**Report on CIPD (Council on Instruction, Programs, and Development)**

**Administrative Meeting 4/17/23**

# Summary of committee goals and projects

1. Projects that were on hold due to a lack of time or people to work on them
	1. Removal of deactivated courses from requisites/course descriptions
	2. History of CIPD
	3. IDEAA in Curriculum
2. Projects in progress
3. Uniform grade option: Topic to be discussed at District Academic Senate
4. Assigning Minimum Qualifications for all active courses: Waiting for recommendations from Merritt and COA
5. Documenting CIPD policies and procedures in district-wide handbook: revised handbook should be ready in the fall
6. State Initiatives
	1. AB 1111 (common course numbering): keep informed of activies of the state-wide task force
	2. AB 928 (single transfer pathway, CalGETC): pending final ICAS confirmation
7. Removal of Computer Literacy Requirement for Peralta AA/AS degrees

Effective Fall 2023, students will not need to complete computer literacy requirements to receive a Peralta AA/AS degree. Articulation Officers will update GE sheets at each campus. The People Soft system has already been updated.

1. End of Year CIPD Member Survey

Members of the committee were given 15 minutes to complete a survey assessing the committee’s work over the last year. Information collected here will also be used to create goals for next year. Those not present can complete the survey at [https://forms.office.com/r/5LieSveeej](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fr%2F5LieSveeej&data=05%7C01%7Caemasry%40peralta.edu%7C2c24d37b7fcd469afb1b08db3cfae751%7Ceea16a1648af477b911305b1c01123ff%7C1%7C0%7C638170820534170082%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=irWyEZqIfGn%2B%2B5zzoSEwFoOP1n7CW4P9EZhSq2Clqeo%3D&reserved=0)

1. Updates to the consultation form
	1. To note that if there is clearly no other department with like content, consultation is not necessary. For example, not only is COA the only campus with apparel design and merchandising courses (ADAM), no other campus has any courses related to textiles at all.
	2. To note that when faculty give support for a change to a course, they are responsible for creating an update proposal within two weeks in order to allow district-wide changes to move forward in a timely manner.
	3. Include changes to curriculum representatives for 23-24
	4. An updated form will be provided for the May CIPD meeting and members will vote on it.
2. Survey of Prerequisites/Corequisites

Colleges were asked if they needed assistance in order to complete the annual report to the state. No campus requested assistance.

1. CIPD Welcomes new faculty senate member for Merritt College: Isela Gonzalez Santana.