th. May 2 11-1pm available for 11-12/pm12-1pm meet with Tram		
5. Ended 3:32pm			

FUTURE CHAIRS MEETINGS

May 13—Chairs-only meeting/ Chairs meeting w/VP (split time if needed)