**Report on CIPD (Council on Instruction, Programs, and Development)**

**February 5, 2024 Meeting**

# Curriculum Items

No items submitted to this meeting.

1. Discussion Items (AKA Pressing Curriculum Topics)
2. Requested Change to GE Subcommittee Meeting Schedule
	1. Currently, the PCCD GE Subcommitte of CIPD meets once a year in April to “…review proposed changes/additions to the General Education courses required for the local AA/AS Degrees at the four Peralta Colleges.”
	2. The members of the committee are: the Articulation Officers from each campus, a representative from the district Admissions and Records Office, and a representative from the Office of the Vice Chancellor of Academic Affairs.
	3. The results of this meeting are presented to CIPD for review and approval. Approvals at the May CIPD meeting are effective the following fall semester.
	4. C. Nichols requested that the subcommittee meet earlier in the spring semester so that the information can be available sooner to ensure that complete and accurate information is included in the catalog while at the same time, keeping the work load for the production of the catalog reasonable.
	5. One member argued to keep everything the same because an earlier meeting in the past resulted in many revisions and problems. However, other members were open to a change in schedule, assuming that the earlier deadlines would be widely available to all faculty in order to plan. It was also noted that with a student-centric point of view, all information, including local GE designations, should be complete and accurate in all campuses’ catalogs.
	6. H. Sisneros will work with Steve Pantell of Merritt to review a deadline list he has used at his campus and work with C. Nichols on a recommendation to bring back to CIPD.
3. Update on Implementation Guidance for Work Experience Education Regulations Revisions:

A late December memo from the state chancellor’s office confirmed that these courses will remain repeatable.

1. Update from Financial Aid Office
	1. The committee received a message from the district financial aid director stating that recent regulation changes mean that effective Fall 2024 stand alone courses are not eligible for financial aid.
	2. There was some confusion over what exactly “stand alone” meant and whether courses outside of a program but within a transfer pathway are eligible for aid.
	3. Tina Vasconcellos is goingn to follow up and provide more detail.
2. AB 1111: Work Groups and Tasks Update
	1. T. Vasconcellos is directing CIPD work groups to review existing Peralta courses, looking for any gaps or problems so that they can be resolved prior to the implementation of AB 1111 and various other regulations. Some courses may be impacted by more than one set of regulations.
	2. After combing through courses, work groups should make recommendations to CIPD to ensure consistency across the district.
3. Final Revisions to Title 5, California Code of Regulations Relating to Associate Degree Requirements

A [memo](https://www.cccco.edu/-/media/CCCCO-Website/docs/memo/ESLEI-2407-Implementation-of-Revisions-to-Associate-Degree-Regulations.pdf) was sent out recently from the state chancellor’s office noting the Title 5 changes to local degree general education requirements and an implementation date of August 2025.

1. CIPD Faculty Co-Chair Nominations

Faculty Co-Facilitator H. Sisneros’s term is coming to an end. CIPD members will have the opportunity to nominate another member of the committee in April. The election will be at the administrative meeting.

1. Pending District Wide Changes

College of Alameda was due to make some updates to be line with other Peralta Colleges at the December meeting but were not ready. They did not submit an agenda for this meeting. A. Elmasry will follow up with them to ensure all necessary items are submitted.

1. All CIPD meetings will now use the same Zoom link for each meeting. The link can be found in the agenda.
2. Matthew Goldstein, District Academic Senate President and CIPD member, ask about the status of the combined list of campus recommendations for assigning courses to disciplines (MQ). H. Sisneros and A. Elmasry have not combined the lists but will meet next week to review all the lists and a combined list should be ready by next month.