**BERKELEY CITY COLLEGE**

**Curriculum Committee**

**Meeting Minutes**

**November 16, 2023, 10:50 am-12:20 pm**

**Membership:**  (Attended = marked with “X”, Partial Attendance = “P”, Absent = “0”)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 0 | Fabián Banga | X | Amy Herrera | X | Laura Ruberto |
| 0 | Joseph Bielanski | X | Nima Najafi Kianfar | X | Jenny Yap |
| X | Nancy Cayton | X | Cora Leighton |  |  |
| X | Barbara Des Rochers | X | Catherine Nichols |  |  |
| P | Svetlana (Lana) Greenberg | X | Kelly Pernell |  |  |

**Non-Voting Members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Lilia Celhay | 0 | Kuni Hay | X | Chris Lewis |
| 0 | Stacey Shears | X | Michael Johnson (1st sem nonvoting; 2nd sem voting) |  |  |

**Vacant Positions:** ASL Rep, BUS/CIS Rep, English Rep, ESOL Rep, Math Rep, Social Sciences Rep

**Guests:** Bibek Mainali, Mary Clarke-Miller, Martin De Mucha Flores

Room: 341A and via Zoom

| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| --- | --- | --- |
| 1. Call to Order and Agenda Review | 10:54 a.m. |  |
| 1. Approval of Agenda | Motion to approve by B. Des Rochers, second by A. Herrera. Final Resolution: Approved. Yea: N. Cayton, B. Des Rochers, A. Herrera, N. Najafi Kianfar, K. Pernell, L. Ruberto,  J. Yap. |  |
| 1. Approval of 11/2/23 Minutes | Motion by B. Des Rochers, second by A. Herrera. Final Resolution: Approved. Yea: N. Cayton, B. Des Rochers, A. Herrera, N. Najafi Kianfar, K. Pernell, L. Ruberto,  J. Yap. Abstain: L. Greenberg |  |
| 1. Public Comment | Martin De Mucha Flores recognized the work on Program Pathway Mapper done by  C. Nichols and also the relationship between assessment and curriculum. |  |
| 1. Articulation Officer Report (J. Bielanski) | Articulation Officer not present |  |
| 1. Guided Pathways (GP) Report | M. De Mucha Flores reported that the work on Guided Pathways has reached a point where the leaders want to take stock of what has been accomplished and determine how to move forward to complete the existing work. |  |
| 1. November CIPD Report | N. Cayton reported on activities at the [November CIPD meeting](https://www.berkeleycitycollege.edu/curriculum/files/2023/11/CIPD-Report-from-11-6-23.docx). |  |
| 1. Report on Curriculum Regional Meeting 10/28 | N. Cayton provided highlights from the [Curriculum Regional Meeting](https://www.berkeleycitycollege.edu/curriculum/files/2023/11/Highlights-from-the-Fall-Curriculum-Regional-Meeting.docx). The linked document has further links to the full slide decks from each session. |  |
| 1. Curriculum Proposals | The following is a list of items that the committee took action on. For complete details on each item, see spreadsheet of curriculum items available as listed on the [committee’s agenda page](https://www.berkeleycitycollege.edu/curriculum/curriculum-committee-calendar/curriculum-committee-agenda/). Course proposals for various actions: ART 004; BIOL 032, 033, 034, 034L, 050A, 050C, 050D; BUS 102; ETHST 002; HUSV 120A, 120B, 500A, 500B, 502A, 502B; LIS 085; MATH 016A; MM/AN 003A, 020B, 023, 021A, 021B, 022A, 030, 041A, 050. Program proposals: Advanced Virtual Production cert, Biotechnology AS, Business Administration 2.0 AS-T, Community Health Worker cert, Political Science AA-T, Social Work and Human Services cert, Social Work and Human Services AA-T, Office Skills for Business.  Motion by B. Des Rochers, second by K. Pernell. Final Resolution: Approved.  Yea: N. Cayton, B. Des Rochers, L. Greenberg, A. Herrera, N. Najafi Kianfar, K. Pernell, L. Ruberto, J. Yap. | Items on this agenda requiring approval beyond committee level will be submitted to the November CIPD meeting. |
| 1. Announcement | C. Leighton announced that Berkeley City College has received the designation of “Teaching College” from the California Virtual Campus-Online Education Initiative (CVC-OEI), a collaborative effort among California Community Colleges to provide students with better access to online courses throughout the state. |  |
| 1. Adjourn | 11:46 a.m. |  |