**BERKELEY CITY COLLEGE**

**Curriculum Committee**

**Meeting Minutes**

**October 19, 2023, 10:50 am-12:20 pm**

**Membership:**  (Attended = marked with “X”, Partial Attendance = “P”, Absent = “0”)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 0 | Fabián Banga | P | Amy Herrera | P | Laura Ruberto |
| X | Joseph Bielanski | X | Nima Najafi Kianfar | X | Mark Swiencicki |
| X | Nancy Cayton | 0 | Cora Leighton | P | Jenny Yap |
| X | Barbara Des Rochers | X | Catherine Nichols |  |  |
| P | Svetlana (Lana) Greenberg | X | Kelly Pernell |  |  |

**Non-Voting Members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Lilia Celhay | 0 | Kuni Hay | 0 | Chris Lewis |
| P | Stacey Shears | X | Michael Johnson (1st sem nonvoting; 2nd sem voting) |  |  |

**Vacant Positions:** ASL Rep, BUS/CIS Rep, English Rep, ESOL Rep, Math Rep

**Guests:** Bibek Mainali

Room: 341A and via Zoom

| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| --- | --- | --- |
| 1. Call to Order and Agenda Review | 10:52 a.m. |  |
| 1. Approval of Agenda | Motion to approve by J. Bielanski, second by B. Des Rochers. Final Resolution: Approved. Yea: J. Bielanski, N. Cayton, B. Des Rochers, N. Najafi Kianfar, K. Pernell, M. Swiencicki, J. Yap. |  |
| 1. Approval of 10/5/23 Minutes | Motion by M. Swiencicki, second by N. Najafi Kianfar. Final Resolution: Approved. Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, A. Herrera, N. Najafi Kianfar, K. Pernell, M. Swiencicki, J. Yap. Abstain: L. Ruberto |  |
| 1. Public Comment | None |  |
| 1. Articulation Officer Report (J. Bielanski)   *Articulation Officer report continued* | Reviewed each [CalGETC area](https://www.berkeleycitycollege.edu/curriculum/files/2023/10/Cal-GETC-overview-AO-Report.docx) including requirements and prohibitions for each. Important items to note:  •There are specific competencies required for Oral Communication •Texts listed on the course outline cannot exceed 7 years without a rationale •Some types of courses will not be considered for approval (see linked document)  •Some UC campuses may not accept CalGETC to completely fulfill their transfer requirements (a current practice that will continue)  •CalGETC Standards 2.0 is expected to be released in November |  |
| 1. Guided Pathways (GP) Report | ACCs are not ready for presentation so the event on 10/27 has been canceled. |  |
| 1. CIPD Report for October | Refer to accompanying [handout](https://www.berkeleycitycollege.edu/curriculum/files/2023/10/CIPD-Report-from-10-2-23.docx). |  |
| 1. Committee Goals for 2023-24 | Discussion from previous meetings and drafted goals were discussed and refined.  Motion to approve final version by K. Pernell, second by L. Ruberto. Final Resolution: Approved. Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, A. Herrera, N. Najafi Kianfar, K. Pernell, L. Ruberto, M. Swiencicki. | Final goals will be posted on committee webpage with minutes. |
| 1. Committee Member Term Limits and Bylaws Update | The issue of term limits and the definition of how membership is determined were separated into two separate action items. Term limits were discussed and clarifications were added to the draft language. The issue of how membership will be determined was tabled due to lack of time. Motion to approve final version of updates to term limits by M. Swiencicki, second by K. Pernell. Final Resolution: Approved.  Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, A. Herrera, N. Najafi Kianfar, K. Pernell, L. Ruberto, M. Swiencicki. | Term limit changes will need to be incorporated into the bylaws prior to 2024-25. Final version will be posted on committee webpage with minutes.  Membership will be discussed at the 11/19/23 meeting. |
| 1. Curriculum Proposals | The following is a list of items that the committee took action on. For complete details on each item, see spreadsheet of curriculum items available as listed on the [committee’s agenda page](https://www.berkeleycitycollege.edu/curriculum/curriculum-committee-calendar/curriculum-committee-agenda/). Course proposals: ART 052; ASL 464; BIOL 484A; COPED 450; EDUC 464; LRNRE 501; MMART 468. Program proposals: American Sign Language AA and CA; Film, Television, and Electronic Media AS-T; Multimedia Arts - Animation and Game Design AA; Multimedia Arts Core CA; Multimedia Arts--Mobile and Web Design AA; Multimedia Arts--Video Arts AA; Multimedia Arts-Digital Imaging AA; Social Media Storytelling CA; Video Arts Level I CA; Video Arts Level II: Directing and Producing CA; Video Arts Level II: Editing and Post-Production CA; Virtual Production Fundamentals CA.  Motion by B. Des Rochers, second by F. Banga. Final Resolution: Approved.  Yea: F. Banga, J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, C. Leighton,  K. Pernell, J. Yap.  No: L. Ruberto  Abstain: M. Swiencicki | Items on this agenda requiring approval beyond committee level will be submitted to the November CIPD meeting. |
| 1. Adjourn | 12:12 p.m. |  |